

## PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

March 26, 2015

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on March 26, 2015 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

**Present:** Dr. Nosker, Ms. Rogers, Mr. Koontz, Ms. Germaine, Ms. Olivares-Weber, Dr. Cahill & Dr. Frawley

**Also Present:** Mr. Marrolli, Mr. Moorhead & Mr. Groeger

**Absent:** Mr. Stentz, Mr. Young, Ms. Butler & Ms. Horan

### Activities Report

Mr. Groeger reported on the following activities:

- The last Dillon Basketball skills clinic was held on 3/4/15. 15 children attended the clinic.
- The Dillon Basketball League concluded on 3/14/15 with all five divisions playing championship games.
- PAWS Wrestling concluded on 3/12/15 and Tiger Cubs Wrestling ended on 3/14/15.

Mr. Marrolli reported on the following activities:

- Special Needs dance was held on 3/13/15. Mr. Marrolli thanked Dr. Nosker and Ms. Butler for attending. 61 people attended the event. The last regular season dance of the year will take place on 4/23/15 and the prom will be held on 5/8/15.
- Mr. Marrolli reported that Deborah Norcross is interested in running a Special Needs 'Open Mic' night and would like support from the Princeton Recreation Department. **Discussion was held.**
- Mr. Marrolli is waiting for a response from Tom Gordon from Princeton Special Sports regarding a possible connection with The Challenger Tee-ball Program for adults with Special Needs.
- Youth Squash clinic concluded on 3/22/15. There were seven participants.

Mr. Moorhead reported on the following activities:

- The Men's Platform Tennis Leagues are in the semi-finals and will conclude the week of 3/30/15.
- CP Aquatics Director, Mike Uchrin will be conducting interviews for open lifeguard positions in the near future.
- Mr. Moorhead reported that last year there were eight seasonal maintenance staff members. Four part time staff members returned on 3/23/15 and interviews are being conducted for the remaining four spots.
- The Hun School will send 42 students on 4/15/15 to help with a cleanup project for trash removal that will take place in both Community Park North and Community Park South.

### Director's Report

Mr. Moorhead reported on the following:

- The agreement between the Commission and the Princeton Tennis Program (PTP) was presented to PTP on 3/26/15. It is currently being reviewed by PTP. **Discussion was held.**
- Mr. Moorhead provided an update on the Lytle Street property as well as the Mary Moss Park Project and reported that discussion was held at the 3/23/15 town council meeting about the purchase and future use of the property on Lytle Street. **Discussion was held.**
- Princeton Shopping Center has submitted plans to improve their parking lot. The proposal would change traffic flow, as well as add a drop off area at Grover Park by field two. The plans are currently being reviewed by the Engineering Department. **Discussion was held.**

- PRD will be participating in the Princeton High School Career Day on 4/15/15 for an opportunity to meet the students and speak about a career in recreation.
- The Red Umbrella schedule for the summer of 2015 has been set for Thursdays, from 7/9 - 8/20 with the exception of 7/30/15. The program will meet at CP Pool.
- 2015 mowing and turf management bids were approved by town council on 3/23/15. Mowing will start in the next few weeks.
- Vikki Caines and Jack Roberts both received awards at the NJRPA convention in Atlantic City. Ms. Caines received the Employee of The Year award, while Mr. Roberts received the Frederick C. Sutro Memorial Award, as well as an honorary lifetime membership for his continued service. Proclamations were read by Mayor Lempert at the council meeting on 3/23/15 for both Ms. Caines and Mr. Roberts.
- Maintenance staff was out in the parks during the week of 3/20/15 to assess their conditions after the winter weather. They have compiled a list of important tasks that need to be done in each park this spring.
- Steve Hiltner will meet with the Municipal Arborist, Lorraine Konopka to discuss new plantings in detention basins in Greenway Meadows and Smoyer Park.
- The Open Space Task Force will have its first meeting on 4/10/15.
- With two additional snow days added to the school calendar, the last day of school is now 6/23/15. Due to the schedule change, the following summer program changes have been made:
  - 1) Boys' Basketball Camp has been switched to the week of 7/13/15
  - 2) The first two days of the first week of Travel Camp have been cancelled
  - 3) The first day of swim lessons has been cancelled.
 There will be prorated rates for the shortened week of travel camp, as well as the missed day of swim lessons.
- Information was distributed about the potential locations for grills in town parks.

