

APPLICATION FOR MEMBERSHIP
PRINCETON FIRE DEPARTMENT
PRINCETON, NJ

REVISED February 26, 2014

**PRINCETON FIRE DEPARTMENT
APPLICATION FOR MEMBERSHIP**

APPLICATION CHECKLIST
(for use by applicant)

- Page 3, Release Authorization.**
 - Fill in blank with your legal name, 2nd paragraph.
 - Sign and date at bottom of page.
 - Have witness print and sign name, insert date in proper blanks.

- Page 4, Personal Data.**
 - Fill in all the blanks on this page.
 - If a college student, use 2nd address block for local school address.

- Page 5, Experience.**
 - Fill in all the blanks on this page that apply to you.

- Page 5, Arrests, Summonses, Etc.**
 - Fill in all the blanks on this page that apply to you.

- Page 6, Motor Vehicle History.**
 - Fill in all the blanks on this page that apply to you.

- Page 7, Certification of Application.**
 - Fill in the blank after “I”, first full paragraph.
 - Do NOT sign unless you are with the Notary Public, they have to witness you sign this!
 - The blanks at the top of the page and the blanks at the bottom of the page will be filled in by the notary public you will have notarize this page.

- Page 8, Criteria for Eligibility.**
 - Please read this page for important information about the application process.

- Page 9, Application Tracking.**
 - For Princeton Fire Department use only. Nothing you need to fill out on this page.

- Blue Form, NJ State Police Request for Criminal History Record Information.**
 - Applicant to complete Section B.
 - Sign and date Section E.

- NJ State Firemen’s Association Form.**
 - Read both sides of first page.
 - Second page, fill in from Date to just before Signature of Applicant.
 - Do NOT sign unless you are with the Notary Public, they have to witness you sign this!
 - Section directly under Signature of Applicant will be filled in by the notary public you will have notarize this page.
 - Municipal Approval Section will be filled out by Princeton.

- Attach copy of Birth Certificate**

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INSTRUCTIONS

Read every question carefully. Answer every question, leave no blank spaces, if a question does not apply to you, use "Not Applicable", or "N/A". An applicant may be rejected who has intentionally made a false statement of a material fact; and/or practiced, or attempted to practice any deception or fraud in this application.

The applicant shall personally prepare this form. All entries, except the signatures, must be hand written in black ink.

If the space provided for answering any question is insufficient, attach a separate sheet of paper and include the question and question number above the answer or continuation.

All applications must be accompanied by copies (not originals) of Birth Certificate.

Please note that applications will be rejected if the applicant does not meet the eligibility requirements attached to this application

RELEASE AUTHORIZATION

To all Courts, Probation Departments, Selective Service Boards, Physicians, Hospitals, Employers, Educational and other Institutions and Agencies without exception.

I, _____ am making application to the Princeton Fire Department. As a result, an investigation is being conducted to determine my eligibility for membership/employment.

Therefore, you are authorized to release to Princeton and/or Princeton Fire Department or its representatives, any and all information documentary or otherwise pertaining to the above applicant that they may request.

I hereby release, discharge, and exonerate Princeton, Princeton Fire Department, its agents or representatives and any person so furnishing information, from any liability of every nature and kind arising out of the furnishing, inspection, or collection of such documents, records, and other information or the investigation made by the Princeton and/or Princeton Fire Department.

A photostatic copy of this authorization will be considered as effective and valid as the original.

Signature: _____ Date: _____

Witness Name (Print): _____ Date: _____

Witness Signature: _____ Date: _____

PERSONAL DATA

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1. What is your full name? _____
(Last) (First) (Middle)

2. Give any other names you have used or have been known by and attach a statement giving reasons.

A. _____ B. _____

3. Date of birth: _____ Age at time of application: _____
(Month) (Day) (Year)

Sex: _____ Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____

4. Place of birth: _____
(Hospital) (City) (State)

5. Birth Certificate: _____
(City) (County) (State)

6. Social Security Number: _____ - _____ - _____ Issued in which State: _____

7. What is your current legal address? _____
(Number) (Street) (City)

(County) (State) (Zip Code) (Home Phone #) (Cell Phone #)

8. How long have you resided at the above address? _____

9. Drivers License Number: _____ Issued in which State _____

10. Email address: _____

If a college student, list your local college/university address here:

(Number) (Street) (City)

(County) (State) (Zip Code)

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EXPERIENCE

1. Have you ever been a member of another fire department in New Jersey or any other State?

Yes No

Department/Agency: _____ Date: _____

Present status: _____

2. Have you ever been terminated, asked to resign or rejected by another fire department for membership in this state or any other state?

Yes No

Department/Agency: _____ Date: _____

Reason: _____

3. State of New Jersey Firefighter Certification Number (if applicable) # _____

ARRESTS, SUMMONSES, ETC.

