



**Princeton Department of  
Emergency & Safety Services  
Bureau of Fire Safety  
One Monument Drive  
Princeton, NJ 08540  
Tel: 609-497-7646; Fax: 609-945-6080  
www.princetonnj.gov**

**APPLICATION FOR A FIRE SAFETY PERMIT**

**ENCLOSED FOOD TRUCK REQUIRING  
A FIXED FIRE SUPPRESSION SYSTEM**

**NOTE: A SEPARATE PERMIT APPLICATION IS REQUIRED FOR EACH VEHICLE**

**NOTE: DOES NOT INCLUDE CARTS OR TRUCKS WHICH ARE NOT REQUIRED TO BE PROVIDED WITH A FIXED FIRE SUPPRESSION SYSTEM BY NJ UNIFORM FIRE CODE (N.J.A.C.5:70-4.7(g)).**

<b>APPLICANT</b>	<b>PROPERTY OWNER</b>
Name:	Name:
Address:	Address:
Telephone #	Telephone #
Facsimile #	Facsimile #
Cellular #	Cellular #

**I would like a Fire Safety Permit for (check all that apply):**

- Use of Food Truck in temporary location or for a specific Event (event permit)
- Use of Food Truck in semi-permanent location approved by the municipality (annual permit)
- Other (Please describe):

**EVENT PERMIT INFORMATION:**

**The food truck will be used in the following location:** (Include street address as well as description of location on property)

**The food truck will be used for the following /event:** (Description of the event, ie – “smith wedding”)

**The food truck will be used:**

on/between \_\_\_\_\_, and  
(date)

between the hours of \_\_\_\_\_ and \_\_\_\_\_.

**The food truck will be set up on (date & time)** \_\_\_\_\_

**EVENT PERMIT INSPECTION INFORMATION:**

Date/Time Requested for Inspection: \_\_\_\_\_

Name/contact information of inspection contact/responsible party to be present at time of inspection:

\_\_\_\_\_

**ADDITIONAL INFORMATION:**

**Vehicle Information:**

- **Vehicle Registration (License) #** \_\_\_\_\_ **State:** \_\_\_\_\_
- **Is this Vehicle is equipped with an exhaust hood**  **Yes**  **No**
- **If answer is “yes”, please complete the following:**
  1. **Number of appliances located under the hood** \_\_\_\_\_
  2. **Appliance Type (number of each type – all that apply):**  
\_\_\_\_\_ **Stove** \_\_\_\_\_ **Griddle** \_\_\_\_\_ **Oven** \_\_\_\_\_ **Deep Fryers** \_\_\_\_\_ **Other**
  3. **This vehicle is equipped with a “K-Type” fire extinguisher**  **Yes**  **No**
  4. **Date of Last suppression system inspection:** \_\_\_\_\_
- **Number of propane tanks mounted on the vehicle :** \_\_\_\_\_
- **Size of propane tanks (lbs) mounted on the vehicle:** \_\_\_\_\_

**This application must be accompanied by the following:**

- A letter granting permission to obtain a permit from the property owner, if the applicant is not the owner of the property (sample attached).  
*NOTE: a letter of permission is not required if vehicle is parked on a public street pursuant to a “street closing” approval granted by the municipality..*
- A copy of an “Inspection Report” for the kitchen hood fire extinguishing system, issued by a Fire Protection Company authorized by the NJ Division of Fire Safety (NJ Permit) to perform such inspections, and issued no more than 6 months prior to the date of the event.
- A copy of a Mobile Food Vendors License issued by the Princeton Health Department.
- Payment of Type I Permit Fee (\$100) (Cash, Check, or Credit Card).**

**PLEASE NOTE:**

- **FAILURE TO BE PRESENT AT TIME INSPECTION WILL RESULT IN A DENIAL OF THE FIRE SAFETY PERMIT**
- **FAILURE TO COMPLY WITH ALL OF PERMIT CONDITIONS AT THE TIME OF INSPECTION WILL RESULT IN THE DENIAL OF THE FIRE SAFETY PERMIT.**
- **THE PERMIT MAY BE REVOKED BY THE FIRE OFFICAL OR DESIGNATED REPRESENTATIVE FOR FAILURE TO COMPLY WITH THE CONDITIONS OF ISSUANCE OR ANY VIOLATIONS OF ANY PROVISIONS OF THE NEW JERSEY FIRE CODE.**

*I hereby acknowledge that I have read this application, that the information I have given is correct, that I am the owner or am duly authorized to act in the owner's behalf, and as such hereby agree to the requirements and/or any conditions imposed by the Fire Official.*

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Name

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Date

**(Corporate letterhead)**

\_\_\_\_\_  
(Today's Date)

Princeton  
Department of Emergency & Safety Services  
Bureau of Fire Safety  
1 Monument Drive  
Princeton, NJ 08857

RE: Permission to use property for activity requiring a permit issued pursuant to N.J.A.C. 5:70-2.7-1.1 et. seq.

