



Human Resources
400 Witherspoon Street
Princeton, NJ 08540
P: 609/454-4751 F: 609/454-8449
www.princetonnj.gov
humanresources@princetonnj.gov

NOTICE OF VACANCY

Department: Engineering

Post Date: March 3, 2017

Position: Engineering Intern (Temporary /Summer Employment)

Deadline: April 2, 2017

Salary Range: \$12.00- \$14.00 per hour
24 hours a week

Description: Responsibilities to include but not limited to: GIS-based data collection, mapping and programming; observation of and reporting on roadway infrastructure-related construction activities to Engineering Inspectors, Construction Engineer, and others; preparation and distribution of notices to residents and municipal website; verbal communication with residents and other municipal staff; and other duties as delegated. Special project work may include roadway sign inventories and sidewalk inventories.

Ideal candidate will have experience with computer programming and familiar with GIS software, have strong mathematical skills, and flexibility to address multiple tasks as needed.

Requirements: Completion of two years of college-level Engineering courses; Excellent PC skills to include AutoCAD and GIS; Excellent written & oral communication skills. Must satisfy employer paid physical, drug screen and criminal background check. Must have a valid NJ Driver's License in good standing. NJ residency required by State Statute. R.S.52:14-7.

Submit application, cover letter of intent and resume AS ATTACHMENTS to:

humanresources@princetonnj.gov Application available online at: <http://www.princetonnj.gov/employment.html>

EOE – M/F/D/V

Posted on:

Monument Hall Employee Bulletin Board
Human Resources Office
Police Department Bulletin Board
Corner House Bulletin Board
SOC – River Road Facility
Public Works Garage – John Street

Witherspoon Hall Employee Bulletin Board
Recreation Department Bulletin Board
Public Works Garage – Valley Road
Spring Street Garage – Parking Operations
Public Works Garage – Harrison Street
Princeton Public Library
Senior Resource Center/Suzanne Patterson Building

Please Post