1. Have you ever been arrested for or charged with a violation of the disorderly persons act or any city ordinance in this state or any other state, or have you ever been arrested, indicted, or convicted for any violation of the criminal law in this state or any other state?

Yes No?

If yes, complete the following:

Name of Charge, Arrest, or Conviction	Date	Name & Address of Police Agency & Court	Disposition

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MOTOR VEHICLE HISTORY

1. Have you ever received a summons for a violation of the Motor Vehicle Laws in this state or any other state?(Exclude overtime parking violations)

Yes No

If yes, complete the following:

Date	Offense	Location	Court Disposition	Your age (at time)	Police Agency

2. Is or has your Driver's License or other vehicle operator's license ever been revoked or suspended in this state or any other state?

Yes No

Date: _____ Reason: _____

3. If the answer to number two above questions was yes, was such Driver's License restored?

Yes No

Date: _____ Location: _____

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CERTIFICATION OF APPLICATION

STATE OF NEW JERSEY.....

)ss.

COUNTY OF.....

I, _____ being duly sworn, depose and say I am the above named person. I signed the forgoing statement. I personally read and printed by hand, answers to each and every question therein and I do solemnly swear that each and every answer is full, true and correct in every respect.

“Under Penalty of Law”, a person who makes a false statement under oath or equivalent affirmation, or swears or affirms the truth of such a statement previously made, when he does not believe the statement to be true, is guilty of a crime of the fourth degree in violation of 2C:28-2.

(Applicant sign here)

State of :

County of:

Before me personally appeared the said _____ who says that he/she executed the above instrument of his/her own free will and accord with full knowledge of the purpose therefore.

Sworn to before me this _____ day of _____ year of _____.

My Commission expires: _____ Notary Public _____
(printed name)

Notary Public _____
(Signature)

Seal:

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CRITERIA FOR ELIGIBILITY

NO APPLICANT FOR THE POSITION OF FIREFIGHTER WITH PRINCETON FIRE DEPARTMENT SHALL BE CONSIDERED ELIGIBLE FOR MEMBERSHIP IF DURING THE MEMBERSHIP PROCESS IT IS DISCOVERED THAT THE APPLICANT:

A. DRIVING RECORD

- 1) Has one (1) or more DWI convictions within the previous five (5) years;
- 2) Has one (1) or more DUI convictions within the previous five (5) years;
- 3) Has two (2) or more convictions for driving while suspended within the previous five (5) years;
- 4) Has failed to appear in court two (2) or more times within the previous five (5) years;
- 5) Has two (2) or more convictions for reckless driving.

B. CRIMINAL HISTORY

- 1) Has been arrested and convicted of any offense which involves dishonesty (including offenses under 2C:51-2);
- 2) Has been arrested and convicted of any offense which touches on the position of a Firefighter;
- 3) Has been arrested and convicted of any offense which is a third degree or higher (including offenses under 2C:51-2);
- 4) Has been incarcerated for a conviction in a correctional facility of any jurisdiction;
- 5) Is pending Grand Jury action or trial for any offense in any jurisdiction;
- 6) Is presently on probation as part of a Conditional Discharge or Pre-Trial Intervention Program;
- 7) Has been convicted of any Domestic Violence offense (“Lautenburg Amendments”);

C. OTHER

- 1) Refuses to consent to any part of the security and/or background investigation;
- 2) Has been found to have falsified any document or intentionally given false information in any part of this application process;
- 3) Has failed to meet any one of the requirements of the employment screening process;
- 4) Has refused/failed to submit to a urine and/or blood sample or has submitted urine and/or blood sample that has been found to be positive for an unauthorized controlled substance.
- 5) Has failed any portion of the pre-appointment physical examination or has failed to appear for a scheduled physical examination more than one time.

D. APPEAL PROCESS

- 1) Any applicant who has been declared ineligible as a result of one or more criteria in A through C above may appeal such declaration within 30 days of receipt of notification of such declaration
- 2) Such appeal shall be directed to the Administrator of the Princeton, shall be set forth in writing, and shall set forth the circumstances and give a reason for such declaration to be reversed.
- 3) The Princeton Administrator, after consultation with such individuals as may be deemed necessary, shall make a ruling in regards to the appeal and notify the applicant of such ruling in writing.

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FOR OFFICE USE ONLY

APPLICATION TRACKING

Company:

(circle one)

Princeton Engine Co. #1

Princeton Hook & Ladder

Mercer Engine Co. #3

Date approved by Company: _____

Signature of Company President/Secretary: _____

Date Received by Borough: _____

Date of Physical Exam: _____

Date of Appointment by Mayor & Council : _____

NOTES: