

CORNER HOUSE BOARD
APPROVED MEETING MINUTES
January 25, 2023
by videoconference

Members in attendance: Danita Ishibashi (co-chair), Cecilia Mathews, Leah McDonald, Leighton Newlin, Joanne Parker, Maritoni Shah.

Excused: David Errickson (staff), Wendy Perello (co-chair).

Student Representatives: none today

Staff in attendance: Tracy Kindelsperger, Jean Woodman.

Guests: None.

I. Jean Woodman opened the meeting at 4:08 PM and read the following notice into the record. *Notice of this Board reorganization meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public. On January 13, 2023 public notice with a videoconference link and a draft agenda were posted on the municipal website.*

- a. Introductions – none
 - b. Reorganization -- Danita Ishibashi and Wendy Perello were nominated as co-chairs for 2023. Motion Leah McDonald, second Joanne Parker. Nominations were closed and they were elected by a show of hands without objection.
 - c. Danita Ishibashi assumed the chair, Wendy Perello being unable to attend.
 - d. Approval of regular meetings for 2023. The Board agreed to meet at 6:00 PM on the 2nd Wednesday of odd-numbered months, with no meeting in July, that is, on the following dates.
 - March 8, 2023
 - May 10, 2023
 - No meeting in July
 - September 13, 2023
 - November 8, 2023
 - January 10, 2024 – reorganization
 - e. Resignation: The chair will request a motion that the resignation of Wendy Jolley (term ending 1/1/2025) be accepted. Wendy has decided to focus her energy on the Corner House Foundation Board. Moved by Cecilia Mathews with regret, seconded by Joanne Parker. Affirmed on a voice vote without objection.
 - f. The Board approved the September 14, 2022 minutes as corrected. Motion Leah McDonald, second Joanne Parker, approved by show of hands without objection.
 - g. The Board received the notes from the November 9, 2022 meeting that had lacked a quorum. Motion Leighton Newlin, second Cecilia Mathews, approved by show of hands without objection.
- II. Director's Report – Jean updated the Board on Corner House's ongoing state license issues, stating that Dave informed the administrative staff last week that he had spent considerable time on the phone with the Office of Licensing and that the staff there had informed him that Corner House's full, permanent license has been approved for 2023. We are expecting it by US

Mail. Additionally, half the staff recertified on CPR and First Aid today. We recertify half the staff every 2 years so Corner House can provide continuity of services while staff take such training.

- III. Financial Report – Jean updated the Board on clinical revenue collection for 2022, which appears higher than 2021. But the 2022 revenue included a one-time contract of \$39,000 in mental health services for Princeton Public Schools and 5 quarters of county funding instead of the usual 4. Jean also noted the Foundation’s considerable support. The number of substance abuse clients is down (which is why we want to apply for a mental health license) but we have seen an increase in group attendance following the November relaunch of the Intensive Outpatient (IOP) program.
- IV. Municipal Liaison – Council Member Newlin reported he is looking for board members with skills that match our needs. We need to fill two seats. Mayor Freda echoed the sentiment. Danita noted the planned expansion into mental health services should help us find more board members with interest in that field of care.
- V. Corner House Foundation and Development – Tracy Kindelsperger, Coordinator of Grants & Development:
 - a. Tracy shared a summary of the contributions to the Direct Mail campaign. We have currently received \$79,000, compared to \$85,000 in 2021 -2022. We anticipated some of this decrease due to declining market returns. There have been 79 donors so far, with over 500 appeals mailed.
 - b. The Corner House Foundation has hired Sam Nelson as the part-time Assistant. Sam is also one of our Outreach Coordinators, has a marketing background and knows us well.
 - c. The State has been trying to find additional funding for municipal Alliances such as the Princeton Alcohol & Drug Alliance (PADA). We were able to send some students to the Lindsey Meyer Teen Institute last summer, and that will continue. We also plan to send students to a business etiquette program and to a spring break retreat in Blairstown. Funding has been approved through 2025, so we can view this as a solid addition to our student Outreach programs.
 - d. The Corner House Gala will be held at the Boathouse at Mercer County Park on Friday, April 28, 2023. The Franklin Marshall Band, which plays at the Witherspoon Grille, will provide entertainment.
 - e. Council Member Newlin suggested we create a marketing campaign, perhaps asking people for \$100 toward a goal. This can raise awareness as well as money. Tracy noted this can add to the Foundation’s ongoing discussion on how to increase our donor base.
- VI. Corner House Student Board – The students held a successful trivia night at Maman, a café on Hulfish Street, on Friday, January 20. Upcoming events include the February 24 Open Mic night and a presentation at the Princeton Alcohol & Drug Alliance’s community event, scheduled for Wednesday, April 12 at the Princeton High School Arts Center on Walnut Lane. The Student Board has formed a Mental Health Committee that is making presentations to other students. Board members suggested accepting freewill donations at the April 12 event. Staff will ask Riva Levy to ask the school if soliciting donations is permitted.
- VII. Old Business – None.

