

CORNER HOUSE BOARD
APPROVED MEETING MINUTES
November 10, 2021
by videoconference

Members in attendance: Wendy Jolley (chair), Danita Ishibashi (after 6:27 PM), Cecilia Mathews, Henry Polanco (until 6:25 PM), Dwaine Williamson.

Student Representatives: none

Staff in attendance: David Errickson, Tracy Kindelsperger, Jean Woodman.

- I. Wendy Jolley opened the meeting at 6:05 PM. Wendy read the following notice into the record.

Notice of the Board's regular meetings as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public. On December 22, 2020 public notice of the meeting date was posted on the municipal website. On November 5, 2021 public notice with a videoconference link and a draft agenda were posted on the municipal website. All notices were also published by Planet Princeton.

- a. Introductions – none.
 - b. A vote to approve September 8 minutes could not be taken due to lack of a quorum.
- II. Director's Report – Dave Errickson.
- i. Terbett Fairman, new clinical director, has been on the job for several weeks. We held our first Admin Team retreat last Thursday – good conversation.
 - ii. Denise Spivey has begun as an Outreach coordinator. Brett Stroman has been offered the second position but his start date has been delayed due to delays in the background check system. Outreach programs until we can hire new Outreach Coordinators.
 - iii. Corner House staff have been looking to EHR systems. In addition to being more modern, there have been concerns about declines in Medicaid reimbursements if a provider does not have an EHR. Additionally we have been in a hybrid paper-Dropbox system since COVID, which has increased the recordkeeping burden.
 1. What is the payment? Upfront fee, plus monthly fee for a set amount of licenses. Expecting \$700 - \$900 per month (about 1/3 of what the same company quoted a few years ago when we first started looking into EHRs).
 - iv. Police and PFARS have asked us to debrief 8 officers and 2 junior EMTs who responded to a horrific, fatal car crash this past Sunday. Staff have shifted rapidly to support the officers.
 - v. Financial Report – Jean Woodman presented a summary of clinical revenue for the year to date. We currently project \$175,000 - \$180,000 in fee-for-service revenue in 2021, which is the lowest in at least 5 years. We are receiving calls for mental health services, but have to turn away these potential clients because we are not licensed for Mental Health as the primary disorder.

- III. Municipal Liaison – Dwaine Williamson

- a. The Board expressed its appreciation for Dwaine's service. He will be stepping down, and one of the other Council members will be appointed to start in January.

- b. The Princeton Senior Resource Center (PSRC) just had a ribbon-cutting at its new facility on Poor Farm Road.
 - c. The 5th affordable housing project is in the works.
 - d. Council is concerned about recent crimes targeting Princeton residents, such as sophisticated car thefts and mailbox fishing at the post office and mail collection boxes.
 - e. The Council has decided to continue keeping Witherspoon Street open to northbound traffic, while keeping the streetside dining areas open.
 - f. In response to a question regarding the Valley Road School building, Dwaine noted the municipality has undertaken a facilities research project as part of an analysis of municipal facility needs.
- IV. Corner House Foundation and Development – Tracy Kindelsperger, Coordinator of Grants & Development:
- a. The 2022 Gala will be held Friday, April 29, 6:00 – 10:00 PM at the Boathouse in Mercer County Park. We hope to use both indoor and outdoor spaces to ease concerns about large gatherings.
 - b. The Annual Report to the Community is scheduled for mailing on Friday, November 19. Some Foundation Board members have come to Corner House this week to write personal notes to prospective donors.
 - c. We will kick off the official 50th anniversary celebration in January 2022. We hope to hold some alumni events, throwback events, and capture some stories. We want to look back at the past 50 years and look ahead to what the next 50 years might look like. The mental health license will be part of that. Wendy noted she has a large amount of memorabilia. Tracy noted there are a number of photos on site as well, and we would be delighted if some long-time supporters can identify names and context for many of them. Wendy and Cecilia volunteered to come in together.
- V. Old Business – none
- VI. New Business
- i. Cecilia Mathews moved and Danita Ishibashi seconded a motion that Corner House move ahead with the purchase of an Electronic Health Records (EHR) system. Those present agreed to put the matter to an email vote.
 - ii. The Board reviewed the tentative schedule for 2022: Cecilia moved and Danita seconded that the Board hold its regular meetings on the second Wednesday of every odd-numbered month, with no meeting in July. Those present agreed to put the matter to an email vote.
 - 1. Wendy announced she has decided to step down as Corner House Board chair. She invited other Board members to consider serving as chair, and to suggest names of potential new Board members. Wendy is also willing to stay on the Board as a member. Those present expressed appreciation for Wendy's service.

