

PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

November 19, 2015

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on November 19, 2015 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

Present: Dr. Nosker, Mr. Koontz, Ms. Germaine, Ms. Rogers, Ms. Olivares-Weber, Ms. Butler, Dr. Cahill and Mr. Young
Also Present: Mr. Stentz, Mr. Moorhead, Mr. Groeger and Mr. Marrolli
Absent: Dr. Frawley, Ms. Mills (CH Student Board) and Mr. Riley (CH Student Board)

Public Comment

- Princeton resident Holly Nelson, who teaches landscape architecture at Rutgers University, presented projects that her graduate students had made on 11/10. Ms. Nelson attended the commission meeting to summarize that earlier presentation. The students were tasked with creating a design idea for the Mary Moss Park and incorporating the culture and history of the neighborhood into the design. Three design ideas were presented each with various styles of playground equipment, seating, and water apparatuses. *Discussion was held.*

Mary Moss Update

- Mr. Stentz reported that the MMP design services contract was awarded by town council to the RBA Group on 11/9. RBA began the surveying work for the park on 11/24. *Discussion was held.*

Activities Report

Mr. Groeger reported on the following:

- In addition to his activities report that was part of the agenda packet, fall/winter program registration is as follows:
 - Dillon Basketball: 255 participants
 - PAWS Wrestling: 37 participants
 - Tiger Cubs: 10 participants

Mr. Marrolli reported on the following:

- In addition to his activities report that was part of the agenda packet, Mr. Marrolli reported that he and Mr. Groeger had been working on enhancements to the Dillon program. Multiple events have been added to build the Dillon experience for the players including a clinic run by the Princeton University Men's Basketball team, at Jadwin Gymnasium, and two Dillon league nights at Princeton basketball games. Plans are in the works to add a clinic with the PHS basketball teams, as well. *Discussion was held.*

Mr. Moorhead reported on the following:

- The maintenance crew put out the ice skating signage and buoys at Lake Carnegie and the other designated ice skating locations in preparation of the Winter season.
- The mowing contractors finished their work at the end of October and any additional mowing this season will be done by PRD maintenance.
- The Fall sports season ended on 11/22. All youth sports clubs have concluded their fall season.

- Mr. Moorhead reported that he was continuing to gather information on field space rental fees from neighboring towns. He is looking to form a subcommittee to further analyze this information.

Mr. Stentz Reported on the following:

- The annual bus trip to the Radio City Music Hall Christmas Spectacular on 12/10 has sold out.

Director's Report

Mr. Stentz reported on the following:

- Town Council is considering an ordinance that would require municipal departments to make earned sick leave available to all part-time employees. Employees would accrue sick time based on how many hours they work. Employees would not be able to use their accrued time until they reached 90 days of employment. Due to the amount of part-time seasonal employees working for PRD, further research is being done as to how this may impact the department. The pool is the main area of concern for this ordinance as it pertains to the lifeguards. Some concerns are that if too many lifeguards call out at once, it could leave the pool short staffed. Another concern is the added administrative time to track the staff member's hours. *Discussion was held.*
- The legislation item about adding AEDs in parks has been vetoed by the governor due to the cost it would take to bring each park up to code.
- The Larry Ivan tribute fund is up over \$16,000 and Stephanie Magziack has started creating the plaque.
- Mr. Stentz reported that none of the Recreation Commission Member's appointments are ending this year, except Mr. Young, who filled a spot vacated when Mr. Zucosky resigned from the Commission. Mr. Young has already expressed his interest in returning to the Commission next year, pending approval from the mayor.
- The December Commission meeting will include end-of-year financial information, as well as appointment of the Commission for 2016.

Communications (included in agenda packet)

- The bike master plan focus group is having a stake holders meeting on 12/2 and has invited various commissions and boards from around town including the Recreation Commission. *Discussion was held.*
- Mayor Lempert has asked all commissions to submit an end-of-year wrap-up detailing the top two or three accomplishments throughout the year, as well as any plans for 2016.
- An email was forwarded to Mr. Stentz asking for some playgrounds in town to be converted to playground space for adults. *Discussion was held.*
- Assistant maintenance foreman Gerry Macfarlan passed the National Playground Safety Inspectors exam, which means that PRD has a nationally certified playground inspector to help ensure playground safety. *Discussion was held.*

Corner House Student Report

- NO REPORT

Approval of Minutes

- *Mr. Young made a motion to approve the 10/18/15 Commission meeting minutes, seconded by Dr. Cahill, and approved. Mr. Koontz and Ms. Butler abstained.*

Old Business

- NO OLD BUSINESS

New Business

- Mr. Stentz recommended rehiring the current bookkeepers "712 Paperwork." Their current fee of \$45 per hour will raise to \$46 per hour in 2016.
- *Mr. Koontz made a motion to approve that "712 Paperwork" be rehired as bookkeeper for 2016, seconded by Dr. Cahill and approved.*
- Mr. Stentz reminded the commission that based on legal opinion, the pool concession services do not need to go out to bid every year. The existing vendor can be "rolled over" for up to three years. After the third year, there would need to be a new bid process. With that in mind, Mr. Moorhead requested that R & K's Poolside Grill be retained as the concessionaire for the pool for 2016. This will be the third year of their contract.
- *Mr. Koontz made a motion to approve that R & K's Poolside Grill be retained for 2016, seconded by Ms. Butler and approved.*

Approval of Bills

- *Mr. Koontz made the motion to approve the bills, seconded by Ms. Butler and approved.*

Next Meeting Date

December 17, 2015

Adjournment