

## PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

December 17, 2015

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on December 17, 2015 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

**Present:** Dr. Nosker, Ms. Germaine, Ms. Rogers, Dr. Frawley, Ms. Butler, Dr. Cahill, Ms. Mills (CH Student Board) & Mr. Riley (CH Student Board)

**Also Present:** Mr. Stentz, Mr. Moorhead and Mr. Groeger

**Absent:** Mr. Koontz, Mr. Young, Ms. Olivares-Weber and Mr. Marroli

### Activities Report

Mr. Moorhead reported on the following:

- The subcommittee on facility rental fees and policy (Mr. Moorhead, Mr. Young and Mr. Frawley) met for the first time on 12/14/15 to discuss the data gathered by Mr. Moorhead and begin the process of making a recommendation to the Commission. The subcommittee plans to meet again in January '16. *Discussion was held.*

### Corner House Student Report

- Ms. Mills & Mr. Riley reported on the Corner House Dodge Ball Tournament that was attended by over 400 people and the Corner House acapela night. *Discussion was held.*
- There will be a middle school movie night in January. Date & Site TBD.
- The schedule of events for February is not yet finalized.

### Director's Report

Mr. Stentz reported on the following:

- Mr. Stentz recently received an email from Councilman Bernie Miller inquiring as to whether the Recreation Department is interested in taking a fresh look at the Gulick Farm as a potential site for active recreation playing fields. The property sits at the corner of Herrontown Road, River Road and Route 27 and was purchased by the town in 2001. In 2003, there were informal plans by the town to build ballfields on that site. Those plans were opposed by several neighbors to the property and never moved beyond the conceptual stage. Mr. Stentz informed Mr. Miller that while the town is in dire need of additional athletic field space, rehabbing Community Park South remains the top priority for the Recreation Commission at this time. *Discussion was held.*
- Wendy Mager, Chair of the Friends of Princeton Open Space, has suggested to Mayor Lempert that a dog park be built on a piece of land owned by the town located in the Washington Oaks Development. Mr. Stentz and Mr. Moorhead will be attending a meeting with the Mayor & Ms. Mager in January to discuss the topic. Mr. Stentz reported to Mayor Lempert that a dog park has very rarely been suggested to the Commission by residents and therefore has not been a high priority project. Mr. Stentz reported to Mayor Lempert that renovating CP South remains the top priority for the Commission. *Discussion was held.*
- Recreation Maintenance Staff did not transport any leaves from the parks to the Ecological Center this fall. In most cases, leaves were mowed or mulched in place and in a few instances, staff blew them into the woods. The only location from which staff removed leaves this fall was the Witherspoon Municipal Complex and that was due to the size of the complex and proximity of parking lots, walk ways and sidewalks. *Discussion was held.*

- Discussions appear to be ongoing among Administration and the Governing Body regarding the proposed Earned Sick Leave ordinance. Mr. Stentz reported that he has not been privy to any details or part of any communication on this topic. Mr. Stentz only learned today that Council intended to vote on this item at the 12/22/15 Council meeting. At the request of Ms. Butler, Council will look to put this discussion off until sometime in January, rather than make a formal decision at the 12/22/15 Council Meeting. With a part-time staff of approximately 200, the proposed ordinance will greatly impact the Recreation Department. Delaying the discussion until January allows the Recreation Commission the opportunity to provide feedback to Mayor and Council prior to a vote on the ordinance. Mr. Stentz noted that there are still many questions to be answered as to the additional administrative responsibilities this will place on the staff in order to properly track the hours and administer the allotted sick time, as well as the additional expense when employees use their accrued time. *Discussion was held.*
  - *Ms. Germaine made a motion to approve a formal communication from the Commission to Mayor and Council, detailing the Commission's input on the subject, seconded by Dr. Frawley, and approved.*
- The State of NJ has announced that there will be no minimum wage increase for 2016.
- The RBA Group, Inc. has completed survey work at Mary Moss Park/Playground. Mr. Stentz plans to schedule a meeting with The RBA Group in January 2016 to review the results of their survey and discuss next steps. *Discussion was held.*

#### Communications (included in agenda packet)

- A request came into the department through Access Princeton from a resident requesting that a gate be placed at the opening to Potts Park to prevent children from running out of the park. The resident stated that his child ran out of the park and was almost hit by a speeding car. Ms. Butler suggested that the department check with legal on whether a fence is necessary or required. *Discussion was held.*

#### Public Comment

No Public Comment

#### Approval of Minutes

- *Ms. Butler made a motion to approve the 11/19/15 Commission meeting minutes, seconded by Ms. Germaine, and approved. Dr. Frawley abstained.*

#### Old Business

- NO OLD BUSINESS

#### New Business

- **2016 Commission Meeting Dates**  
*Dr. Frawley made a motion to approve the 2016 Commission meeting dates, seconded by Ms. Rogers and approved.*
- **2016 Commission Chairperson**  
*Dr. Nosker made a motion to nominate Dr. Frawley as the chairperson for 2016, seconded by Ms. Rogers and approved.*
- **2016 Chlorine Contract:** As part of their 2015 proposal, Buckman's submitted a proposed price of \$1.23/gallon for both 2015 & 2016. The only other proposal was for \$5.00/gallon. The Commission has the option to renew Buckman's for 2016 without having to seek new proposal. *Ms. Rogers made a motion to approve a contract with Buckman's as the chlorine supplier for 2016, seconded by Dr. Frawley and approved.*

- **2015 End of Year RT Operating Budget Report:** Mr. Stentz presented the 2015 end of year report for the Revolving Trust Operating Account. *Discussion was held.*  
*Dr. Frawley made a motion to approve the 2015 End of Year Revolving Trust Operating Budget Report, seconded by Ms. Butler and approved.*
- **2016 Revolving Trust Reserve Request:** Mr. Stentz & Mr. Moorhead provided an explanation of each item on the Revolving Trust Reserve Request list. *Discussion was held.* The suggestion was made to amend the request to install just two (2) new water fountains at CP Pool instead of four (4).  
*Dr. Frawley made a motion to approve the 2016 Revolving Trust Reserve request for capital projects and improvements, as amended, seconded by Ms. Rogers and approved.*

#### **Approval of Bills**

- *Ms. Germaine made the motion to approve the bills, seconded by Ms. Rogers and approved.*

#### **Next Meeting Date**

January 28, 2016

#### **Adjournment**