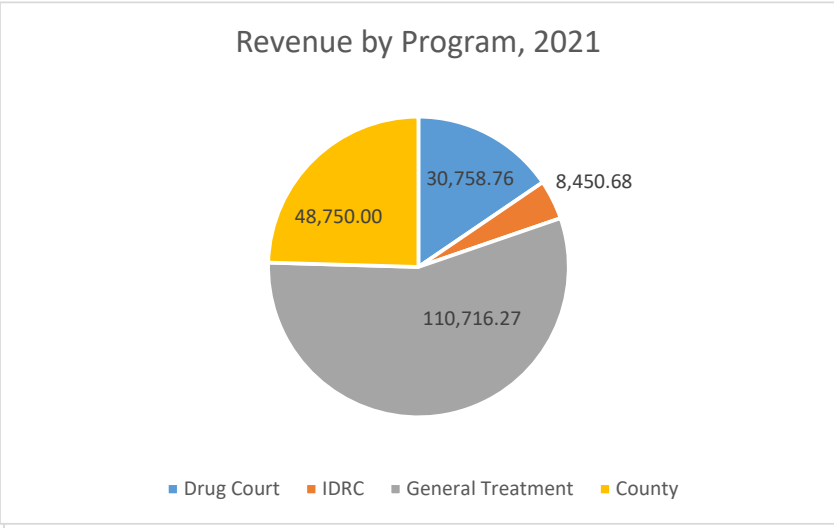
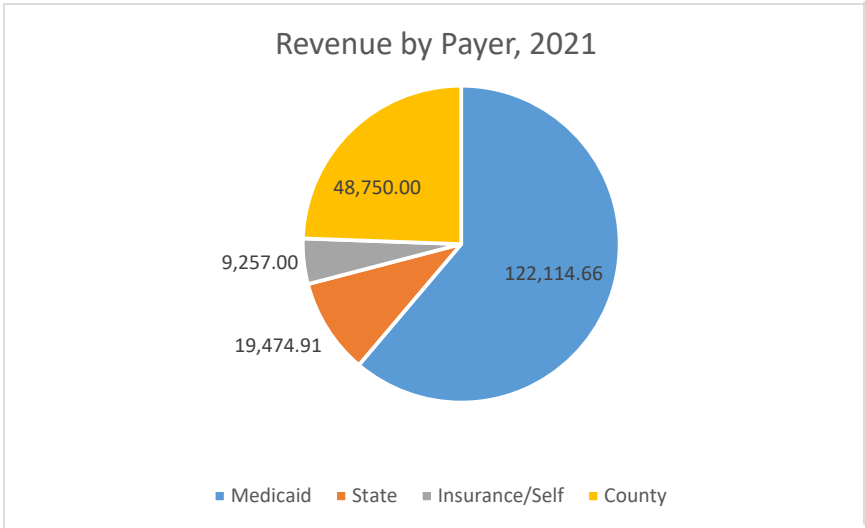
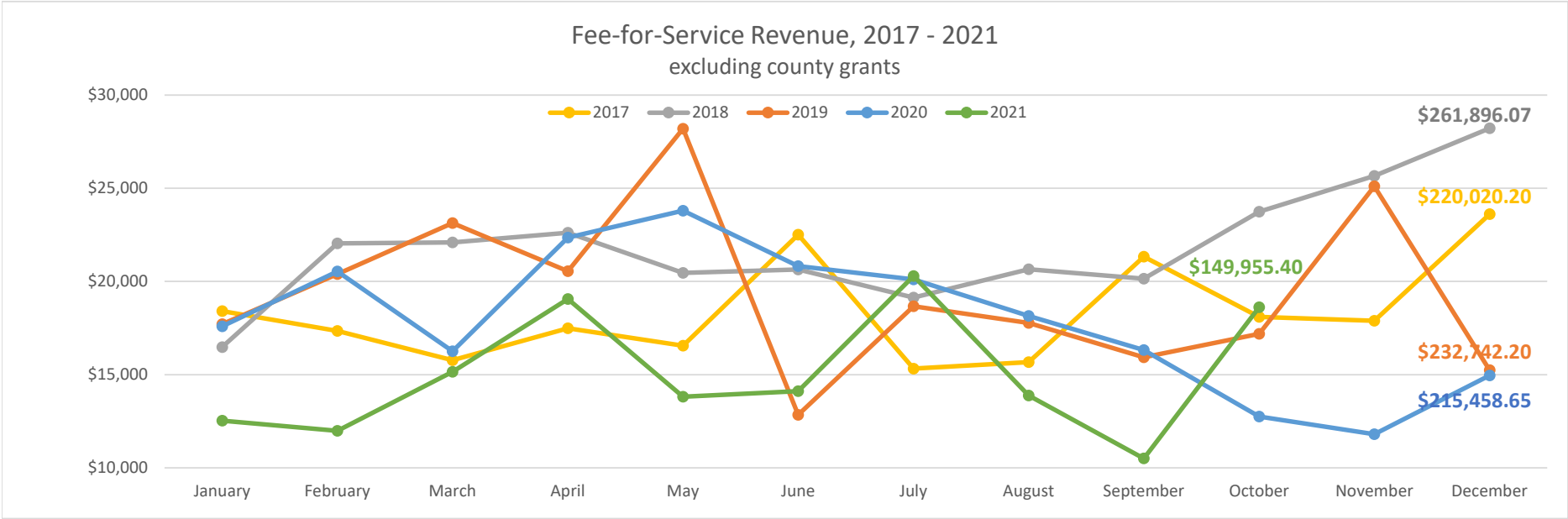
VII. Public Comment – none offered.

