

PRINCETON COUNCIL MEETING
April 28, 2014

A meeting of the Mayor and Council was held on this date at 7:00 p.m. in the Main Meeting Room in the municipal complex, 400 Witherspoon Street, Princeton, NJ 08540.

NOTICE OF MEETING

The Clerk read the following statement.

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of 2014 Schedule of Regular Meetings. On January 2, 2014 at 6:45 p.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Torontonionian, the Town Topics, and filed with the Municipal Clerk.

ROLL CALL

The Municipal Clerk then called the roll.

Present: Mesdames Butler, Crumiller, Howard and Messer Liverman, Miller, Simon
And Mayor Lempert.

Absent: None.

Also Present: Mr. Bruschi, Ms. Monzo, Mr. Kiser, Chief Sutter and Ms. Cecil.

PLEDGE OF ALLEGIANCE

The audience participated in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Lempert asked for a moment of silence in memory of Paul Sigmund who passed away recently.

MINUTES

March 24, 2014

Mr. Miller offered a motion to approve the minutes of March 24, 2014 as presented. Mr. Liverman seconded the motion which was carried by five affirmative votes. Mr. Simon abstained as he was not present at that meeting.

April 1, 2014

Ms. Butler offered a motion to approve the minutes of April 1, 2014 as presented. Mr. Miller seconded the motion which was carried by five affirmative votes. Mr. Liverman abstained from the vote.

April 9, 2014

Mr. Miller offered a motion to approve the minutes of April 9, 2014 as presented. Mr. Liverman seconded the motion which was carried by five affirmative votes. Ms. Howard abstained from the vote.

April 16, 2014

Mr. Liverman offered a motion to approve the minutes of April 16, 2014 as presented. Ms. Howard seconded the motion which was carried unanimously.

COMMENTS FROM THE PUBLIC - Regarding Items Not on the Agenda

Paul Driscoll, 141 Harris Road once again requested the original draft of the Whitman report. Ms. Cecil said that it was a preliminary draft and is not available for disclosure and not for release. She said that it was her understanding that the preliminary draft was not shared with Avalon Bay.

Linda Auerbach, Lytle Street questioned what was currently happening at the site. Mr. Kiser said that Avalon Bay was still removing doors and carpeting, and beginning work on the underground storage tanks. He said that there was nothing going on at this time that posed a hazard.

Ms. Auerbach also brought up poor conditions and overcrowding at the Zeitler property. She thanked many employees for their help with this situation and stressed that more emphasis needed to be placed on the inspections of rental properties.

Jim Floyd, 64 Harris Road asked who the final determinant was for the date of Communitivity. He said that this year's date was a nightmare, especially for the churches. Mayor Lempert said that it was a group effort between the town, The Arts Council and Princeton University. Mr. Bruschi said that the group meets months in advance, and that we will look at alternatives and evaluate for next year. Mr. Liverman said that Mr. Floyd makes a strong point and that he too was worried that Sundays will become a trend. Ms. Butler said that maybe Council should hear from the organizing committee and discuss the

date in public. Minnie Craig, Witherspoon Street asked if the date has been set for next year yet. Mayor Lempert said that it wasn't.

PRESENTATIONS:

CJ Transportation Forum Road Show

The Central Jersey Transportation Forum reviewed with the Mayor and Council a power point presentation regarding a Route 1 regional growth strategy.

Bill Neary, incoming chair said that The Central Jersey Transportation Forum is an ongoing group advancing the coordinated transportation and land use planning in the broad Route 1 corridor. He said that Princeton is ahead of the curve but that many areas are built out and that 40% of the roadways are congested at peak travel periods. He said that a greater percentage of Princeton resident commuters work in town and walk or bike to work than in New Jersey or The United States.

Mr. Neary said that smart planning allows for more housing closer to projected jobs, sustainable economic development and good jobs, better transit means less reliance on cars and less congestion and pollution. He asked that Council adopt the Regional Smart Growth Resolution

(Power Point Presentation appended to this set of minutes)

ITS Strategic Plan

14-111 Resolution – Approval of ITS Strategic Plan

Robert McQueen, Chief Information Officer and Dr. Shannon Tufts, UNC School of Government reviewed with the Mayor and Council a power point presentation outlining a proposed Princeton Strategic IT Plan.

Dr. Tufts said that technology is critical to managing and meeting trends, challenges and opportunities. It is a vehicle from which accurate, reliable and timely information is produced for strategizing, identifying objectives, improving productivity and facilitating service delivery. She said that technology for technology's sake does not always create value.

Dr. Tufts said that there is a good technology foundation in Princeton but recommended that staffing levels be increased as the department is understaffed for the demand, the desired level of citizen interaction and engagement, transparency and accountability.

She said that after formulating Priority Level 1 and 2 Projects, the next steps would be to determine the level of funding available, make an IT Governance decision process for Project Levels 1 and 2, monitor project metrics, evaluate progress in Spring 2015 and Project Level 3 Projects in Spring 2016 and review and update the Strategic IT Plan annually.

Mayor Lempert proposed that Counsel be allowed time to review the plan and table resolution 14-111 for a future Council meeting.

Mr. Liverman said that he was impressed by how much work IT has done so far.

Mr. Simon said that the report suggests a little failure. Mr. McQueen said that technology is improving productivity.

Ms. Crumiller said that she was surprised that document imaging was not in Level 1 priorities.

Henry Singer said that he has read the document and felt that it was an excellent IT strategy plan. He said that he would like to see more projects that include citizen engagement.

It was the consensus of Council to table resolution 14-111 for a future meeting.

REPORTS

Monthly Police Report, Lt. Currier

Lt. Currier reviewed with Council the monthly Police Report and discussed the special events that took place for April, immigration training, employee overtime, and parking in Princeton.

Introduction New Health Officer, Jeffrey Grosser

Mr. Bruschi introduced to Jeffrey Grosser, Health Officer to the Mayor and Council. Mr. Grosser is a graduate of Johns Hopkins University, former Burlington County Health Officer, an adjunct professor at Stockton College, teaching Intro to Public Health.

2014 MUNICIPAL BUDGET PUBLIC HEARING

14-112 Resolution: To read the budget by title only

Ms. Howard offered a motion to approve resolution 14-112 as presented. The motion was seconded by Ms. Crumiller and carried by four affirmative votes. Mr. Liverman and Ms. Butler voted in the negative.

Public Hearing, 2014 Municipal Operating Budget

Ms. Monzo reviewed with Council the 2014 Municipal Operating Budget.

Mayor Lempert opened the public hearing for the 2014 Operating Budget. There being no public comment the Mayor then closed the public hearing.

14-113 Resolution Amending the 2014 Municipal Operating Budget

Mr. Simon offered a motion to approve resolution 14-113 as amended without the salary line.

The motion was seconded by Ms. Crumiller and defeated with Ms. Crumiller, Ms. Butler and Mr. Simon voting in the affirmative and Ms. Howard, Mr. Miller, Mr. Liverman and Mayor Lempert voting in the negative.

Mr. Liverman offered a motion to approve resolution 14-113 as presented. The motion was seconded by Mr. Miller and approved with Ms. Howard, Mr. Miller, Mr. Liverman, Ms. Crumiller and Mayor Lempert voting in the affirmative and Ms. Butler and Mr. Simon voting in the negative.

14-114 Resolution Adoption of the 2014 Municipal Operating Budget (To Be Tabled to May 12, 2014)

It was the consensus of the Mayor and Council to table resolution 14-114 until the Council meeting of May 12, 2014.

14-115 Resolution Adoption of the 2014 Municipal Operating Budget (To Be Tabled to May 12, 2014)

It was the consensus of the Mayor and Council to table resolution 14-115 until the Council meeting of May 12, 2014.

RESOLUTIONS

14-116 Resolution, Memorandum of Understanding, Princeton First Aid and Rescue Squad

Ms. Butler offered a motion to approve resolution 14-116 as amended. The motion was seconded by Mr. Liverman and carried unanimously.

14-117 Resolution and Agreement, Princeton University Voluntary Contribution

Mr. Liverman offered a motion to approve resolution 14-117 as presented. The motion was seconded by Ms. Crumiller and carried by five affirmative votes. Ms. Howard recused herself from the discussion and the vote.

14-118 Waiver of Attorney-Client Privilege with Respect to Hill Wallace Opinions to be used in

Arts and Transit Litigation Defense

Ms. Crumiller offered a motion to approve resolution 14-118 as presented. The motion was seconded by Mr. Miller and carried unanimously.

14-119 Resolution, Professional Services Agreement, Miller, Porter & Muller, Not to Exceed \$32,500.

Ms. Butler offered a motion to approve resolution 14-119 as presented. The motion was seconded by Mr. Liverman and carried unanimously.

14-120 Agreement, Deer Carcass Removal, Cream Ridge, New Jersey, Removal and Sanitary Disposal of deer carcasses, \$50.00 per deer.

Ms. Butler offered a motion to approve resolution 14-120 as presented. The motion was seconded by Mr. Liverman and carried unanimously.

14-121 Agreement between Princeton and Small Animal Veterinary Endowment (SAVE), Boarding of Animals picked up by Small Animal Control Officer, Not to exceed \$15,000.

Ms. Howard offered a motion to approve resolution 14-121 as presented. The motion was seconded by Mr. Simon and carried unanimously.

14-122 Shared Services Agreement between Princeton and Montgomery Township for Animal Control Services, January 1, 2014 – December 31, 2014, Not to Exceed \$15,600.

Ms. Butler offered a motion to approve resolution 14-122 as presented. The motion was seconded by Ms. Crumiller and carried unanimously.

14-123 Resolution to Award Contract, SeamlessDocs, Website forms, Not to Exceed \$6000. per year and \$3,500. one time set up fee.

Mr. Liverman offered a motion to approve resolution 14-123 as presented. The motion was seconded by Mr. Miller and carried unanimously.

14-124 Resolution, Princeton Community Television Lease Agreement

Mr. Liverman offered a motion to approve resolution 14-124 as presented. The motion was seconded by Ms. Butler and carried unanimously.

14-125 Resolution, Professional Services Agreement, SWM Consulting, River Road DPW Improvements, Not to Exceed \$31,000.

Ms. Crumiller offered a motion to approve resolution 14-125 as presented. The motion was seconded by Mr. Liverman and carried unanimously.

14-126 Resolution, Ira Whitman, Not to Exceed \$25,830.

Ms. Crumiller offered a motion to approve resolution 14-126 as presented. The motion was seconded by Mr. Liverman and carried unanimously.

14-127 Resolution, Ira Whitman, \$19,500.

Ms. Crumiller offered a motion to approve resolution 14-127 as presented. The motion was seconded by Mr. Liverman and carried unanimously.

14-128 Resolution, Professional Services Agreement, Omland Survey, Not to Exceed \$32,500.

Mr. Liverman offered a motion to approve resolution 14-128 as presented. The motion was seconded by Ms. Crumiller and carried unanimously.

14-129 Resolution, Purchase of Vehicles for Construction Department

Ms. Crumiller offered a motion to approve resolution 14-129 as presented. The motion was seconded by Mr. Liverman and carried unanimously.

14-130 Resolution, Great Road West – Change Order No. 2

Ms. Crumiller offered a motion to approve resolution 14-130 as presented. The motion was seconded by Ms. Crumiller and carried unanimously.

14-131 Resolution, Professional Services Agreement, Special Council, Steven Goodell, Esq., Not to Exceed \$6,000.

Ms. Crumiller offered a motion to approve resolution 14-131 as presented. The motion was seconded by Mr. Miller and carried unanimously by those present.