VIII. New Business – None.

IX. Public Comment – No members of the public attended. Leah McDonald asked about the effectiveness of the mental health counseling Corner House provided in the Princeton High School and Middle School this past spring. Jean spoke to the good relationships formed with many students and increased participation in the Outreach programs. Danita spoke to the importance of mental health for students.

X. Adjournment

- a. The meeting adjourned at 4:54 PM. Motion Leah McDonald, second Leighton Newlin, approved by show of hands without dissent.

Next meeting: Wednesday, March 8, 2023 at 6:00 PM.

Respectfully submitted,
Jean Woodman, Corner House Board Secretary
Minutes approved March 8, 2023



PUBLIC MEETING NOTICE

NOTICE OF REORGANIZATION MEETING

CORNER HOUSE BOARD

NOTICE IS HEREBY given that the annual reorganization meeting of the Corner House Board has been rescheduled for Wednesday, **January 25, 2023 at 4:00 PM** via videoconference using the following:

<https://us06web.zoom.us/j/85129044943>

Meeting ID: 851 2904 4943

One tap mobile

+19292056099,,85129044943# US (New York)

+13017158592,,85129044943# US (Washington DC)

If logging in to Zoom via computer or mobile device for the first time, please allow a few extra minutes to install the program (if using a computer) or app (if using a mobile device). Once you log in, you will be asked to enter your name and an email address.

The agenda to the extent known has been posted and formal action will be taken.

David A. Errickson, LCSW, LCADC, CCS
Executive Director, Corner House

January 17, 2023

CORNER HOUSE BOARD

DRAFT Rescheduled Reorganization Meeting Agenda

January 25, 2023

4:00 PM

By videoconference

Notice of this Board reorganization meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public. On January 17, 2023 public notice with a videoconference link and a draft agenda were posted on the municipal website.

- I. **Welcome** – David Errickson, Executive Director
 - Introductions – none anticipated at time of notice.
 - Reorganization
 - o Nominations for chair
 - o Chair/co-chairs assume the chair.
 - Approval of regular meetings for 2023. The pattern has been to meet at 6:00 PM on the 2nd Wednesday of odd-numbered months, with no meeting in July. The chair will request a motion that the Board meet at 6:00 PM on Zoom on the following dates.
 - o March 8, 2023
 - o May 10, 2023
 - o No meeting in July
 - o September 13, 2023
 - o November 8, 2023
 - o January 10, 2024 – reorganization
 - Resignation: The chair will request a motion that the resignation of Wendy Jolley (term ending 1/1/2025) be accepted. Wendy has decided to focus her energy on the Corner House Foundation Board.
 - Approval of September 14 and November 9, 2022 minutes
- II. **Director's Report** – David Errickson 15 min.
 - License status
 - Financial Report and Review – Jean Woodman 5 min.
- III. **Municipal Liaison** – Leighton Newlin 5 min.
- IV. **Corner House Foundation and Development** –
 - Dr. Maritoni Shah, Tracy Kindelsperger 5 min.
- V. **Old Business**
- VI. **New Business**
- VII. **Public Comment** – 2 minutes per speaker
- VIII. **Adjournment**