TO: Princeton Fire Official

Please be advised that I own or otherwise have control of real property known as:

\_\_\_\_\_  
(Address of property)

and furthermore that I give my consent and permission to the following person(s) or company to obtain a fire safety permit required by N.J.A.C. 5:70-2.7 et seq., for the purpose of conducting an activity or process on the above property. The authorized vendor is:

\_\_\_\_\_  
(Date of Event)

\_\_\_\_\_  
(Vendor Name – person/business name)

\_\_\_\_\_  
(Vendor Address)

Sincerely,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)



**Princeton Department of Emergency & Safety Services**  
**Bureau of Fire Safety**  
**Robert Gregory, Director**  
**1 Monument Drive**  
**Princeton, NJ 08542**  
**609-497-7646**  
**www.princetonnj.gov**

## **Enclosed Mobile Food Trucks** **Permitting & Inspection Requirements**

**Revised 2-12-2016**

The New Jersey Division of Fire Safety has determined that “Enclosed Mobile Food Truck” vehicles, once they are parked and operating they are “premises” and subject to all regulations and permit requirements contained in the NJ Uniform Fire Code.

### **Administrative Requirements**

- 1) The operator must obtain a Type 1-Permit (permanent cooking operation with fire suppression system) (NJAC 5:70-2.7(a)3.xii)
- 2) Permits will not be granted unless a completed application and payment of the application fee is brought to the offices of the Department of Emergency and Safety Services during normal businesses hours, at least two (2) business days prior to the commencement of the event. (*N.J.A.C. 5:70-2.7(b)*).
- 3) For the purposes of this policy, “completed application” shall include all information requested on the application form.
- 4) If the applicant is someone other than a representative of the property owner, a letter from the property owner authorizing the applicant to perform the permitted function is required to be included with the initial application. (Sample letter attached).
- 5) A permit application will be not accepted unless the permit fee in the form of cash or check or credit card payment is provided. (*N.J.A.C. 5:70-2.7(i)*)
- 6) The applicant shall specify and date/time requested for inspection on the application form. No permit will be issued until such time as an inspection is completed. (*N.J.A.C. 5:70-2.7(c)*).
- 7) The igniting of gas powered appliances prior to an inspection shall constitute a violation of the code and the operator shall be subject to penalty (*N.J.A.C. 5:70-2.12(b)7.i*)

## Technical Requirements:

- A food truck utilizing a cooking operation that, by way of cooking method or type of cuisine, creates grease laden vapors, must be equipped with an exhaust hood and a kitchen hood fire suppression system (NJAC 5:70-4.7(g))
- The suppression system must be inspected/tested within previous 6 months by a company possessing a valid NJ Division of Fire Safety Contractor Permit (if the truck is registered in another state, such as PA or NY, then it must have been inspected within the last 6 months, but the inspection does not have to be performed by a company having a NJ Division of Fire Safety Contractor Permit). (Section 904.5.1, 2006 IFC, NJ Ed.)
- The operator must have a copy of the actual fire suppression system inspection report in the vehicle (not just the cylinder tag).
- The truck must be equipped with a “K” type portable fire extinguisher, if the truck is equipped with deep fat fryers. (Section 906-4, 2006 IFC, NJ Ed.)
- Propane cylinders must be inspected for rust, damage, dents, leaks, alterations. (NFPA 58-5.2.2.1)
- Propane hoses, exposed portions, must be inspected for general condition and leaks. (NFPA 58-6.18.2)
- Maximum propane tank size is 125 lbs. (300 gal wc). (There is no maximum amount per vehicle) (NFPA 58-6.21.3.1(E))
- Propane containers and regulators must be installed on the outside of the vehicle, unless in a cabinet that is vapor tight to the inside of the vehicle, accessible only from outside the vehicle, and properly vented to the exterior of the vehicle. (NFPA 58-6.21.3.3)
- Propane cylinders must be attached to the vehicle-they may not be free standing, even if properly secured (NFPA 58-6.21.3.4)
- Propane cylinder valves, regulators, hoses, etc., must be protected from damage from physical impact, stones, mud, etc. (NFPA 58-6.21.3(B))
- Regulators must be installed so that the pressure relief valve is pointing downward and the vent must be protected to prevent dirt, mud, etc., from entering the vent (NFPA 58-6.21.4.2)
- The entire vehicle is subject to full inspection for all other applicable requirements provided for “premises” in accordance with NJ Uniform Fire Code, sub –chapter 3.