(Resolutions Appended To This Set of Minutes)

ORDINANCE PUBLIC HEARINGS

CAP Bank

Mayor Lempert read by title an ordinance entitled PRINCETON CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A: 4-45.14)

Mayor Lempert opened the public hearing.

There being no public comment, the public hearing was closed.

Ms. Butler offered a motion to approve the proposed ordinance on second reading. The motion was seconded by Ms. Crumiller and carried unanimously.

Bond Ordinance, Road Improvements

Mayor Lempert read by title an ordinance entitled BOND ORDINANCE PROVIDING FOR ROAD IMPROVEMENTS TO VARIOUS STREETS IN AND BY PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$880,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$836,000 BONDS OR NOTES OF PRINCETON TO FINANCE PART OF THE COST THEREOF.

Mayor Lempert opened the public hearing.

There being no public comment, the public hearing was closed.

Mr. Miller offered a motion to approve the proposed ordinance on second reading. The motion was seconded by Mr. Liverman and carried unanimously.

Pedestrian Pathway Easements

Mayor Lempert read by title an ordinance entitled AN ORDINANCE BY PRINCETON AUTHORIZING THE ACCEPTANCE OF DEEDS FOR PERMANENT PEDESTRIAN PATHWAY

EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS FOR BLOCK 10201, LOTS 6, 7, 8, 9, 10, PRINCETON MUNICIPAL TAX MAP

Mayor Lempert opened the public hearing.

There being no public comment, the public hearing was closed.

Ms. Crumiller offered a motion to approve the proposed ordinance on second reading. The motion was seconded by Mr. Miller and carried unanimously.

ORDINANCE INTRODUCTIONS

It was the consensus of the Mayor and Council to table the following eight ordinance introductions until May 5, 2014:

-AN ORDINANCE CONCERNING THE ISSUANCE OF A CERTIFICATE OF COMPLIANCE FOR RENTAL UNITS AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING GENERAL PROVISIONS AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974" AND THE "CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY, 1968". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING ADMINISTRATION AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974" AND THE "CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY, 1968". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING PARADES AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING PAY-TO-PLAY REGULATIONS AND CAMPAIGN CONTRIBUTIONS AND AMENDING THE "CODE OF THE TOWNSHIP OF

PRINCETON, NEW JERSEY, 1968". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING MUNICIPAL COURT AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974" AND THE "CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY, 1968". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING PEDDLING AND SOLICITING AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974" AND THE "CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY, 1968". (Public Hearing May 27, 2014)

-AN ORDINANCE BY PRINCETON CONCERNING CORNER HOUSE AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974" AND THE "CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY, 1968". (Public Hearing May 27, 2014)

CONSENT AGENDA– Contains items of a routine nature, which are approved by a single vote.

a. Bills and Claims

b. Maintenance/Performance Guarantees

- New Cingular Wireless PCS LLC –Release of performance guaranty contingent receipt of acceptable maintenance guaranty.
- Battle Road Battle Road Circle Improvements – release of performance and acceptance of maintenance bond.

c. 14-132 Banner Request for Triangle Club announcing their annual show, to be hung over Washington Road, May 27- June 2, 2014.

d. 14-133 Banner Request for Princeton Historic Sites Commission announcing New Jersey's 350th Anniversary, to be hung over Washington Road, September 22- 29, 2014.

e. 14-134 Fire Department Application for Membership, Ryan Armstrong

f. 14-135 Deed of Easement, Institute for Advanced Study, Pedestrian Pathway Along Quaker Road.

g. 14-136 Amendment to Personnel Manual

Mr. Liverman offered a motion to approve the consent agenda as presented. The motion was seconded by Ms. Crumiller and carried unanimously.

(Resolutions appended to this set of minutes.)

11:20 p.m.
14-137 CLOSED SESSION RESOLUTION

RESOLUTION
TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed in said session is as follows:

- Litigation/Personnel
 - Police Litigation
 - Potential Litigation Status Report
 - Administrator Selection
 - Police Personnel
 - Boards and Commissions

Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

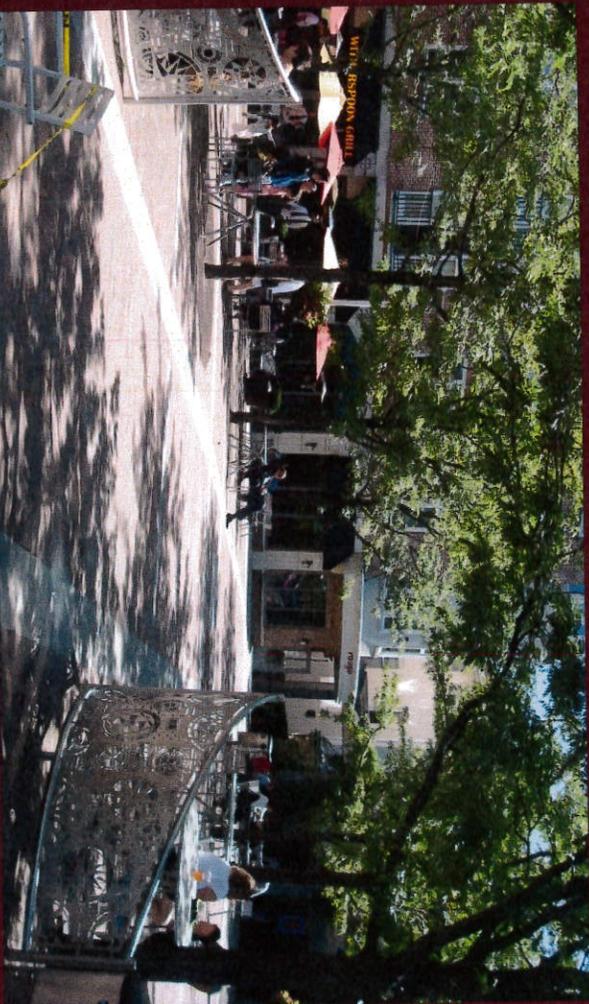
Within 90 days or upon settlement of litigation, if applicable

The above referenced issues were discussed by the Princeton Council.

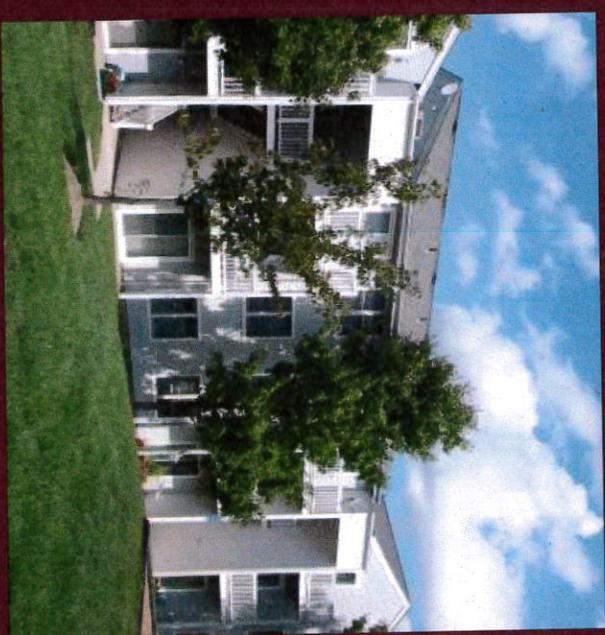
There being no further business the meeting was adjourned at 11:40 p.m.

Linda S. McDermott
Municipal Clerk

Vision for a Prosperous & Sustainable Future



Hinds Plaza (credit: walkableprinceton.com/2013/09/11/hinds-memorial-installed)

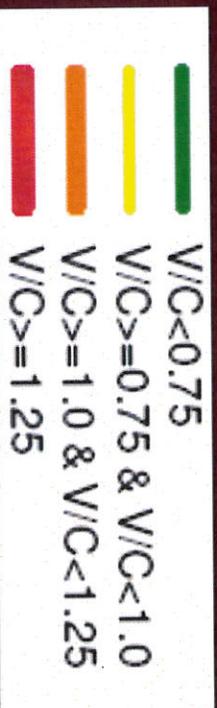


Griggs Farm (credit: Princeton Cooperative Housing Open House PowerPoint)

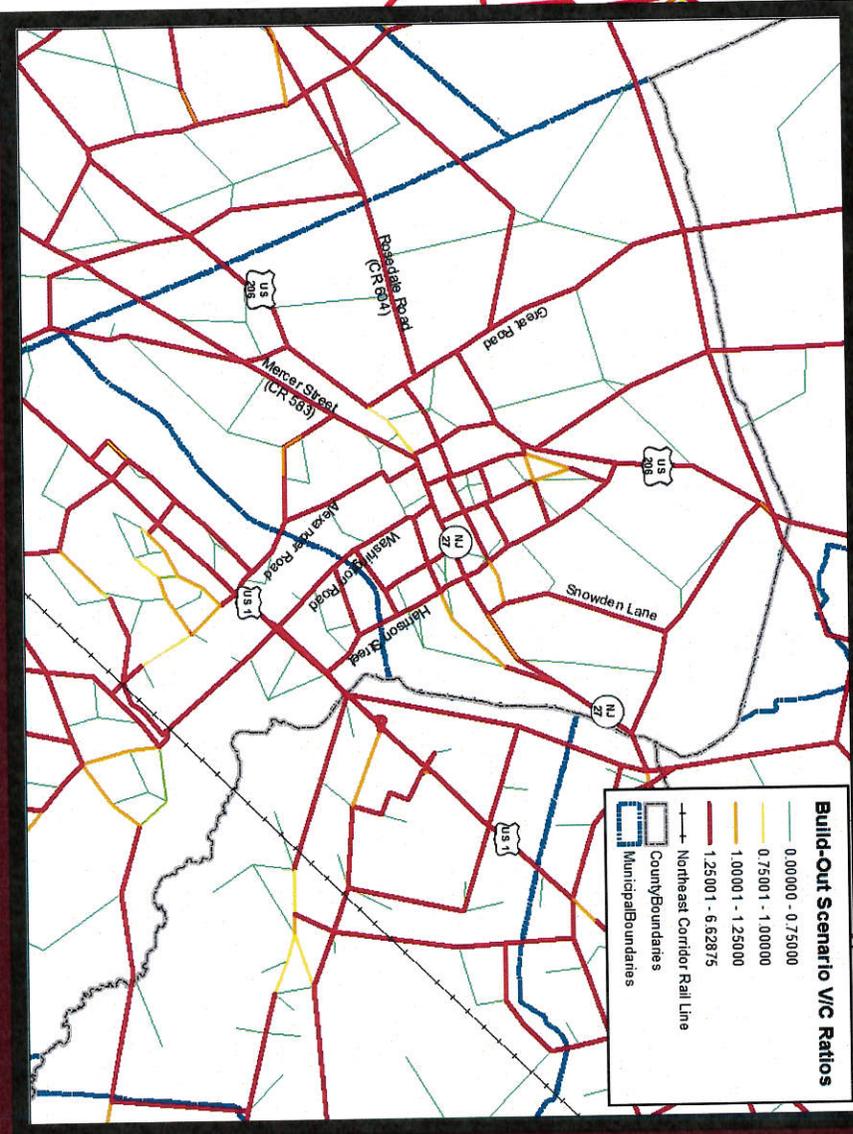
Presented by the
Central Jersey Transportation Forum
Route 1 Regional Growth Strategy Action Team
to the
Princeton Council



