

JOINT RECREATION BOARD

February 28, 2013

A meeting of the Recreation Board of Princeton was held on February 28, 2013 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

Present: Ms. Rogers, Dr. Nosker, Ms. Germaine, Ms. Butler, Mr. Frawley, Mr. Zucosky, Ms. Asagra Stanley, Ms. Olivares-Weber and Dr. Cahill

Also present: Mr. Stentz, Mr. Moorhead, Mr. Marrolli, Ms. Herlihy, Ms. Budline and Mr. DiGregorio

Absent: Mr. Koontz

Activities:

Ms. Herlihy reported on the following activities:

- Contracts have been renewed w/ Geese Chasers and pond vegetation management services for municipal parks for 2013
- Equipment for the pool is being purchased for 2013 season
- Camp, Pool and Customer Service staff is being interviewed and hired. Advertisement for employment was done via local newspapers, PRD website and PRD social media outlets

Mr. Marrolli reported on the following activities:

- Dillon Basketball playoff semi-finals will be held 3/2/13 and championship games will be on 3/9/13
- Skills clinics were held on 2/19 and 2/20 and were well attended
- Dillon League Night at PU was cancelled on 2/8 /13 due to the snowstorm
- The Special Needs Dance was also cancelled on 2/8/13 due to the snowstorm and was rescheduled for 2/22/13 with 39 attendees. The next dance will be on 3/8/13

Mr. Moorhead reported on the following activities:

- Travel Basketball playoffs begin on 3/16/13
- Youth squash clinic has two more sessions
- Field scheduling is in progress with youth sports groups for Spring 2013...fields are scheduled to be open on 4/1/13
- Mowing and Turf management bids were publically announced through Princeton Packet and Trenton Times and will be opened publically on 3/19/13
- Interviews for P/T Program Supervisor have been conducted
- Quotes are being obtained for fencing the outfield and baselines at Farmview 2
- Meetings are ongoing with Engineering Department and PLL to discuss drainage options at Farmview 2
- PRD maintenance will be painting the restrooms & dugout posts @ FV
- PLL will be adding a batting cage, on-deck area fencing and necessary fence extensions for the 50/70 play at FV2. PLL will pay for these improvements
- In 2012 Princeton Babe Ruth merged with West Windsor/Plainsboro Babe Ruth so there is no longer a stand-alone Princeton Babe Ruth program. We still will be sharing field space as needed at Hilltop Park or Smoyer Park, as needed

Corner House Student Board

- Mr. DiGregorio reported that there was interest in having a Spring Dodge Ball tournament during the first week of April 2013. The PHS gym is not available and Mr. DiGregorio inquired if the Board/Staff had suggestions about how he could secure gym space. Mr. Stentz suggested that details be emailed to PRD Staff and that Mr. Marrolli will reach out to the school system on behalf of Corner House. Ms. Budline reported there was interest in a 3-on-3 basketball tournament at Community Park courts. This would be a Corner House sponsored event for high school age participants.

Directors Report

Mr. Stentz reported on the following:

- March 1st is the day that all of our registration goes live for summer programs, pool membership, camps, etc. This includes the Community Pass registration program, website and virtual activities brochure
- Financial Aid forms have been updated in English and Spanish. Past participants have been contacted to let them know if they need assistance for the upcoming summer, now is time to start the process again if they are interested
- There has been recent conversation about possible renovations at Mary Moss Park, specifically the addition of a spray-ground. Informal cost estimates for the a spray-ground are approximately \$350,000 - \$400,000. Ms. Butler explained that since there are upcoming Princeton University renovations in the area, we should be looking for ways to better interface with the University. Mr. Stentz reminded the Board that a possible spray-ground at Mary Moss Park was detailed in the 2008 Parks and Recreation Master Plan.
- After all bills have been paid, money raised from the Scheide concert came to \$77,000. Mr. Stentz stated that concert actually exceeded its \$300,00.00 budget by \$8,000, which the Scheide Family has agreed to reimburse PRD. The next PPRF will meet again on April 12, 2013.
- Mr. Stentz explained that a pool patron suggested a discounted daily rate at the pool after a certain time of day, possibly after 5 pm daily. Board supported staff recommendation of keeping fee as is for 2013. Ms. Rogers suggested to wait until after season # 2 and reevaluate.
- Mr. Stentz reported that in the past the Department has been asked by local agencies to donate a family pool membership as part of fundraising efforts, raffle, etc. In previous discussions, the Board recommended not to set a precedent of donating pool memberships. Recently memberships were donated to the Jan.1 consolidation celebration and as a gift for the naming contest for the municipal buildings. It was agreed that donating memberships for 'in-house' agencies such as the Princeton Council or Corner House is appropriate, but for non-municipal agencies the Board/Department will be offering membership at the discounted rate (early-bird rate) as a good-will gesture.
- The Health Department has introduced an ordinance to make all parks and open space areas smoke free zones. The Health Department asked Mr. Stentz to comment on the proposal. Mr. Stentz expressed concerns regarding enforcement strategies and being careful to avoid adding more signage to certain parks that have a lot of signage already.
- PRD is now processing its own payroll and as of April 1st we will go paperless. Employees will also be required to have direct deposit.
- Philadelphia Flower bus trip on March 5 is sold out.
- Platform Tennis playoffs for Men's and Women's League begin next week and should be complete by March 20.
- NJRPA Conference is Monday and Tuesday, March 4 & 5. Mr. Stentz is scheduled to make a presentation at the conference regarding the use of social media and videos as marketing tools.
- There is CPR/First Aid/AED training class starts April 2. Registration began recently.
- PTP Tennis season will start in a few weeks.
- Princeton High School will be using will be using six of our tennis courts starting next week since they do not have enough at PHS.
- Mr. Stentz reported that Mr. Moorhead has obtained a quote to re-lamp the tennis lights. They are within a year of reaching the end of their lifespan. It will cost about \$3,000. This is not part of the PTP contract.
- Mr. Stentz reported that PTP would like to light more courts at CP South. Discussion was held.
- Mr. Stentz reported on a maintenance update. The new shop area has allowed the PRD maintenance staff to work indoors on projects. They have stripped down and repainted 14 wood or metal picnic tables, rebuilt the stage at the CP North amphitheater and replaced/rebuilt the bathroom partitions from Grover Park. They have also repainted the interior of bathrooms at Grover, Hilltop and Farmview. They have built concrete ramps for the tennis courts. The indoor

space has also allowed them to work on mowers and prep for the spring season. Two staff attended an Irrigation training class so that we can do more in-house repairs. Staff also attended a Storr tractor maintenance seminar. Mr. Moorhead and other maintenance staff attended a turf management seminar at Rutgers.

- Playground inspections have started. Ms. Herlihy and maintenance staff will handle this.

Communications

No Communications

Public Comment

No Public Comment

Approval of Minutes

- Dr. Nosker made the motion to approve the October 2012 Board meeting minutes, seconded by Mr. Zucosky and approved. Dr. Cahill, Dr. Frawley, Ms. Asagra-Stanley, and Ms. Olivares-Weber abstained.
- Dr. Nosker made the motion to approve the November 2012 Board meeting minutes, seconded by Ms. Rogers and approved. Dr. Cahill, Dr. Frawley, Ms. Asagra-Stanley, Ms. Olivares-Weber and Mr. Zucosky abstained.
- Ms. Rogers made the motion to approve the December 2012 Board meeting minutes, seconded by Dr. Frawley and approved. Ms. Germaine, Mr. Nosker, Dr. Cahill, Ms. Asagra-Stanley, Ms. Olivares-Weber and Mr. Zucosky abstained.
- Mr. Zucosky made the motion to approve the January 2013 Board meeting minutes, seconded by Dr. Frawley and approved. Dr. Cahill abstained.

Old Business

No Old Business

New Business

Revolving Trust Reserve Request

Mr. Stentz reviewed the 2013 Revolving Trust Reserve request. Items listed were windscreens for the tennis courts (3), surface repair at CP Basketball complex, repair and resurface of platform tennis courts (4) and a contribution to Princeton Tennis Program (PTP) for tennis court repairs.

Discussion was held.

Mr. Zucosky made the motion to approve CP Basketball complex repairs, platform tennis court repairs (2 courts only) and purchase of windscreens. Motion was seconded by Dr. Frawley and unanimously approved.

Mr. Zucosky made the motion to table the item regarding a \$7,000 contribution to PTP for tennis court improvements. Motion was seconded by Ms. Asagra-Stanley and unanimously approved. Mr. Stentz will invite PTP Staff to attend a future Board meeting so the issue can be discussed further.

Increase of Family Golf Fees for 2013

Mr. Stentz recommended the raising of the Family Golf program fees from:
\$57 for nine holes to \$62 for nine holes and
\$83 for eighteen holes to \$88 for eighteen holes

This will cover increased fees by Mercer County and cover program cost.

Mr. Nosker made the motion to raise the fees, seconded by Ms. Olivares-Weber and unanimously approved.

Approval of Bills

Ms. Rogers made the motion to approve the bills, seconded by Ms. Cahill and unanimously approved.

Next Meeting Date

March 28, 2013

Adjournment