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**RESOLUTION 20-345**

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**Resolution Adopting "Policy and Procedure for Administration and Inspection of Federal Aid Highway Projects", dated October 2020, Prepared by the Engineering Department of the Municipality of Princeton**

WHEREAS, the Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies (LPA) including the Municipality of Princeton to receive Federal Aid Highway Program (FAHP or federal-aid) funds through the New Jersey Department of Transportation (NJDOT); and

WHEREAS, the Municipality of Princeton is presently the recipient of federal-aid funds through a project awarded under the NJDOT Safe Routes to School (SRTS) program; and

WHEREAS, the Municipality of Princeton, as an LPA, is responsible for administering federal-aid funded projects in compliance with all federal-aid requirements established by the FHWA; and

WHEREAS, the NJDOT, through its Stewardship Agreement with FHWA, is responsible for ensuring that the Municipality of Princeton is adequately staffed and suitably equipped to undertake federal-aid projects, and ensure that federal requirements are met; and

WHEREAS, the Municipality of Princeton, as required by the NJDOT, has developed a Policy to provide Standard Procedures to be used for Administration of Federally Funded Transportation Projects administered through the NJDOT.

NOW, THEREFORE, BE IT RESOLVED on this day of October, 2020 by the Municipality of Princeton, in the County of Mercer, State of New Jersey, that the Municipality of

Princeton adopts the policy entitled “Policy and Procedure for Administration and Inspection of Federal Aid Highway Projects”, dated October 2020, prepared by the Engineering Department of the Municipality of Princeton.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Mr. Cohen		X		X	X			
Ms. Fraga		X			X			
Ms. Niedergang		X	X		X			
Ms. Pirone Lambros		X			X			
Ms. Sacks		X			X			
Mr. Williamson		X			X			
Mayor Lempert		X						

I, Delores A. Williams, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 26, 2020.

  
 Delores A. Williams, Municipal Clerk

**ATTACHMENTS:**

- Memo re SRTS Resolutions (DOCX)
- Oct. 2020 Fed. Aid Policy and Procedure for Administration and Inspection (DOCX)
- APPENDIX A - Org Charts 2 pages (DOCX)
- Appendix B Rating Sheet (DOCX)
- APPENDIX C CONSULTANT EVALUATION (DOCX)
- Appendix D Field Order Form (DOCX)
- APPENDIX E RFP RATING GUIDE (DOCX)
- Appendix F Sample Contract (PDF)