Current Conditions



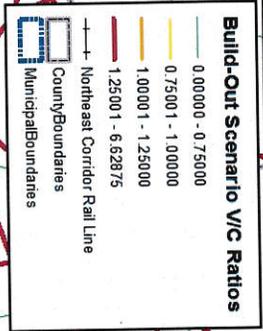
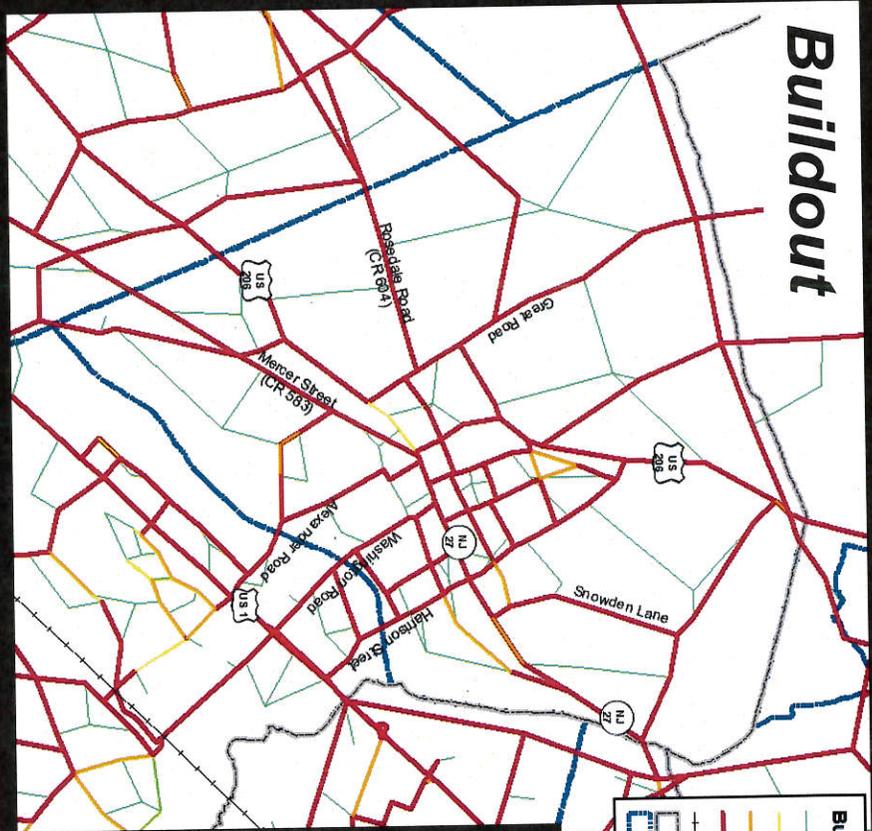
Build out!



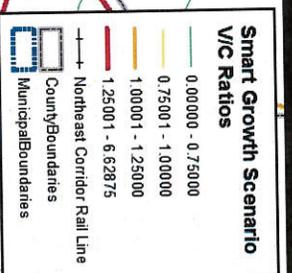
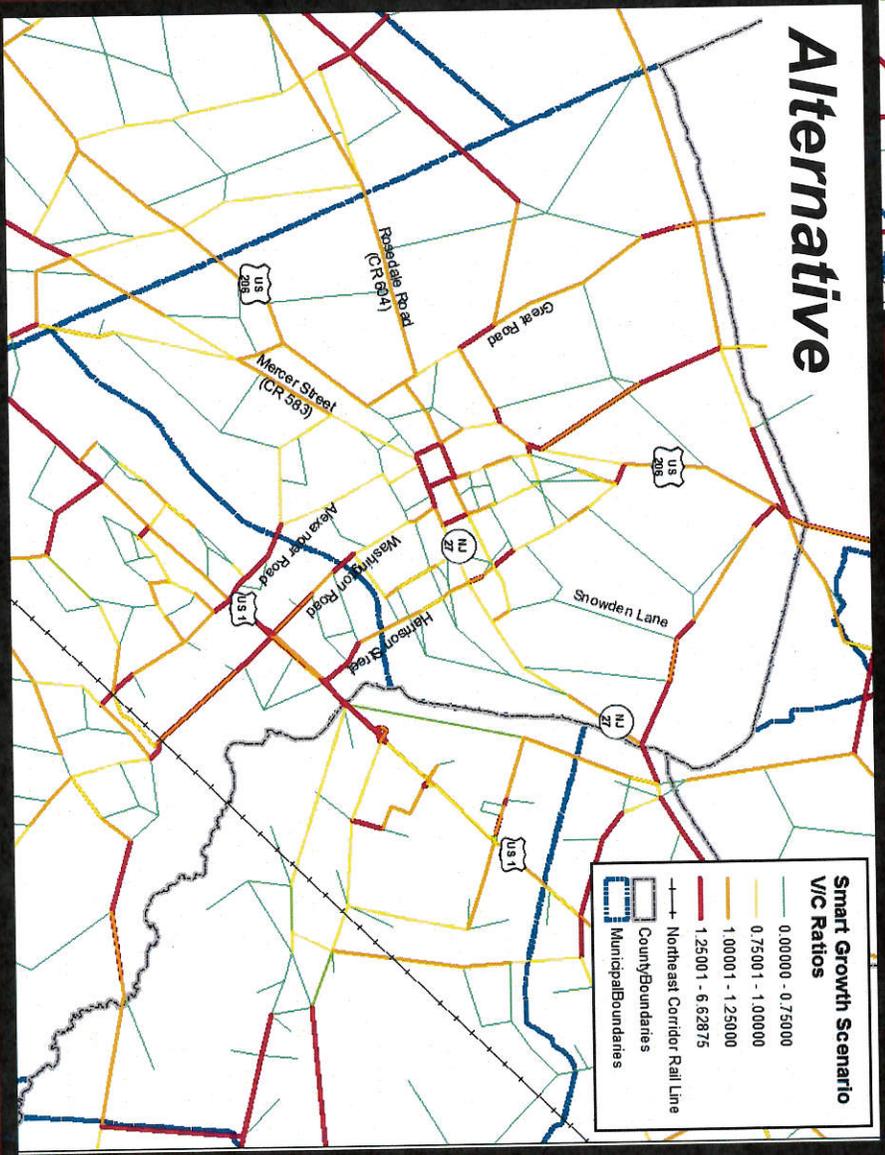


How do we plan for a different future?

Buildout



Alternative



A greater percentage of Princeton resident commuters work in town and walk or bike to work than in N.J. or U.S.

Resident commuting Workers	Number	Percent	New Jersey	U.S.
Total	13,258			
Commute out	6,417	48.4%	79.3%	92.0%
Work in town	6,841	51.6%	20.7%	4.3%
Work at home	1,637	12.3%	3.7%	4.3%
Walk To Work	2,853	21.5%	3.2%	2.8%
Bike To Work	587	4.4%	.3%	.6%
Drive to in-town job	1,552	11.7%		
Vanpool to in-town job	166	1.3%		
Drive to out-of-town job	4,502	34.0%		
Use transit	1,291	9.7%	10.7%	5.0%
Van/shuttle	450	3.4%	9.1%	10.5%
Taxi or other	122	.9%	1.6%	1.2%

A photograph of a cornfield with a sign that reads "ENTER: MAZE". The sign is white with black text and is mounted on a wooden post. The corn plants are tall and green, with some ears of corn visible. The sky is blue with some white clouds. The entire image is framed by a dark red border.

ENTER: MAZE



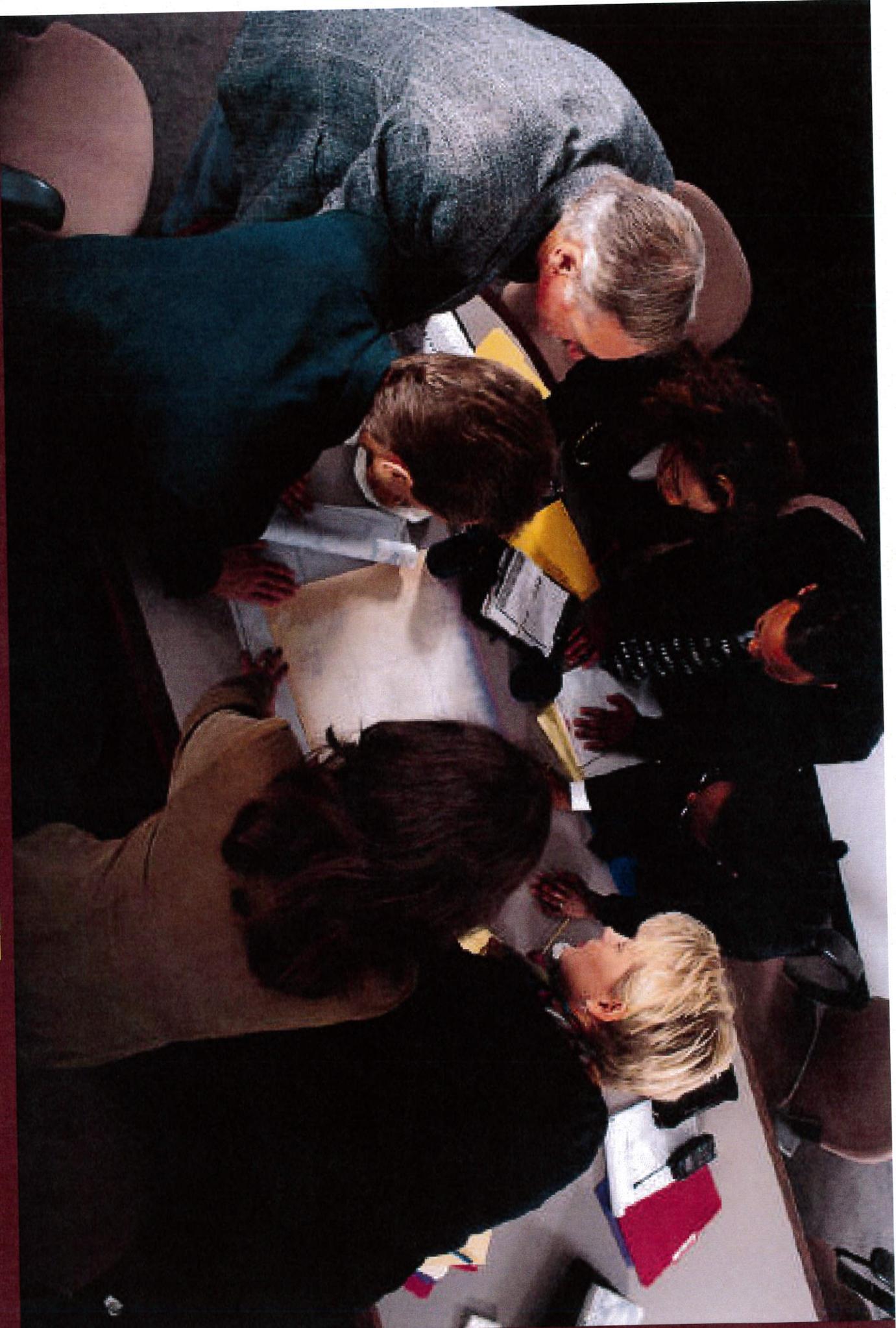
What are the benefits?

- ✓ *More housing closer to projected jobs*
- ✓ *Sustainable economic development & good jobs*
- ✓ *Better transit means less reliance on cars*
- ✓ *Pedestrian and bicyclist-friendly communities*
- ✓ *Less congestion and pollution*

We Are All Part of a Team



What can your town do?



Stay Involved with CJTF



Adopt the Regional Smart Growth Resolution

***Improve
Connectivity***



Thank you !

Route 1 Regional Growth Strategy Report

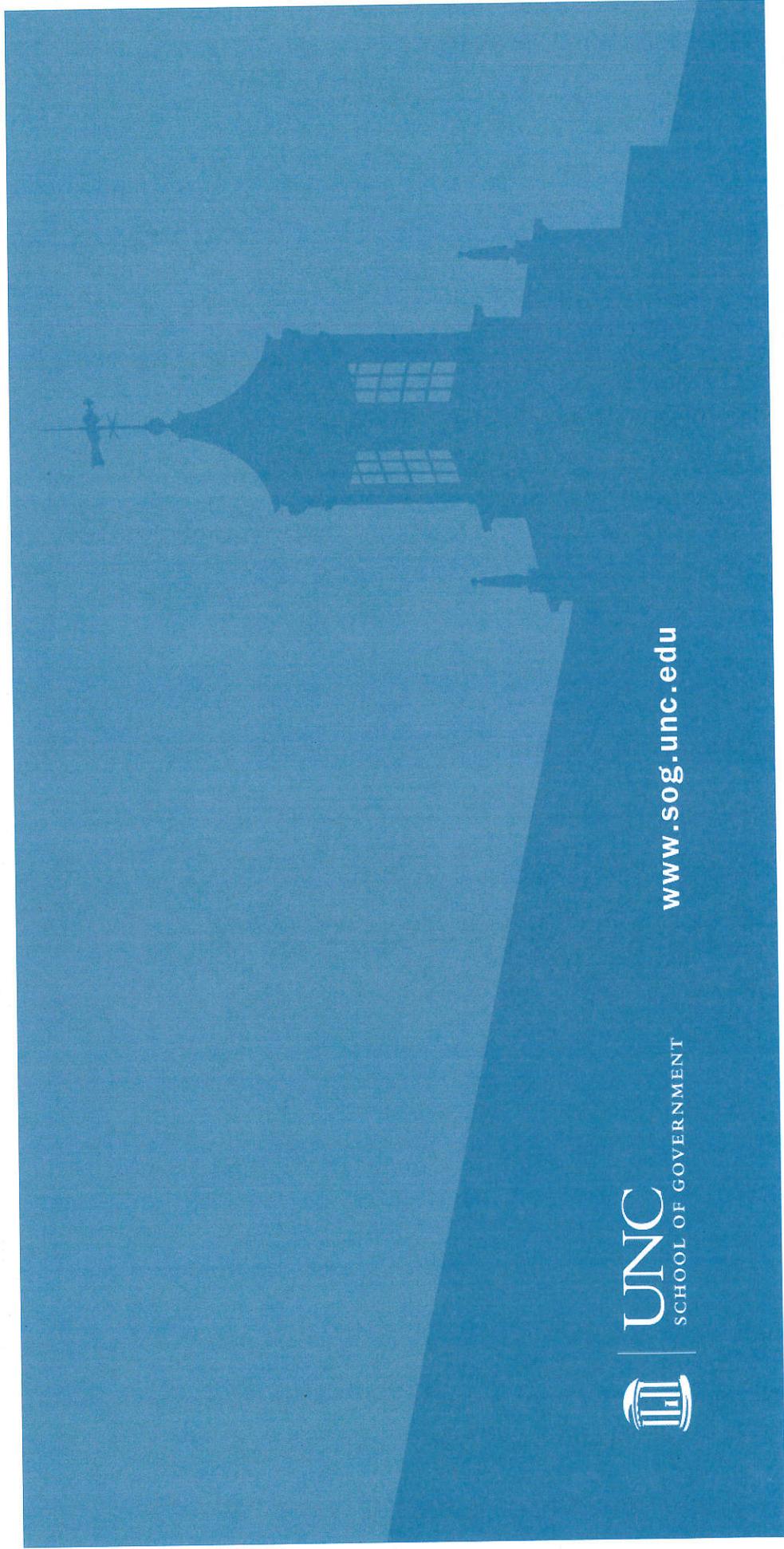
<http://policy.rutgers.edu/vtc/rgs>

Route 1 Regional Growth Strategy Action Team

Central Jersey Transportation Forum

www.dvrpc.org/LongRangePlan/CentralJerseyForum

Princeton Strategic IT Plan



UNC
SCHOOL OF GOVERNMENT

www.sog.unc.edu

Governance Trends

1. Tight budgets lead to cost reduction, on-time revenue collection & improved effectiveness
2. Transparency, coupled with controlled planning to force accountability
3. Citizen orientation and service is increasingly important
4. Performance-based personnel management, with attention on efficiency

Technology is critical to managing and meeting these trends, challenges, and opportunities

Technology is ...

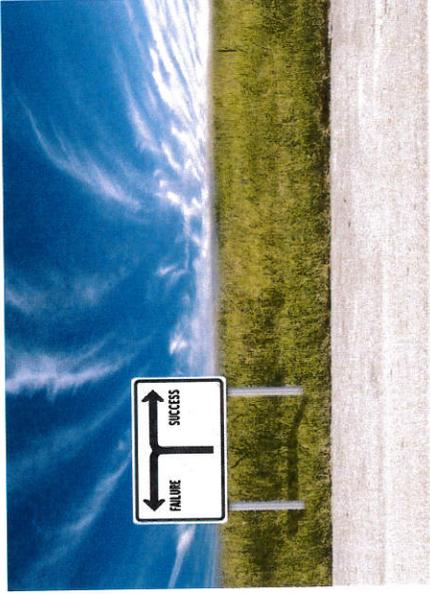
the vehicle from which
accurate, reliable, and timely
information is produced for:
strategizing, identifying objectives, improving
productivity, and facilitating service delivery

The Value of Technology

What percentage of your Town's budget goes towards technology?

What percentage of work does technology support?



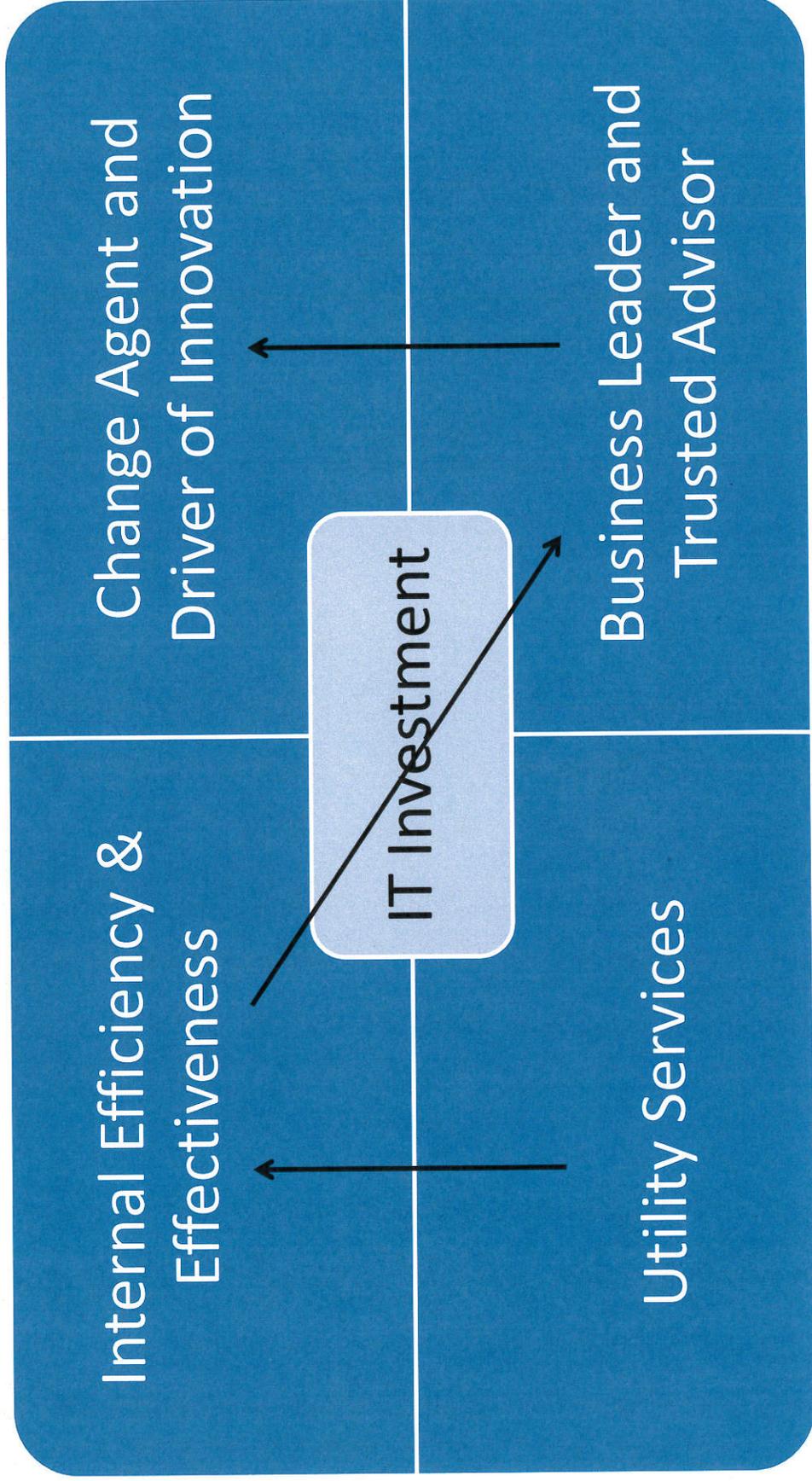


The challenge...

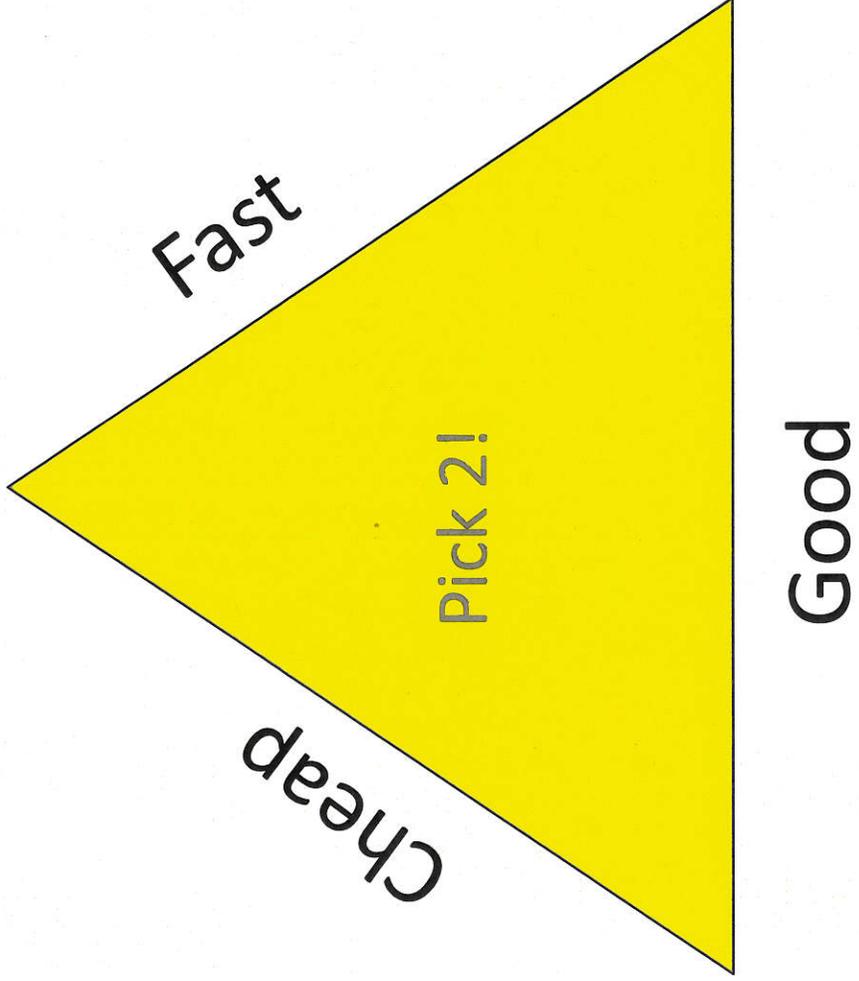
How can we use information technology...

