



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 05/23/22 07:00 PM
Department: Engineering

RESOLUTION 22-181

Resolution of the Mayor and Council of Princeton Authorizing a Professional Services Agreement with ACT Engineers, Inc. for Professional Engineering Consulting Services for the Purpose of Reviewing Development Applications and Providing Inspection Services on Behalf of Princeton's Land Use Boards for 2022-23 in an Amount Not to Exceed \$30,000.00

WHEREAS, the municipality of Princeton desires to establish a pool of qualified Professional Engineering consultants for the purposes of supplementing staff in reviewing development applications and providing inspection services for approved developments on behalf of Princeton's land use boards, and for purposes of providing these necessary support services on an as needed basis; and

WHEREAS, the municipality of Princeton has requested proposals from Professional Engineering consultants and has evaluated those proposals to determine the most qualified to provide these services; and

WHEREAS, ACT Engineers, Inc., has provided a proposal and 2022 Fee Schedule to Princeton for purposes of performing the sought-after development application review and inspection consulting services; and

WHEREAS, the Engineering Department has estimated, based upon 2021 application reviews and inspections, that the professional services contract amount shall not exceed \$30,000.00; and

WHEREAS, Princeton has a need to acquire these services without a "fair and open process" as defined by P.L. 2004, c.19, the "Local Unit Pay-to-Play Law" and in connection therewith, ACT Engineers, Inc., will complete and file with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the "Pay-to-Play Forms"); and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in the appropriate development escrow accounts to pay for said services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

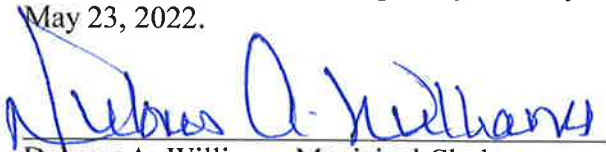
NOW, THEREFORE, BE IT RESOLVED by the Princeton Mayor and Council, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with ACT Engineers, Inc. for professional engineering consulting services consistent with this Resolution and the above "Whereas" clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under N.J.S.A. 40A:11-5(1)(a)(i).

3. Consultant fees shall be paid in accordance with the 2022 ACT Engineers, Inc.'s Fee Schedule for the work hours completed. The professional services agreement amount shall not to exceed \$30,000.00. The term of the agreement shall be one year commencing on June 1, 2022.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Pirone Lambros		X	X		X			
Ms. Niedergang		X			X			
Mr. Cohen	X							
Ms. Fraga		X			X			
Ms. Sacks		X		X	X			
Mr. Newlin		X			X			
Mayor Freda		X						

I, Delores A. Williams, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held on May 23, 2022.



Delores A. Williams, Municipal Clerk

ATTACHMENTS:

- PSA Consultants memo (DOCX)