



Princeton
Department of Emergency & Safety Services
Bureau of Housing Inspection
Charles M. Sugg, Housing Inspection Manager
1 Monument Drive, Princeton, NJ 08540
Phone: 609-454-4756; Fax: 609-945-6080

Dear Homeowners:

In an effort to update our records, the Bureau of Housing Inspection is conducting a census of all two-family dwellings and owner occupied dwelling units containing a flat or room rentals.

Kindly complete the census form below and return to our office at the address above. This form may be submitted online by visiting our forms webpage at:

<http://princetonnj.gov/forms.html>

Property Information		
Property Address:		
Block:	Lot:	Number of Rental Units:
Property Type (Check one)		
Two-Family Dwelling	Detached (Guest House)	
Attached (Mother In-law Suite)	Owner Occupied with 1 Room Rental	
Owner Occupied with 2 Room Rentals	Other (please describe):	
Owner Information		
Name(s):		
Address:		
Home Phone:	Cell Phone:	
Email:	Email #2:	
Tenant Information		
Number of Occupants in 1 st Unit:	Number of Bedrooms in 1 st Unit:	
Number of Occupants in 2 nd Unit:	Number of Bedrooms in 2 nd Unit:	

Thank you for your cooperation and prompt attention to this matter.

Please note: Owner occupied units that are exempt from bi-annual housing inspection are required to obtain a certificate of smoke detector whenever a change of occupancy or tenancy occurs.

For additional information, please contact the Bureau of Housing Inspection at: (609) 454-4756.

Owner's Signature

Date