- to create public value
- through a better division of labor
- where innovation is essential
- and implementation is often difficult?

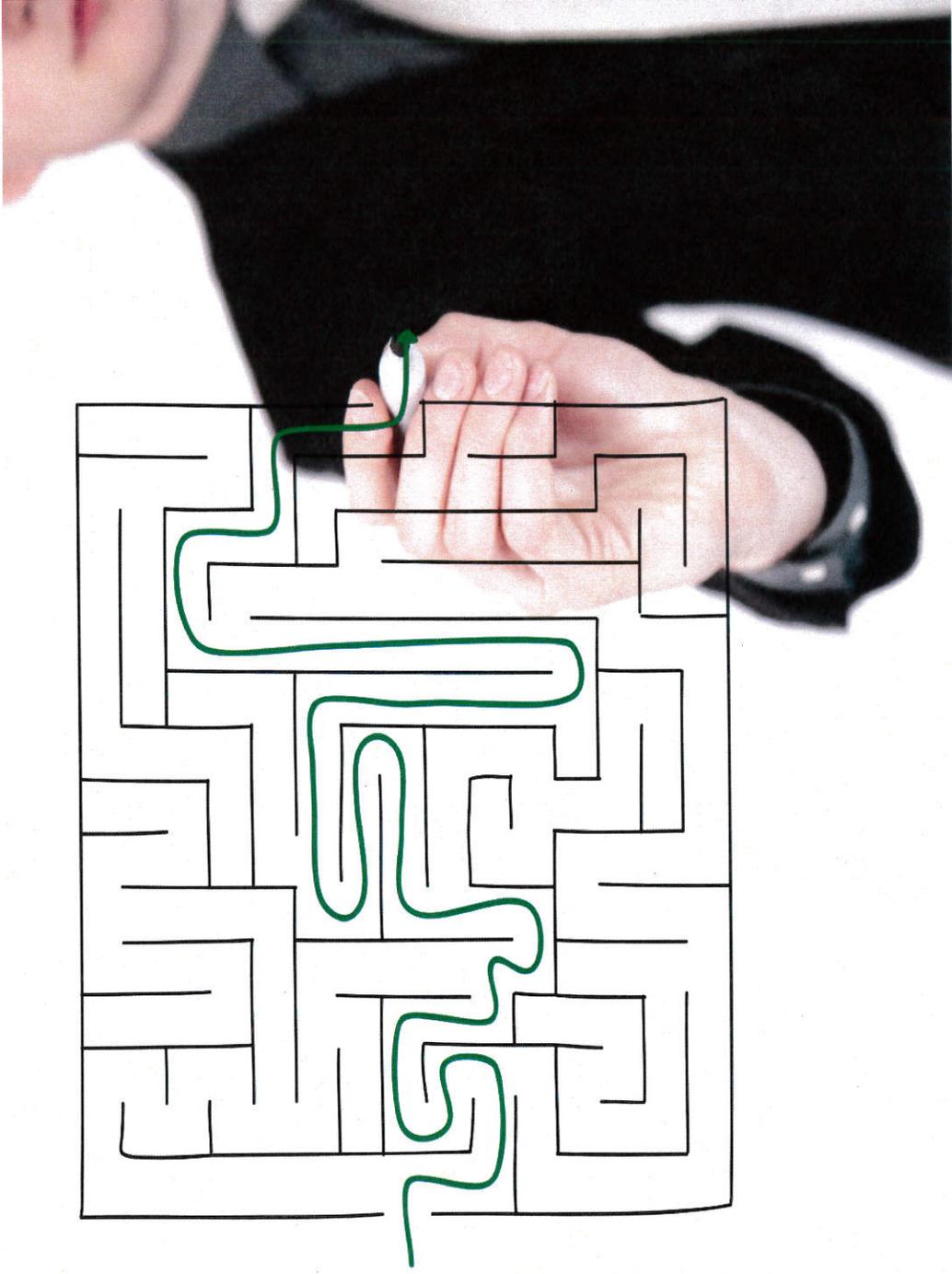
IT Value Progression



Reality Check



Major Findings



- Building on strong technological foundation.
- Substantially improved customer service and increased efficiency and effectiveness via technology
- Impressive technological sophistication and projects over past few years
- IT Staffing levels should be increased for desired level of citizen interaction & engagement, transparency and accountability
- Several online “e-government offerings”
- Addition of SeeClickFix is excellent for citizen engagement
- Internal and employee-focused technology investments are essential

Survey Results

- Consolidation likely affected IT satisfaction ratings due to project prioritization
- Respondents indicate moderate satisfaction with IT services
- Demonstrated concern about the staffing and budget levels
- Baseline assessment that should be repeated annually

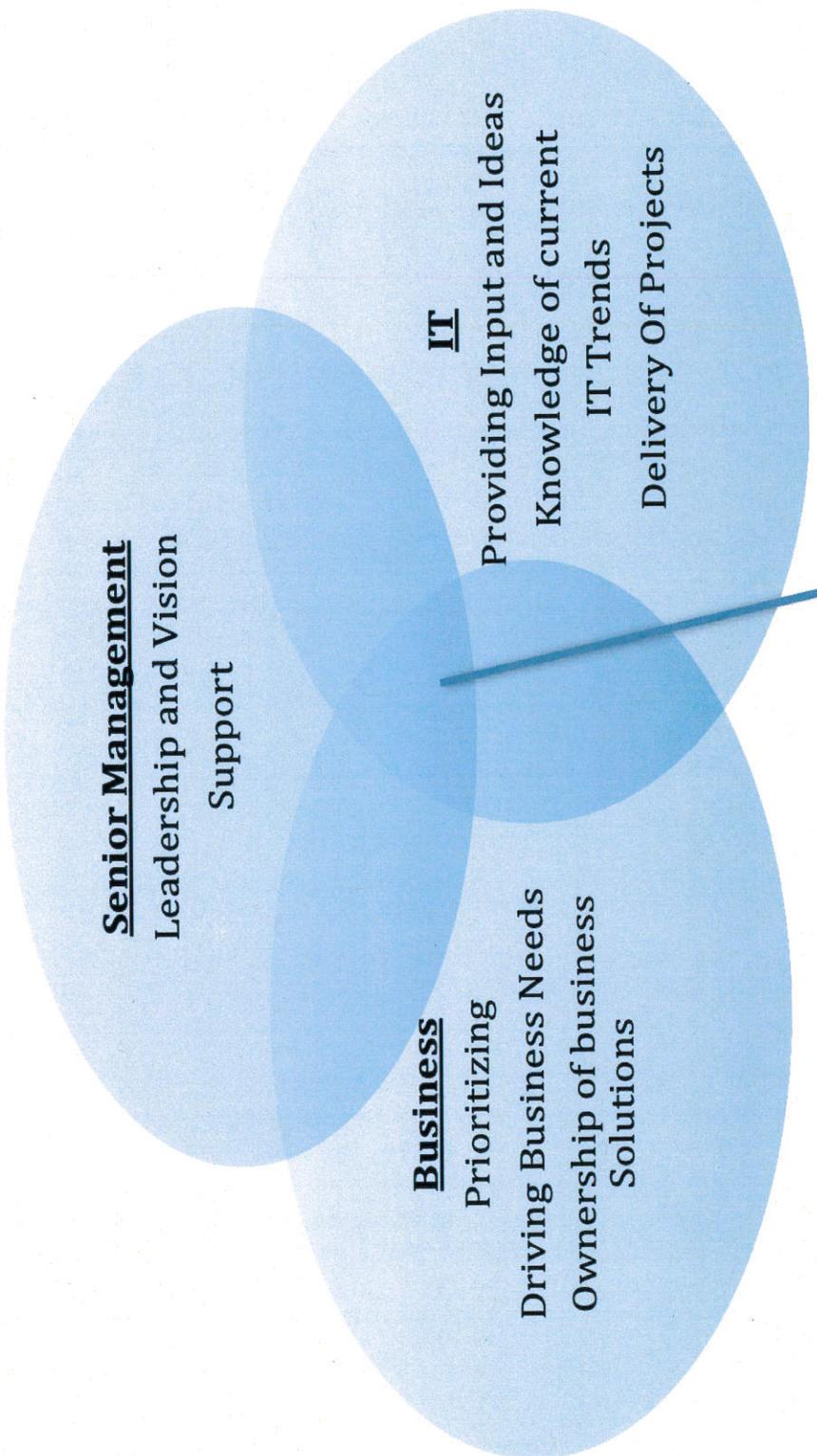
Comparative Data

Town	Total Employees (or Supported Devices) (approximate)	Total Number of IT Staff within IT Department (FTEs)
Princeton Library	100 supported devices	2.25
Princeton	~30,000 population; 225 employees	2.5
Princeton Schools	668 employees (1863 PCs)	13 (plus one shared network engineer)
Ewing Township	~35,000 population	5 (plus one admin)
Montgomery Township	~17,500 population	3
Westfield	~30,000 population	Outsourced
Plainsboro	~20,215 population; 120 employees	1.5 (plus outsourced w/2 days onsite)
Franklin Township	~50,000 population; 235 employees	4 (Police has additional support person outside IT)
Chapel Hill NC	~57,000 population; 550 employees	9 (Police has 2 separate IT staff not included in count)

Achieving Excellence Through IT

Priority Level One Projects

Project Name	Requires Additional Funding/Staffing
Shared Services Agreements	No (currently underway)
Staffing Needs	Yes
Help Desk Personnel & Process	Yes
IT Department Structure	No
Accountability & Authority	No
Senior Management Support & Involvement	No
Connectivity & Network Extension	Yes
Website	Yes
IT Governance	No
Project Justification Methodology	No
Customer Service	No (currently underway)
Communications Process	No (currently underway)
Network & PC Replacement	Yes
Overall Training & Utilization	Yes (currently underway)
Legal & Regulatory Compliance Training	Yes (limited)
Basic Computer Literacy	No (currently underway)



Senior Management
Leadership and Vision
Support

Business
Prioritizing
Driving Business Needs
Ownership of business
Solutions

IT
Providing Input and Ideas
Knowledge of current
IT Trends
Delivery Of Projects

Championing projects
Ensuring effective organizational
change management related to the
IT initiatives
Ensuring a smooth transition into
the production environment

Priority Level Two Projects

Project Name	Requires Additional Funding/Staffing
Printing & Multifunction Devices	Yes (possible savings)
Security Audit	Yes
Service Level Agreements	No
Disaster Recovery/Business Continuity	Yes (limited)
Centralization of IT Functions	No
Network Access Control Solution	Yes
Mobile Access & Applications	Yes (currently underway)
Inventory and Asset Management	Yes
Town-wide Dashboard	Yes
GIS	Yes
Server Virtualization	Yes
Required Use of Technology	No
IT Staff Cross-Training	No
Mobile Access & Applications	Yes
Document Imaging & Management	Yes
Social Media	Yes (limited)
Standardization of Applications & Data	No
Policies (security, AUP, privacy)	No
Metrics	No



Next Steps

1. Determination of Funding Availability
2. IT Governance Decision Process for P1 and P2
3. Monitoring of Project Metrics
4. Evaluation of Progress in Spring 2015
5. Evaluation of P3 Projects in Spring 2016
6. Update to SITP annually by IT staff, with IT Governance oversight and input



What does IT do
on a daily basis
to improve the efficiency
& effectiveness
of Princeton
in accomplishing
its goals and objectives?

