

**RECREATION BOARD**  
**April 25, 2013**

A meeting of the Recreation Board of Princeton was held on April 25, 2013 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

**Present:** Dr. Cahill, Ms. Germaine, Ms. Rogers, Dr. Nosker, Mr. Zucosky, Ms. Asagra Stanley, Mr. Koontz, Ms. Budline & Mr. DiGregorio

**Also present:** Mr. Stentz, Mr. Moorhead & Mr. Marroli

**Absent:** Ms. Butler, Mr. Frawley, Ms. Olivares-Weber & Ms. Herlihy

### **Activities**

Mr. Marroli reported on the following activities:

- PAWS Wrestling held their season-ending Awards banquet on 4/18/13 at Mercer Oaks Golf Course. Approximately 120 people attended the event.
- Mr. Marroli attended the NJRPA District 6 Seminar on Technology Dependence in Marlton, NJ on 4/19/13.
- Special Needs Dance was held on 4/12/13. 40 people attended. The Special Needs Prom will be held on 5/3/13 at the Suzanne Patterson Center.
- All hiring has been completed for counselor positions for Summer Day Camp. All employment paperwork was distributed electronically this year in order to save money on postage.
- Quotes were received from several bus companies for providing transportation for Travel Camp. Rick Bus Co. was the low quote for school bus transportation at \$10,451 for the summer. The low quote for charter bus transportation for the overnight trip (2-night trip) was received from Star Tours for \$3,150.

Mr. Moorhead reported on the following activities:

- Nicole Patterson was hired as a Part-Time Program Supervisor for the summer.
- As a result of not having a quorum at the March board meeting, there were 3 time-sensitive items that necessitated a vote of the Management Committee prior to the April Meeting. The following 3 items were approved by the Management Committee; US Athletic Field as the vendor for our Mowing & Turf Management Contracts; Philadelphia Mural Trip on 5/6/13; and the expenditure of \$2,000 on a commercial grade refrigerator for the pool concession.
- York Fence began the installation of the outfield fence at Farmview 2 on 4/22/13. The fence was needed in order for Princeton Little League to meet the requirements of 50/70 play, and to be in the running to host the District Tournament this June.
- There is no update on the previously discussed drainage issue in the outfield of Farmview 2. Discussion was held.
- All active playing fields were opened for the season on 4/1/13 and are in heavy usage by the various sports groups.

Ms. Budline and Mr. DiGregorio reported on the following activities:

- The Corner House Dodge-Ball Tournament will be held on 4/26/13 at John Witherspoon MS. Mr. Marroli was able to secure gym space for the event. There will be approximately 17-20 teams in the tournament.
- The 3 on 3 Basketball Tournament is still in the planning stages. It is not known whether a facility can be secured for this event.

### **Directors Report**

Mr. Stentz reported on the following items:

- There are only 5 spots remaining for the Philadelphia Mural Trip. Mr. Stentz anticipates the trip being sold out.
- The Recreation office stayed open until 7pm on 4/25/13. The 7pm closing time will be duplicated on a few other occasions in order to provide additional hours to our customers to register for the pool and/or other summer programs. The extra hours are also an opportunity for additional training for the pool customer service staff.
- Currently there are approximately 2800 people registered for pool memberships for 2013. This is roughly 200 ahead of where we were last year at this same point.
- Garden Plots at CP South and Smoyer Park are sold out.
- Financial Aid Update: 60 applications have been processed. This number is roughly half of the 2012 total. This process is very labor intensive and PRD encourages applicants to get their paperwork in early.
- Pool Drain Update: All locker room drains have been dug out and the missing gasket has been installed. The concrete work will be finished early next week to repair the areas that had to be dug up. This will alleviate the ongoing problem with water leaking into the lower level of the building.
- Mainline Pools was on site on 4/18/13 to complete a punch-list of repair items at the pool.

- The condition of the pools appears to be excellent following their first winter and subsequent draining of the remaining water.
- The final change order for the Pool project will be presented to Princeton Council in the coming months. Mr. Stentz anticipates the final total will come in under budget for this entire project.
- 45 new applications were received for day camp counselor positions. 30 of those 45 applicants were interviewed by Harry Mapps (Day Camp Director), Mr. Marroli or Ms. Herlihy. 18 of the 30 that were interviewed were ultimately hired.
- The Smoking Ban Ordinance went into effect on 4/12/13. Signage is being posted in our parks. The ban also applies to all municipal property.
- New electric was installed at Smoyer Park running from the barn to the Pump House to operate the fountain and 2 new aerator pumps in the pond. The previous electrical lines were old and not in compliance. This work is necessary to increase the water flow in the pond and decrease the formation of algae on the surface of the pond.
- Mowing is underway on the active playing fields by US Athletic. The PRD Maintenance Staff will mow Grover Park.
- The irrigation systems in the parks will be turned on and tested soon in order to see what is working and what will need to be fixed.
- The pools are in the process of being filled with water. Ross Lister from Nemato will be on site on 5/8/13 in order to walk our maintenance staff thru the process of starting the filters up for the first time this season.

### **Communications**

- Emails from Princeton Little League thanking the Department for their assistance on many fronts during Spring 2013.

### **Public Comment**

*No public comment*

### **Approval of Minutes**

- Dr. Nosker made the motion to approve the February 2013 Board meeting minutes, seconded by Mr. Zucosky and approved. Mr. Koontz abstained.
- Dr. Nosker made the motion to approve the March 2013 Board meeting minutes, seconded by Mr. Koontz and approved. Mr. Zucosky and Ms. Germaine abstained.

### **Old Business**

No Old Business

### **New Business**

#### Contract for Chlorine Supply service for CP Pool 2013

- *Chlorine Proposals were opened on 4/22/13.*
- *An option was added to the proposal form allowing the vendor to provide a price for 2014.*
- *The low proposal came from Chemical Equipment Labs (\$1.189/gallon) for 2013 and 2014 (\$1.239/gallon).*
- *The vendor from the last several years (Buckmans, Inc) came in at \$1.33/gallon for 2013 & 2014.*
- *References have been checked for Chemical Equipment Labs. No problems were discovered.*
- *Chemical Equipment will have a manager on site on 4/26/13 to view the facility.*
- *Discussion was held regarding the legality of offering a 1-year contract with an option to lock in the 2<sup>nd</sup> year at PRD's discretion.*
- *Mr. Koontz made motion to award contract for 2013 to Chemical Equipment Labs, with an option for 2014, pending the site visit on 4/26/13. Dr. Nosker seconded motion and all approved.*
- *The Board asked Staff to verify with Town Counsel if the Board has the option to lock-in the low-price vendor for 2014 now but also keep the choice to opt-out by year's end of the service or product are not satisfactory in 2013.*

### Approval of Bills

Dr. Cahill made the motion to approve the bills, seconded by Mr. Koontz and unanimously approved.

### Next Meeting Date

May 23, 2013

### Closed Session

The Board entered in Closed Session.

### Adjournment