***Discussion was held.***

### **Communications**

- Mason, Griffin, and Pierson sent a donation of \$6,000 to the Princeton Parks and Recreation fund. This marked year number four of five in which they pledged to donate a total of \$30,000.
- The Walker family sent an email to thank Anthony Simone and Recreation staff for finding their father's coach of the year baseball ring, and locating the family to return the ring.
- The Lawrence Montessori School has requested a free pool membership for their silent auction.
- A resident of Belle Mead contacted the Recreation Department about financial aid for her daughter to sign up for the pool. It was explained to her that a payment plan could be set up, but non-residents cannot receive financial aid.
- A Princeton resident, Ella Rohkinson, wrote a letter to explain that the best time for children to use the pool is before noon due to sun exposure. She requested that the pool be opened to the general public at an earlier time. Mr. Stentz's response explained that there are many programs earlier in the morning that prevent the pool from opening before noon.
- Ms. Germaine inquired about a request from Johnson Park Elementary School to use Community Park South Soccer fields for an after school soccer program. Mr. Moorhead explained that he attempted to accommodate the group but they ultimately decided to use space at the YMCA.

**Public Comment** - NO COMMENT

### Approval of Minutes

- Dr. Nosker reiterated his question from the previous meeting's topic of ice skating parking on Washington Road. The Recreation Department will revisit the situation with the University before next winter.
- Dr. Nosker questioned the use of the word "invited" as it pertained to Ben Hanbicki's visit to speak about the spray ground design, as Mr. Hanbicki was paid for his time.
- Mr. Koontz made a motion to approve the February 2015 Commission meeting minutes, seconded by Ms. Germaine, and unanimously approved. Dr. Frawley abstained.

### Old Business

#### A. CP Pool Shade Proposal

- At the February meeting the Commission approved a project to add five additional permanent shade structures to the pool complex. Since that meeting, it has been determined that the placement of those structures would need to be adjusted after discussions with the Engineering and Building Departments. Two new alternate locations were proposed by Mr. Moorhead. The commission supported the new locations and the revision did not need a vote.

### New Business

#### A. Diving Board Maintenance Proposal

- Mr. Moorhead presented the proposal to have an expert come in to perform complete maintenance on the diving board stands, including the fulcrum and all parts associated.  
*Discussion was held.*
- Mr. Koontz made a motion to approve the Diving Board Maintenance Proposal, seconded by Dr. Cahill, and unanimously approved.

#### B. Chlorine Supply Contract for 2015

- Mr. Moorhead presented his results from the chlorine supply bids. There were two proposals submitted. The first was from Buckman's, at a rate of \$1.23 per gallon. The second quote was from Kuehne, at a rate of \$5.00 per gallon.
- Ms. Rogers made a motion to approve the Chlorine Supply Contract to Buckman's, at a rate of \$1.23/gallon, seconded by Dr. Frawley, and unanimously approved.

#### C. Corner House: CP Pool Membership for Silent Auction Benefit (4/17/15)

- Corner House requests a CP Pool membership to donate in the the silent auction on 4/17/15. As Corner House is a municipal partner agency, this request has been approved in the past.
- Mr. Koontz made a motion to approve a CP Pool Membership for an exact value to be determined on the winner's membership desire, seconded by Ms. Olivares-Weber, and unanimously approved.

### Approval of Bills

- Dr. Frawley made the motion to approve the bills, seconded by Mr. Koontz, and unanimously approved.

### Next Meeting Date

April 23, 2015

### Adjournment