Contact Information

Shannon Tufts

tufts@sog.unc.edu



PRINCETON POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT
FEBRUARY 2014

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CRIME SUMMARY

The Princeton Police Department responded to three thousand and forty-nine (3,049) police services activities during the month of February 2014.

There were thirty-four (34) persons arrested and charged with various offenses.



Princeton Police Department

1 Valley Road, Princeton, NJ 08540

Detective Annette Henderson

Phone: (609)921-2100 x1818

Fax: (609)688-2047

Juvenile Report-February 2014

Juveniles Petitioned and Referred to Family Court

A fourteen year old juvenile made an unauthorized purchase of \$169.45 on her mother's debit card. Due to a long history of conflict and prior unreported thefts from within the household the victim requested formal charges.

Juveniles Afforded a Station House Adjustment

A seventeen year old male was found in possession of rolling papers at the Princeton High School. He was afforded a Station House Adjustment which consisted of a drug/alcohol evaluation at Corner House, the requirement to follow the recommendations of the evaluation and a one page essay on the dangerous effects of drugs.

Family Crisis or Mental Health Incidents

A sixteen year old female jumped out of her mother's vehicle during a verbal argument and ran away. She was subsequently located and followed up with her psychiatrist.

A 17 year old female suffering from depression and anxiety requested police assistance after a verbal argument with her mother in their home. The situation was resolved by the police and she followed up with her therapist.

A 17 year old male engaged in a verbal argument with his mother, used foul language and called her disrespectful names. The situation was resolved by the police and they were provided referral information for the Mobile Response and Stabilization Services for Family Crisis.

Division of Child Protection and Permanency Referrals (formally DYFS)

A twenty three year old female was highly intoxicated and attempted to take her 10 month old son from a friend's house. She engaged in an argument with the residents who prevented her from taking the child and the incident was turned over to DCP&P for additional monitoring and services.

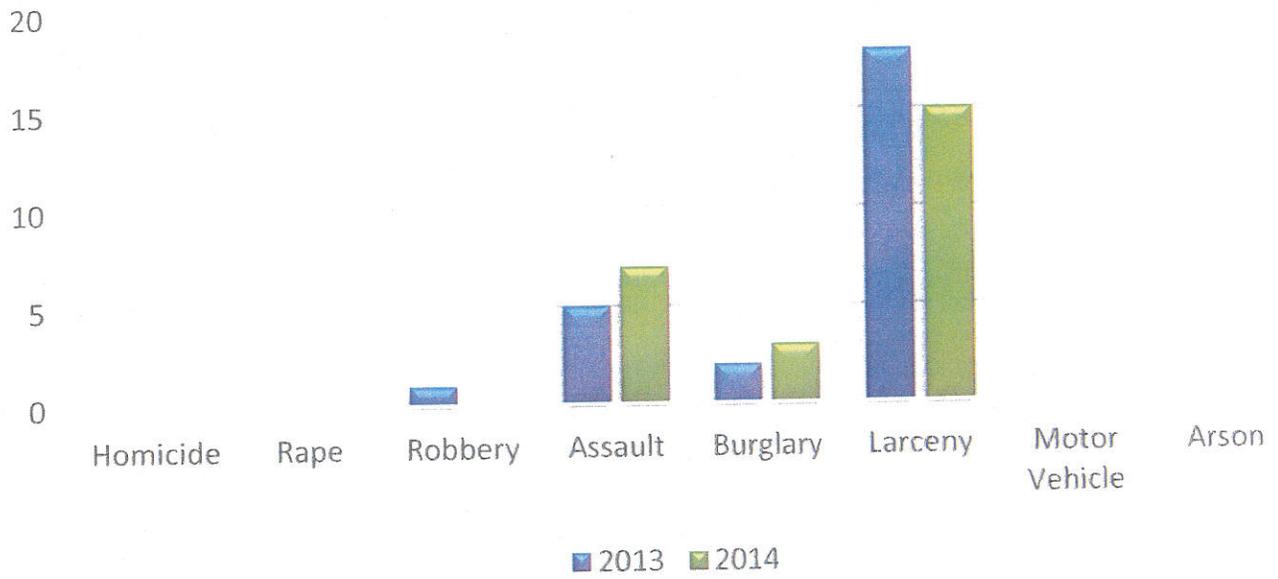
Specialized Training

Updated Finding Words certification as a forensic interviewer for child victims of sexual assault and physical abuse.

Community Programs and Meetings

Hispanic Outreach Program-Facilitated a presentation at St. Paul's Church for the Spanish Mass congregation.

UCR - February



PRINCETON POLICE DEPARTMENT
 1 Valley Road, Princeton, New Jersey 08540
Uniform Crime Report
(UCR Index Crime)
February 2014

Description	February		YTD
	2013	2014	
HOMICIDE	0	0	0
RAPE	0	0	1
ROBBERY (INCLUDING ATTEMPTS)	1	0	1
ASSAULT	5	7	15
BURGLARY	2	3	5
LARCENY - THEFT	18	15	20
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
GRAND TOTAL	26	25	42

Crimes Activity - February



PRINCETON POLICE DEPARTMENT
 1 VALLEY ROAD, PRINCETON, NJ 08540
Monthly Report of Crimes/Offenses
February 2014

Description	February	February	YTD
	2013	2014	2014
ASSAULT-AGGRAVATED	0	3	3
BURGLARY	1	3	6
CRIMINAL MISCHIEF	6	5	15
DUI	5	3	8
FRAUD	2	1	5
HARASSMENT	11	7	13
JUVENILE FAMILY CRISIS	1	3	3
MOTOR VEHICLE THEFT	0	0	1
ROBBERY	2	0	1
SEXUAL ASSAULT	1	0	1
SHOPLIFTING	2	6	8
SIMPLE ASSAULT	6	4	10
SOLICITING WITHOUT A PERMIT	0	0	0
THEFT	25	11	17
THEFT BY DECEPTION	0	0	0
THREATS/IMPROPER INFLUENCE	0	0	1
WARRANT ARREST	6	16	20
GRAND TOTAL	68	62	112

Non Criminal Activity - February



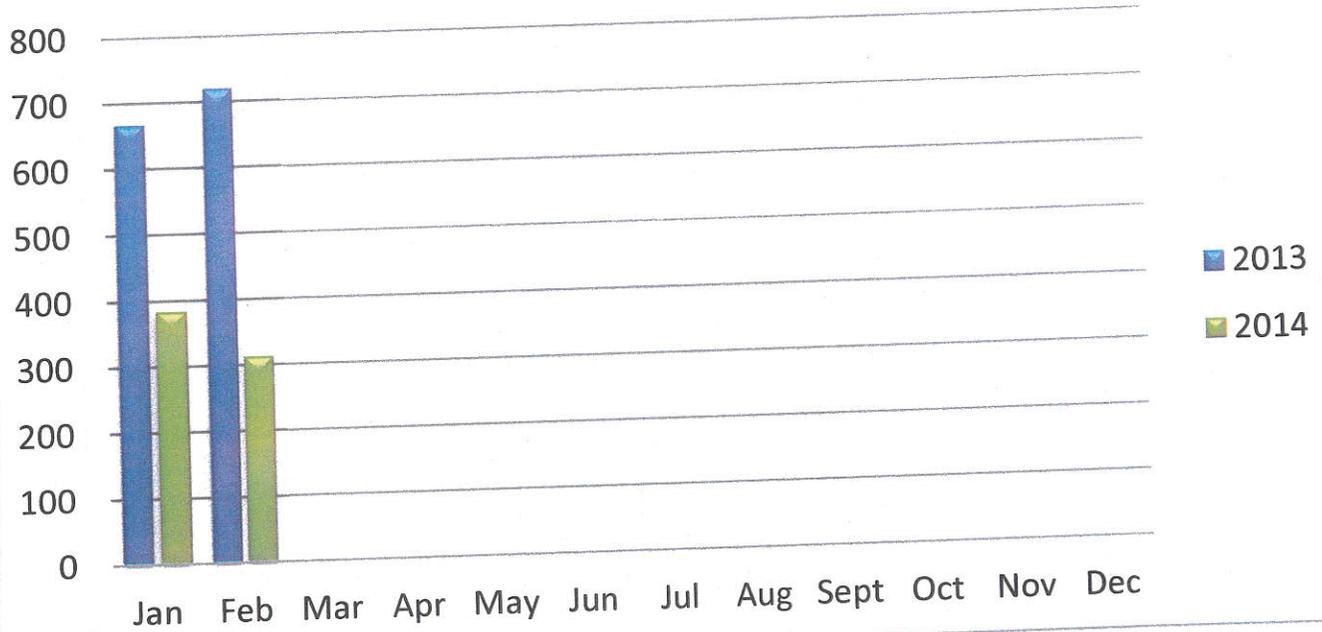
PRINCETON POLICE DEPARTMENT
 1 VALLEY ROAD, PRINCETON, NJ 08540
Monthly Report of Non-Criminal Incidents
February 2014

Description	February	February	YTD
	2013	2014	
ALARMS AUTO	0	1	1
ALARMS BURGLARY	17	3	3
ALARMS COMMERCIAL BURGLARY	32	33	86
ALARMS COMMERCIAL FIRE	17	25	61
ALARMS FIRE	0	1	1
ALARMS MAINTENANCE	25	1	2
ALARMS MEDICAL	2	3	7
ALARMS OTHER	7	2	8
ALARMS PANIC	3	6	13
ALARMS RESIDENTIAL BURGLARY	32	63	123
ALARMS RESIDENTIAL FIRE	13	29	51
ANIMAL COMPLAINTS	18	58	104
BUILDING CHECK	41	5	17
BUSINESS DISPUTES	1	0	0
DISABLED VEHICLE	28	105	162
EMOTIONALLY DISTURBED PERSON	1	1	5
ESCORTS TRAFFIC	0	0	0
FINGERPRINTS	14	6	11
FIRE (OTHER) ODOR OF SMOKE	4	2	5
FIRE - COMMERCIAL	2	0	6
FIRE - DWELLING	2	2	3
FIRE - FALSE	0	0	0
FIRE - VEHICLE	1	0	0
FIREARMS BACKGROUND	0	6	13
FOOT PATROL	29	1	6
FOUND BICYCLES	2	0	1
FOUND PROPERTY	8	12	17
GAS LEAKS/EXPLOSION	2	2	10
INTOXICATED PERSON	2	1	5
LANDLORD/TENANT	0	0	3
LITTERING	0	1	1
LOCK-OUT/MV	11	20	38
LOCK-OUT/RESIDENCE	0	0	0
LOST PROPERTY	5	3	8
MEDICAL CALL	117	203	402
MISSING PERSON	1	0	2
MOTOR VEHICLE STOP	1,008	434	928
MOTOR VEHICLE INCIDENT	2	16	19
MOTOR VEHICLE COMPLAINT	6	8	18
MVA NO REPORT	0	8	13
MVA INVOLVING INJURY	9	7	15
MVA NO INJURY	77	90	169
MVA WITH BICYCLE	1	0	0

PRINCETON POLICE DEPARTMENT
 1 VALLEY ROAD, PRINCETON, NJ 08540
Monthly Report of Non-Criminal Incidents
February 2014

