



---

**RESOLUTION 22-105**

---

**Resolution Awarding Professional Planning Services Agreement to Clarke Caton Hintz for Creation of Master Plan and Master Plan and Master Plan Reexamination Report in the Not to Exceed \$313,000.00**

WHEREAS, on or about June 23, 2021, Princeton advertised a Request for Proposals on its website for the solicitation of proposals/qualifications for the procurement of licensed professional planning services necessary for the creation of a Master Plan and Master Plan Reexamination Report on behalf of Princeton; and

WHEREAS, Princeton received responses from seven (7) prospective firms, and the Princeton Planning Board's Master Plan Subcommittee interviewed three (3) of those prospective firms, including Clarke Caton Hintz ("CCH"), based on its July 20, 2021 proposal; and

WHEREAS, based on the proposals and interviews, and recommendation of the Master Plan Subcommittee, the Planning Board formally recommended that Princeton award the agreement to CCH at its September 23, 2021 meeting; and

WHEREAS, CCH submitted an updated scope of work/cost proposal to Princeton, dated December 17, 2021 to accompany its original proposal; and

WHEREAS, CCH's proposal has been solicited a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services from 01-203-21-180-282; and


WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), authorizes Princeton to award an agreement for licensed professional planning services without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a professional services agreement with Clarke Caton Hintz for the rendering of licensed professional planning services necessary for the creation of a Master Plan and Master Plan Reexamination Report on Princeton's behalf.
2. Clarke Caton Hintz shall be paid a contract amount not to exceed \$313,000.00 and the term of this Agreement shall be one (1) year.
3. A copy of this Resolution, the Local Pay to Play form and the agreement shall be placed on file in the Office of the Clerk.
4. A notice of this action shall be published in the official newspaper as required by law.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Pirone Lambros		X			X			
Ms. Niedergang		X			X			
Mr. Cohen		X			X			
Ms. Fraga		X			X			
Ms. Sacks		X	X		X			
Mr. Newlin		X		X	X			
Mayor Freda		X						

I, Delores A. Williams, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held February 28, 2022.

  
 Delores A. Williams, Municipal Clerk