VIII. Adjournment

a. Wendy closed the meeting at 6:41 PM.

The 2022 meeting schedule will be published once an email vote has been taken.

Respectfully submitted,
Jean Woodman, Corner House Board Secretary
Minutes approved February 9, 2022



Corner House Revenue 2021

Revenue by Payer	January	February	March	April	May	June	July	August	September	October	November	December	Total
Medicaid	11,021.20	9,020.66	12,234.26	17,775.40	11,300.25	11,116.90	16,408.54	11,943.00	8,390.74	12,903.71			122,114.66
State	878.01	2,337.16	2,592.34	681.33	1,555.52	1,556.11	2,531.07	1,676.88	1,386.49	4,280.00			19,474.91
Insurance/Self	753.00	697.00	407.00	666.00	1,035.00	1,534.00	1,447.00	417.00	789.00	1,512.00			9,257.00
County	0.00	16,250.00	0.00	16,250.00	0.00	0.00	16,250.00	0.00	0.00	0.00			48,750.00
Misc (records, interest)	3.02	2.48	2.94	3.43	2.93	2.53	3.37	3.79	2.23	2.97			29.69
Minus bank card fees	-120.01	-74.76	-85.14	-64.97	-78.48	-96.26	-97.84	-161.31	-66.89	-75.20			-920.86
	\$12,535.22	\$28,232.54	\$15,151.40	\$35,311.19	\$13,815.22	\$14,113.28	\$36,542.14	\$13,879.36	\$10,501.57	\$18,623.48	\$0.00	\$0.00	\$198,705.40
		11,982.54											
Revenue by Program													
Drug Court	3,023.07	4,679.44	4,359.78	4,138.41	2,776.17	2,585.37	2,694.69	2,403.76	1,694.77	2,403.30			30,758.76
Medicaid	2,405.44	2,976.64	3,872.13	4,138.41	2,686.92	2,466.37	2,575.69	2,296.66	1,498.44	2,034.44			26,951.14
State	617.63	1,702.80	487.65	0.00	89.25	119.00	119.00	107.10	196.33	368.86			3,807.62
IDRC	1,173.68	295.84	410.46	1,116.78	1,267.30	706.73	243.00	336.76	1,354.27	1,545.86			8,450.68
Medicaid	814.68	295.84	0.00	264.97	491.30	387.73	0.00	92.76	829.27	751.63			3,928.18
State	0.00	0.00	178.46	580.81	98.00	0.00	0.00	0.00	0.00	285.23			1,142.50
Insurance/Self	359.00	0.00	232.00	271.00	678.00	319.00	243.00	244.00	525.00	509.00			3,380.00
General Treatment	8,335.45	7,004.78	10,378.22	13,802.57	9,768.82	10,818.65	17,351.08	11,135.05	7,450.30	14,671.35			110,716.27
Medicaid	7,801.08	5,748.18	8,362.13	13,372.02	8,122.03	8,262.80	13,832.85	9,553.58	6,063.03	10,117.64			91,235.34
State	260.38	634.36	1,926.23	100.52	1,368.27	1,437.11	2,412.07	1,569.78	1,190.16	3,625.91			14,524.79
Insurance/Self	273.99	622.24	89.86	330.03	278.52	1,118.74	1,106.16	11.69	197.11	927.80			4,956.14
County	0.00	16,250.00	0.00	16,250.00	0.00	0.00	16,250.00	0.00	0.00	0.00			48,750.00
Interest	3.02	2.48	2.94	3.43	2.93	2.53	3.37	3.79	2.23	2.97			29.69
Total Revenue by Program	\$12,535.22	\$28,232.54	\$15,151.40	\$35,311.19	\$13,815.22	\$14,113.28	\$36,542.14	\$13,879.36	\$10,501.57	\$18,623.48	\$0.00	\$0.00	\$198,705.40