Description	February	February	YTD
	2013	2014	
MVA WITH DEER	2	3	10
MVA WITH PEDESTRIAN	1	1	6
NOTIFICATIONS	11	11	28
NOISE COMPLAINT	9	13	22
PARKING COMPLAINTS	45	86	128
PRISONER TRANSPORT	0	3	3
SCHOOL CROSSING	79	217	384
SCHOOL DETAIL	38	4	25
SERVICE OF SUBPOENA	0	1	4
SUSPICIOUS INCIDENTS	27	31	63
SUSPICIOUS PACKAGE	2	0	0
SUSPICIOUS PERSON	28	13	21
SUSPICIOUS VEHICLE	10	10	28
TRAFFIC HAZARD	23	23	41
TREE DOWN	2	73	75
UNATTENDED DEATH	1	0	0
UNWANTED PERSON	2	5	11
URINATING IN PUBLIC	1	0	1
VACANT HOUSE CHECK	14	4	4
WELFARE CHECK	4	13	27
WELL BEING CHECKS	3	0	1
WIRE/POLE DOWN	6	87	93
GRAND TOTAL	1,846	1,756	3,312

Motor Vehicle Summonses



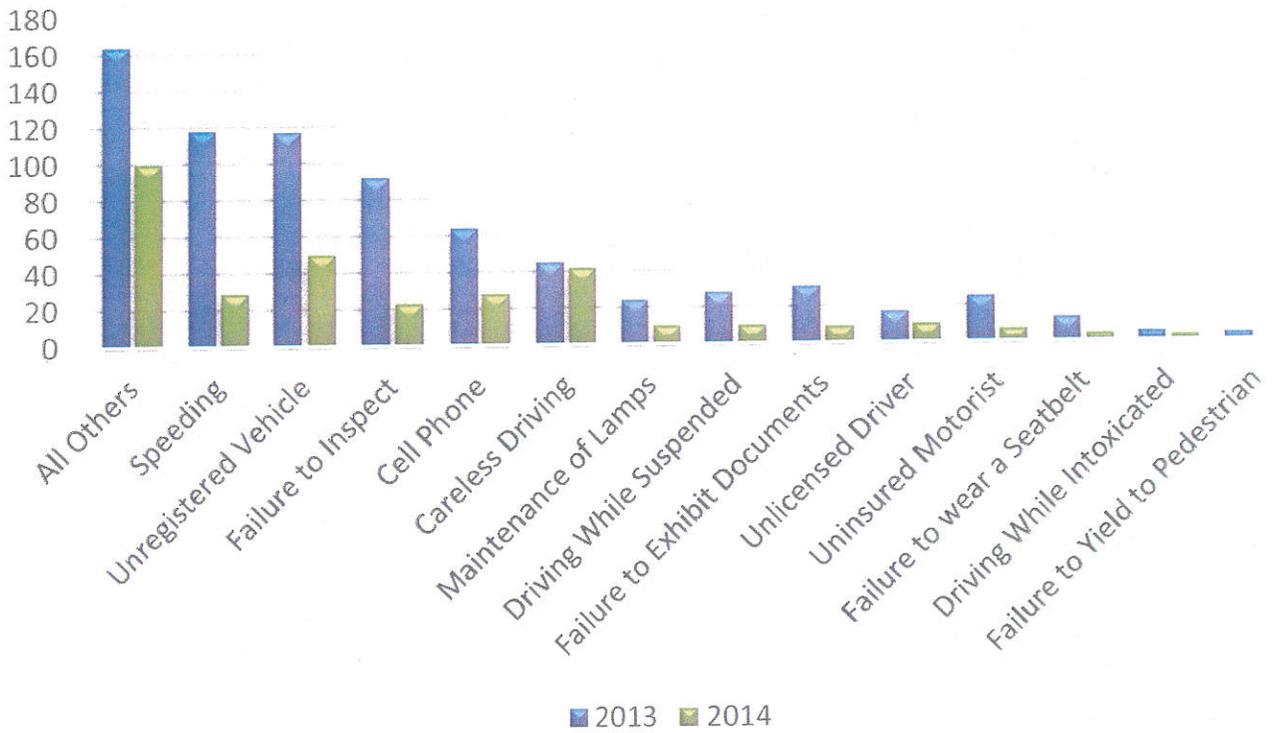
Code	Description	February	February	YTD
		2013	2014	
39:4-51A	CONSUMPTION OF ALCOHOLIC BEVERAGE IN VEH	0	1	2
39:4-51B	OPEN CONTAINER OF ALCOHOL IN VEHICLE	0	0	1
39:4-52	RACING ON HIGHWAY	0	0	0
39:4-53	UNATTENDED VEHICLE	0	0	0
39:4-56	DELAYING TRAFFIC	0	1	4
39:4-56.1	ABANDONMENT OF VEHICLE HIGHWAY	0	0	0
39:4-56.6	ABANDONMENT OF VEHICLE PRIVATE PROPERTY	1	0	0
39:4-57	FAILURE TO COMPLY WITH DIRECTION OF OFFICER	0	0	0
39:4-58	OBSTRUCTED VIEW	0	0	0
39:4-59	HITCH HIKING	0	0	0
39:4-64	THROWING DEBRIS FROM VEHICLE	1	1	1
39:4-65	IMPROPER LETTING OFF OF PASSENGER	0	0	0
39:4-66B	IMPROPER EMERGING FROM DRIVEWAY	2	0	2
39:4-67	OBSTRUCTING THE FLOW OF TRAFFIC	2	5	12
39:4-69	ALLOWING TO RIDE ON PARTS NOT INTENDED	1	0	0
39:4-71	DRIVING ON SIDEWALK	1	0	0
39:4-77	LOADING AS TO SPILL	0	0	1
39:4-77.1	SNOW COVERED VEHICLE	1	8	8
39:4-80	DISREGARD OF OFFICER DIRECTING TRAFFIC	0	0	0
39:4-81	FAILURE TO OBSERVE SIGNAL	17	11	17
39:4-82	FAILURE TO KEEP RIGHT	5	2	4
39:4-82.1	IMPROPER USE OF DIVIDED HIGHWAY	0	0	0
39:4-85	IMPROPER PASSING	0	0	0
39:4-85.1	ONE WAY TRAFFIC	3	1	7
39:4-86	IMPROPER PASSING OVER DOUBLE LINES	1	1	2
39:4-88A	FAILURE TO MAINTAIN TRAFFIC LANE	0	0	0
39:4-88b	UNSAFE LANE CHANGE	2	0	0
39:4-89	FOLLOWING TOO CLOSELY TO THE CAR	0	0	0
39:4-90	FAILURE TO YIELD AT INTERSECTION	3	0	1
39:4-91	FAILURE TO YIELD TO EMERGENCY VEHICLES	0	0	0
39:4-92	FOLLOWING/NOT YIELDING TO EMERGENCY VEHICLE	0	0	0
39:4-94.2B	DRIVING OVER CLOSED ROADWAY	0	0	0
39:4-96	RECKLESS DRIVING	5	3	8
39:4-97.1	BLOCKING TRAFFIC SLOW DRIVING	0	0	0
39:4-97	CARELESS DRIVING	45	42	74
39:4-97.2	UNSAFE OPERATIONS	0	0	0
39:4-97.3	USE OF CELL PHONE	62	28	51
39:4-98	SPEEDING	118	29	73
39:56.6	ABANDONMENT OF VEHICLE	0	0	0
39:6B-2	UNINSURED MOTORIST	25	7	19
39:8-1	FAILURE TO INSPECT	93	23	65
39:8-4	FAILURE TO MAKE REPAIRS	12	5	6
39:8-3	CERTIFICATE OF APPROVAL EXPIRED	0	0	0
39:8-6	FAILURE TO DISPLAY INSPECTION STICKER	8	4	4
39:8-64	DIESEL EMISSIONS INSPECTION EXPIRED	0	0	0
39:8-9	FICTICIOUS INSPECTION STICKER	0	0	0
39:8-9B.1	NO INSPECTION STICKER	0	1	1
54:39A-10	NO IFTA INSPECTION	0	0	0
N/A	MOTOR VEHICLE VIOLATION	0	0	0
GRAND TOTAL		720	313	697

PRINCETON POLICE DEPARTMENT
 1 VALLEY ROAD, PRINCETON, NJ 08540
Monthly Report of Motor Vehicle Summonses
 February 2014

Code	Description	February	February	YTD
		2013	2014	
39:3-10B	UNLICENSED MOTORCYCLE DRIVER	1	0	3
39:3-10-A	UNLICENSED DRIVER	17	10	23
39:3-10-13	DWI IN A COMMERCIAL VEHICLE	0	0	0
39:3-10-18	OPERATING W/O CDL LICENSE	0	0	0
39:3-13.2A	SUPERVISOR UNDER 21 LEARNERS PERMIT	0	0	0
39:3-13.8	GDL DECAL LAW	2	0	1
39:3-11	DL RESTRICTIONS	0	0	0
39:3-13.4	PROVISIONAL DRIVER'S LICENSE	0	1	1
39:3-17.1	NON RESIDENT DRIVING PRIVILEGE	3	1	4
	ENDS 60 DAYS AFTER BECOMING RESIDENT			
39:3-18	WRONGFUL USE OF DEALER PLATES	0	0	0
39:3-20	EXPIRED COMMERCIAL REGISTRATION	0	0	0
39:3-29	FAILURE TO EXHIBIT DOCUMENTS	33	9	24
39:3-29.5	EXPIRED REGISTRATION CARD	0	0	0
39:3-30.3	OPERATION OF VEHICLE OF DECEDENT IN EXCESS OF	0	0	0
	30 DAYS			
39:3-33	IMPROPER DISPLAY OF PLATES	6	0	9
39:3-34	APPLYING FOR REG WHILE SUSPENDED	0	0	0
39:3-35	USING REGISTRATION OF ANOTHER VEHICLE	0	0	0
39:3-36	FAILURE TO NOTIFY OF CHANGE OF ADDRESS	3	1	1
39:3-37	LOANING DRIVERS LICENSE	0	0	1
39:3-37.1B	ALLOWING UNLICENSED DRIVER TO DRIVE	1	0	0
39:3-38	COUNTERFEIT OR SUBSTITUTE PLATE	0	0	0
39:3-38.1	ALTERING/POSSESSING COUNTERFEIT	0	0	0
39:3-38.2	POSS W/ INTENT TO DISTRIBUTE COUNTERFEIT	0	0	0
39:3-4	UNREGISTERED VEHICLE	117	50	111
39:3-40	DRIVING WHILE SUSPENDED	29	10	37
39:3-40H	ALLOWING SUSPENDED DRIVER TO OPERATE VEHICLE	0	0	0
39:3-44	UNSAFE VEHICLE	0	0	0
39:3-47	LAMPS REQUIRED	0	0	1
39:3-47A	HEADLAMPS ON WITH WINDSHIELD WIPERS	0	0	1
39:3-48	VISIBILITY OF LAMPS	0	0	0
39:3-49	HEADLAMPS OUT	0	0	0
39:3-50	COLOR OF LAMPS	0	0	0
39:3-54.7	EMERGENCY WARNING LIGHTS ON VEHICLE	0	0	0
39:3-54.8	IMPROPER USE OF EMERGENCY WARNING LIGHTS	0	0	0
39:3-56	IMPROPER USE OF DRIVING LAMPS	0	0	0
39:3-60	IMPROPER USE OF MULTIPLE BEAM HEADLAMPS	0	0	1
39:3-61	IMPROPER LAMPS AND REFLECTORS	0	0	0
39:3-66	MAINTENANCE OF LAMPS	24	10	20
39:3-67	IMPROPER OR NO BRAKE EQUIPMENT	0	0	0
39:3-69	IMPROPER USE OF THE HORN	0	0	0
39:3-70	LOUD MUFFLER	1	0	0
39:3-70.2	IDLING	0	0	0
39:3-71	NO MIRRORS	1	0	0
39:3-72	UNSAFE TIRES	0	0	0
39:3-74	OBSTRUCTION OF VISION	10	2	3
39:3-75	CRACKED WINDSHIELD	1	4	8
39:3-76	UNAPPROVED EYE PROTECTION	1	0	0
39:3-76.2	SAFETY BELTS REQUIRED	3	0	0

