



RESOLUTION 22-220

Resolution of the Mayor and Council of Princeton Authorizing Award of Agreement for Procurement of Technology Solutions From SHI International (OpenGov Workflow Software Platform and Zen City Public Engagement Software) Pursuant to Sourcewell Cooperative Purchasing Contract #081419-SHI for the not to Exceed Amount of \$100,838.09

WHEREAS, the Municipality of Princeton has a need to procure two software platforms for use by various municipal departments, and specifically (1) OpenGov software to allow for workflow automation and (2) Zen City community engagement software; and

WHEREAS, the Municipality has researched vendors who would achieve its goals and determined that the sought-after software platforms may be procured through a nationally-recognized and accepted cooperative purchasing contract, as more specifically outlined in the June 16, 2022 Memorandum from Deanna Stockton, P.E., C.M.E., Deputy Administrator and Christina Rothman-Illiff, Manager, Access Princeton; and

WHEREAS, Sourcewell has entered into a national cooperative purchasing agreement for "Technology Catalog Solutions" with vendor SHI International Corp., referred to as contract # 081419-SHI, in effect from October 30, 2019 until October 30, 2023; and

WHEREAS, Princeton is a member of the Sourcewell cooperative (Princeton Member ID # - 28187); and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c. 139) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another State; and

WHEREAS, Sourcewell is a regional organization of governmental units operating under the laws of the State of Minnesota and is itself a government corporation and agency pursuant to the laws of Minnesota; and

WHEREAS, the subject cooperative purchasing contract was awarded by Sourcewell to SHI International utilizing a competitive contracting process; and

WHEREAS, also pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c. 139) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the Municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery have been considered; and

WHEREAS, the Municipality has determined that Princeton's use of the Sourcewell cooperative purchasing contract to procure the sought-after software platforms will result in cost savings to Princeton; and

WHEREAS, the goods and services are not available for procurement through a New Jersey State contract at this time; and

WHEREAS, consistent with the Sourcewell cooperative purchasing contract and needs of Princeton, SHI International has submitted quotes to provide the software platforms as follows:

1. OpenGov software for the cost of \$86,638.09 for the initial six months from July 1, 2022 to December 31, 2022 and \$63,068.89 for an additional 12 months from January 1, 2023 to December 31, 2023.
2. Zen City software for the cost of \$14,200.00 for an initial nine months from July 1, 2022 until March 31, 2023; and

WHEREAS, based on these quotes, the anticipated not to exceed contract amount for the initial term of each software platform shall be \$100,838.09, and the continuation of services beyond December 31, 2022 for the OpenGov software and March 30, 2023 for the Zen City software shall be subject to the appropriation of additional funds by Council; and

WHEREAS, consistent with applicable law, Princeton advertised its intent to make this award to SHI International, as well as the public's opportunity to submit comments thereto; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in accounts 02-213-44-941-301 (\$5,179.74), 02-213-44-938-301 (\$18.68), 02-213-44-935-301 (\$1,000.00), 04-215-16-020-076-349 (\$15,000.00), 04-215-21-019-089-305 (\$15,000.00), 02-213-44-925-301 (\$15,075.00), 02-213-44-948-301 (\$11,874.52), 02-213-44-940-301 (\$1,800.00), 02-213-44-944-301 (\$3,000.00), 02-213-44-950-301 (\$3,632.76), 01-201-27-330-233 (\$1,705.57), and 01-201-20-111-283 (\$27,551.82).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. In accordance with the "Whereas" clauses, the Mayor and Clerk are hereby authorized and directed to execute a contract with SHI International Corp. for "Technology Catalog Solutions," pursuant to Sourcewell Contract # 081419-SHI, and more specifically as follows:
 - a. OpenGov software for the cost of \$86,638.09 for an initial six months from July 1, 2022 to December 31, 2022; and
 - b. Zen City software for the cost of \$14,200.00 for an initial nine months from July 1, 2022 until March 31, 2023.
2. The total not to exceed contract amount for the initial terms as set forth immediately above shall be \$100,838.09.
3. The continuation of services beyond the initial terms shall be subject to the appropriation of funds by Council.

4. This contract is hereby awarded to SHI International without public bidding as permitted by law.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Pirone Lambros		X		X	X			
Ms. Niedergang	X							
Mr. Cohen		X			X			
Ms. Fraga	X							
Ms. Sacks		X	X		X			
Mr. Newlin		X			X			
Mayor Freda		X						

I, Delores A. Williams, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a Resolution adopted by the Mayor and Council of Princeton at a meeting held June 27, 2022.


 Delores A. Williams, Municipal Clerk

ATTACHMENTS:

- Memo re OpenGov and Zen City Purchase (DOCX)
- OpenGov and ZenCity Slideshow_2022 (PDF)
- End User Agreement - SHI International Software Platforms (DOCX)
- Exhibits A1 and A2 (PDF)
- Exhibit B - Equal Employment (DOCX)
- Exhibit C - BRC(DOCX)