PUBLIC MEETING NOTICE

NOTICE OF REGULAR MEETING

CORNER HOUSE BOARD

NOTICE IS HEREBY given that the Corner House Board will hold a regularly scheduled meeting on Wednesday, **November 10, 2021 at 6:00 PM** via videoconference using the following:

Zoom Meeting

<https://us06web.zoom.us/j/87823722932?pwd=c3k3RHRRrNGl2N0NiZHRSU0ovajZ3Zz09>

Meeting ID: 878 2372 2932

Passcode: 353737

One tap mobile +19292056099,, 87823722932# US (New York)

If logging in to Zoom via computer or mobile device for the first time, please allow a few extra minutes to install the program (if using a computer) or app (if using a mobile device). Once you log in, you will be asked to enter your name and an email address.

The agenda to the extent known has been posted and formal action may be taken.

Wendy Jolley

Corner House Board President

CORNER HOUSE BOARD

DRAFT Regular Meeting Agenda

November 10, 2021

6:00 PM

By videoconference

Notice of this regular Board meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public. On November 5, 2021 public notice with a videoconference link and a draft agenda were posted on the municipal website. The notice was also published by Planet Princeton.

- I. **Welcome** – Wendy Jolley, Board President
 - Introductions
 - Approval of September 8 minutes
- II. **Director’s Report** – David Errickson 15 min.
 - **Financial Report** – Jean Woodman 5 min.
- III. **Municipal Liaison** – Dwaine Williamson 5 min.
- IV. **Corner House Foundation and Development** –
 - Dr. Maritoni Shah, Tracy Kindelsperger 5 min.
- V. **Old Business**
- VI. **New Business**
 - Electronic Health Records: The staff ask the Board to approve the following motion.
That Corner House Behavioral Health purchase an Electronic Health Records (EHR) system for client treatment records.

Note: The EHR would store only treatment records, not leadership, outreach, or prevention records. Staff will provide further information at the meeting.
 - Regular meetings for 2022. The recent pattern has been to meet at 6:00 PM on the 2nd Wednesday of every other odd-numbered month, with no meeting in July.
 - i. January 12, 2022
 - ii. March 9
 - iii. May 11
 - iv. No meeting in July
 - v. September 14
 - vi. November 9
- VII. **Public Comment** – 2 minutes per speaker
- VIII. **Adjournment**

This is the last regular meeting for 2021.