Code	Description	February	February	YTD
		2013	2014	
39:3-76.2A	CHILD SEAT - TRANSPORTING CHILDREN	0	0	0
39:3-76.2F	FAILURE TO WEAR SEATBELT	13	4	9
39:3-76.7	FAILURE TO WEAR HELMET	0	0	0
39:3-76.8	FAILURE TO WEAR EYEPROTECTION	0	0	0
39:3-77	TINTED WINDOWS	1	0	0
39:3-79.1	IMPROPER MUD FLAPS	0	0	0
39:3-8	LICENSES FOR NONCOMMERCIAL TRUCKS	0	1	1
39:3-8.0	IMPROPER OR NO TIRES	0	0	0
39:3-84	FAILURE TO PASS TO RIGHT OF VEHICLE	0	0	0
39:3-84A	OVERSIZED TRUCK	0	0	0
39:3-9	FAILURE TO SIGN LICENSE	1	0	0
39:3-10	NO LIGHTS ON BICYCLE	0	0	0
39:3-10.1	HELMET REQUIRED FOR BICYCLIST UNDER 14	0	0	0
39:4-12	RIDING ON BICYCLE PEGS	0	0	0
39:4-115A	IMPROPER TURN AT TRAFFIC SIGNAL	1	2	3
39:4-115B	FAILURE TO STOP BEFORE RIGHT ON RED	0	0	0
39:4-119A	FAILURE TO STOP AT FLASHING RED LIGHT	0	0	0
39:4-122	DISREGARD OF OFFICER DIRECTING TRAFFIC	0	0	0
39:4-123	IMPROPER TURNS	0	1	2
39:4-123	IMPROPER TURNS	1	3	4
39:4-124	FAILURE TO TURN	6	3	6
39:4-125	IMPROPER U-TURN	1	4	6
39:4-126	FAILURE TO SIGNAL	1	1	1
39:4-127	IMPROPER BACKING INTO STREET	0	0	0
39:4-128	PASSING A STOPPED SCHOOL BUS	0	0	0
39:4-129	LEAVING SCENE OF ACCIDENT	2	1	4
39:4-129	LEAVING SCENE OF ACCIDENT	2	3	6
39:4-130	FAILURE TO REPORT AN ACCIDENT	0	0	0
39:4-135	IMPROPER PARKING	0	0	0
39:4-138D	PARKED BLOCKING A DRIVEWAY	0	0	0
39:4-138F	PARKED ON SIDEWALK	0	0	0
39:4-136	FAILURE TO PARK OFF ROADWAY	0	0	0
39:4-137	FAILURE TO SET HANDBRAKE	0	0	0
39:4-138	HANDICAPPED PARKING SPACE	0	0	0
39:4-144	FAILURE TO STOP OR YIELD	13	7	11
39:4-14.1	UNSAFE OPERATION OF BICYCLE	0	0	0
39:4-14.2	FAILURE TO KEEP RIGHT ON BIKE	0	0	0
39:4-14.3D	MORE THAN 1 PERSON ON A MOTORIZED BIKE	0	0	0
39:4-14.3E	UNINSURED MOTORIZED BIKE	0	0	0
39:4-14.3I	UNREGISTERED MOTORIZED BICYCLE	0	0	0
39:4-14.3Q	FAILURE TO WEAR BICYCLE HELMET	0	0	0
39:4-205	IMPROPER USE OF HANDICAP ID	0	0	0
39:4-215	FAILURE TO OBEY DIRECTIONS	0	0	0
39:4-32	SIGNAL FOR CROSSING ROADWAY	1	0	3
39:4-34	FAILURE TO USE CROSSWALK	0	0	0
39:4-36	FAILURE TO YIELD TO PEDESTRAIN IN CROSSWALK	4	2	5
39:4-46A	FAILURE TO DISPLAY NAME ON COMM VEHICLE	4	2	4
39:4-46B	FAILURE TO DISPLAY PLACARD	0	0	0
39:4-48	USING MV WITHOUT PERMISSION	0	0	0
39:4-49	TAMPERING WITH MOTOR VEHICLE	0	0	0
39:4-49.1	POSSESSION OF CDS IN A MOTOR VEHICLE	0	1	3
39:4-50A	ALLOWING INTOXICATED DRIVER TO OPERATE	0	0	0
39:4-50	DRIVING WHILE UNDER THE INFLUENCE	5	3	8
39:4-50(G)	DWI WITHIN 1000 FT OF A SCHOOL ZONE	3	3	7
39:4-50.1	UNDERAGE DRIVER WITH BAC OF 0.01% TO 0.09%	0	0	0
39:4-50.14	DWI W/JUVENILE IN VEHICLE	0	0	0
39:4-50.19	FAILURE TO INSTALL INTERLOCK DEVICE	0	0	0
39:4-50.2	REFUSAL TO SUBMIT TO BREATH TEST	0	1	2

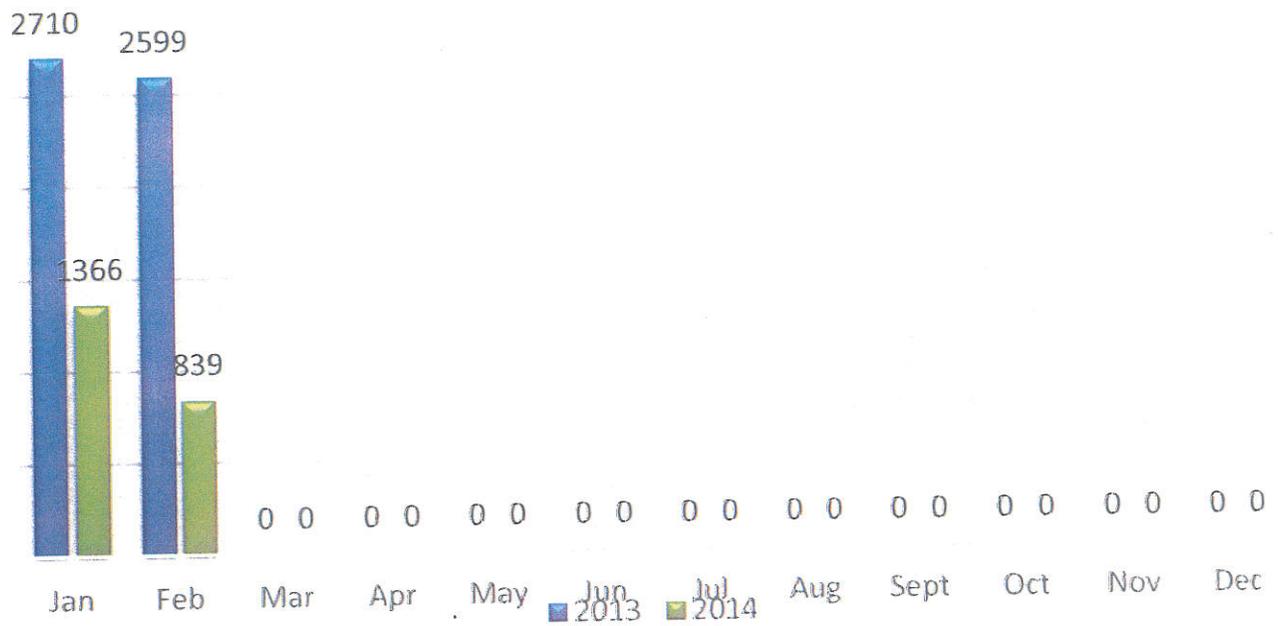
Select Motor Vehicle Summonses - February



PRINCETON POLICE DEPARTMENT
MONTHLY REPORT SUMMONSES
FEBRUARY 2014

	2014	2013
SPEEDING	29	118
UNREGISTERED VEHICLE	50	117
FAILURE TO INSPECT	23	92
CELL PHONE	28	64
CARELESS DRIVING	42	45
MAINTENANCE OF LAMPS	10	24
DRIVING WHILE SUSPENDED	10	28
FAILURE TO EXHIBIT DOCUMENTS	9	31
UNLICENSED DRIVER	10	17
UNINSURED MOTORIST	7	25
FAILURE TO WEAR SEATBELT	4	13
DRIVING WHILE INTOXICATED	3	5
FAILURE TO YIELD TO PEDESTRIAN	1	4
ALL OTHER (ordinances and moving included in this total)	100	164
TOTAL	326	747

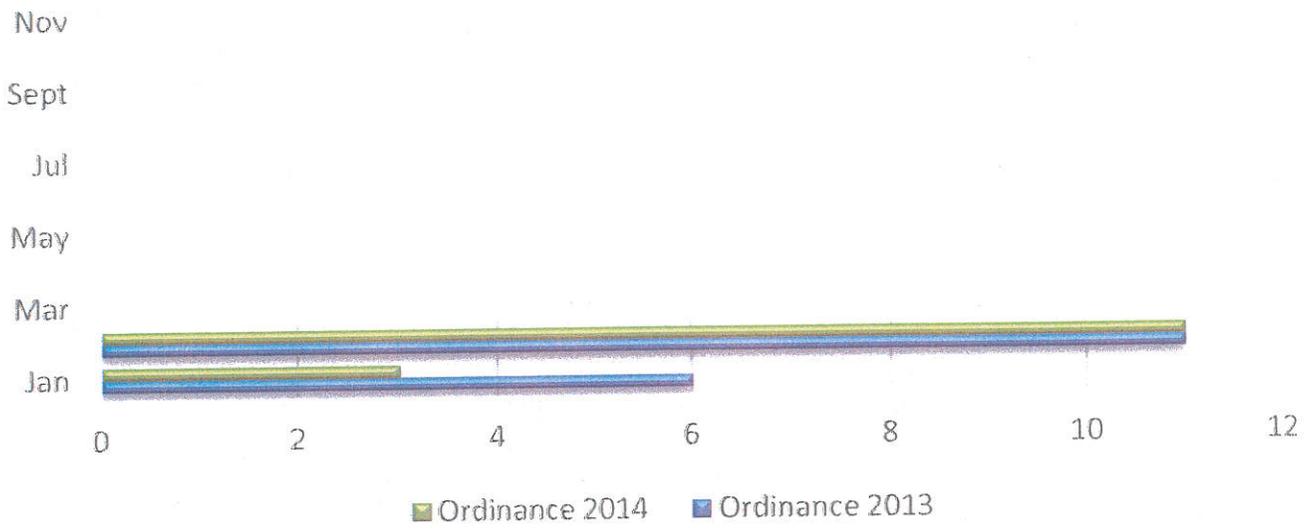
Parking Activity - February



PRINCETON POLICE DEPARTMENT
MONTHLY REPORT OF PARKING ORDINANCE ACTIVITY
FEBRUARY 2014

	<u>2014</u>	<u>2013</u>
BUS ZONE	0	0
LOADING ZONE	2	14
PARKING WITHIN DESIGNATED STALL	8	60
NO PARKING ZONES/ANYTIME	17	32
PARKING BETWEEN (2AM & 6AM) LIMIT 1 HR	115	166
PARK LIMIT 2 HRS BETWEEN (8AM & 6PM)	34	164
PARK BET (2AM & 6AM) IN MUNICIPAL YARD	4	22
METERS	543	1910
METER FEEDING	0	48
PARK IN HANDICAP SPACE	1	2
ALL OTHERS	115	181
TOTALS	839	2599

Town Ordinance - February



PRINCETON POLICE DEPARTMENT
MONTHLY REPORT ORDINANCE ACTIVITY
FEBRUARY 2014

Failure to Remove Snow	8
Public Urination	1
Disorderly Conduct	1
Overweight Vehicle	1
Total	11