



RESOLUTION 19-393

Resolution Authorizing an Administrative Service Agreement with Greater Mercer TMA for the Administration of the Princeton freeB Service from January 1, 2020 through December 31, 2020, Not to Exceed \$7,580.00

WHEREAS, the Municipality desires to enter into a services agreement in connection with certain activities as hereafter more particularly stated; and

WHEREAS, Greater Mercer Transportation Management Association (GMTMA) shall serve as a transportation administrative agency on behalf of Princeton, at a rate of \$600.00 per month, to provide shuttle service administration services which include but are not limited to: participating on the Public Transit Advisory Committee; handling customer service; providing detailed ridership and capacity analysis reports, including a summary of the yearly ridership patterns; performance monitoring; routing and scheduling; transit coordination; passenger surveys; online interactive maps; establishing policies and procedures for passengers and operator; and “directed work” as identified by the Municipality of Princeton. “Directed work” is defined as projects, campaigns and other work where the Provider could incur additional costs and exceeds the scope of services or resources. If “directed work” results in costs beyond the resources of the Provider, proposed costs will be approved by the Princeton Transit Advisory Committee in advance of commencing work.

WHEREAS, GMTMA may provide additional services under this proposal for special events coordination and contract bid document preparation at a rate of \$95.00 per hour up to \$380.00; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services from account 05-201-02-009-299; and

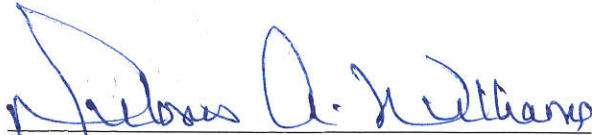
WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. authorizes the Municipality to award this agreement in the amount not to exceed \$7,580.00 without public bidding on the basis that it will not exceed the applicable bid threshold.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipal.

1. The Mayor and Clerk are hereby authorized to enter into a contract for administrative services with Greater Mercer TMA Inc. (hereinafter referred to as "Provider") to provide administration services for the freeB bus service from January 1, 2020 through December 31, 2020.
2. The cost for these services shall be \$600.00 per month, with a total not-to-exceed amount of \$7,580.00 for the twelve months of 2020, which accounts for up to \$380.00 in special events and bid preparation services at \$95.00 per hour.
3. The form of contract shall include standard provisions common to service agreements entered into by the Municipality and shall be subject to approval by the Municipal

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen		X	X		X			
Ms. Crumiller		X		X	X			
Ms. Fraga		X			X			
Ms. Niedergang		X			X			
Mr. Quinn		X			X			
Mr. Williamson		X			X			
Mayor Lempert		X						

I, Delores A. Williams, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held December 16, 2019.



Delores A. Williams, Municipal Clerk

ATTACHMENTS:

- 2020 Agreement(DOCX)
- Free B Bus service proposal for 2020 (PDF)
- Affirmative Action - Exhibit B 2019 (DOCX)
- Exhibits C and D (DOCX)