



RESOLUTION 22-193

Resolution of the Mayor and Council of Princeton Authorizing a One-Year Contract with SeamlessDocs / GovOS in the Not to Exceed Amount of \$15,009.78 for Online Forms and Digital Engagement

WHEREAS, the municipality of Princeton desires to maintain the services of a form solution software vendor for purposes of providing online forms for public access and digital engagement; and

WHEREAS, Princeton is currently under contract with SeamlessDocs/GovOS to provide said services and

WHEREAS, the contract with SeamlessDocs/GovOS will expire on July 8, 2022; and

WHEREAS, SeamlessDocs/GovOS. has provided a new proposal to Princeton for software services to enable the ability to create online forms for the not to exceed contract amount of \$15,009.78 for a one (1) year contract; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, SeamlessDocs/GovOS has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in account 01-201-20-125-23D to pay for said services; and

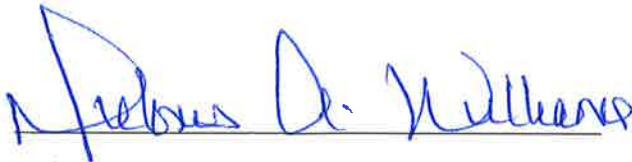
WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-3a. and 40A:11-6.1a., authorizes Princeton to award this agreement without public bidding because it will not exceed the applicable bid threshold..

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with SeamlessDocs/GovOS, of Dallas, Texas for software services to enable the creation of online forms, consistent with this Resolution and the above “Whereas” clauses.
2. The agreement is awarded without competitive bidding because it will not exceed the applicable bid threshold, pursuant to N.J.S.A. 40A:11-3a. and 40A:11-6.1a.
3. SeamlessDocs/GovOS shall be paid a fee not to exceed \$15,009.78 for a one (1) year agreement. The parties may extend the term for up to one year additional term, subject to the prior approval of the Council.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Pirone Lambros		X		X	X			
Ms. Niedergang		X			X			
Mr. Cohen	X							
Ms. Fraga		X			X			
Ms. Sacks		X			X			
Mr. Newlin		X	X		X			
Mayor Freda		X						

I, Delores A. Williams, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held May 23, 2022.



Delores A. Williams, Municipal Clerk

ATTACHMENTS:

- Memo for One Year Seamless Renewal_July2022 Resolution(DOCX)
- Seamless Agreement for 5 23 22 (DOCX)
- Exhibit B - Equal Employment (DOCX)
- Exhibit C - BRC(DOCX)