



Office of the Health Officer
Jeffrey C. Grosser, MHS, HO, REHS
Princeton Health Department
1 Monument Drive,
Princeton, NJ 08542
609-497-7608 Fax: 609 688-2031
www.princetonnj.gov
jgrosser@princetonnj.gov

Memo

To: Linda McDermott, Clerk

From: Jeffrey C. Grosser, MHS, HO - Health Officer

Date: June 16, 2014

Re: Public Health Nurse Case Management Services for Childhood Lead Poisoning

The Princeton Health Department is proposing, for the fifth year, to enter into a memorandum of understanding with the City of Trenton to have them provide public health nurse case management services for childhood lead poisoning. The funding for this MOU comes from a NJ Department of Health grant. We are one of many local health departments that will be sharing in this regional health services provision in this region.



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**RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON**

WHEREAS, Princeton desires to enter into a memorandum of understanding in connection with certain activities as hereafter more particularly stated, and

WHEREAS, the services to be performed are professional services which are exempt from public bidding under the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

The Mayor and Clerk are hereby authorized to enter into a memorandum of understanding with **the City of Trenton, 319 E. State Street, Trenton NJ 08608** (hereinafter referred to as "Provider") to provide consultant services to Princeton from **July 1, 2014 through June 30, 2015**, as hereafter more particularly stated.

1. The contract so authorized shall require the Provider to provide Public Health Nurse Case Management Services for Childhood Lead Poisoning services and other related duties as cited in the proposed memorandum of understanding (attached), for a total contract amount not to exceed **\$0**. Under this Agreement, Provider shall at all times act as an independent professional contractor and shall have no authority to act as an agent or representative of the Princeton or to enter into any financial or other contractual commitment on behalf of the Borough without the prior written approval of same granted in accordance with law.

2. The form of contract shall include standard provisions common to professional service agreements entered into by Princeton and shall be subject to approval by the Princeton Attorney.

3. The memorandum of understanding shall be entered into without competitive bidding as a MOU for professional services under the provisions of the Local Public Contracts Law because the subject services will be performed by a person or persons authorized by law to practice a recognized profession and whose practice is regulated by law.

4. A notice of this action shall be published in the Princeton Packet as required by law within ten (10) days of its passage.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								
<p>I, LINDA McDERMOTT, Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Princeton at a meeting held July 14 , 2014</p> <p>IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Princeton, this 15th day of July, 2014.</p> <p>_____</p> <p>LINDA McDERMOTT Clerk</p>								

Memorandum of Understanding

Between

Municipality of Princeton

And

City of Trenton, Mercer County

Public Health Nurse Case Management Services for Childhood Lead Poisoning

This Memorandum of Understanding (MOU) is made and entered into between the Princeton Health Department and the City of Trenton regarding activities related to the delivery of public health nurse case management services from the City of Trenton located at 319 East State Street, Trenton, NJ 08608; for lead-burdened children whose jurisdiction is covered by the Princeton Health Department located at One Monument Drive, Princeton, NJ 08542.

I. Purpose

The purpose of this MOU is to provide a framework for cooperation between the Municipality of Princeton and the City of Trenton in developing a collaborative relationship for the delivery of public health nurse case management services for lead-burdened children in the jurisdictions covered by the Princeton Health Department. The Municipality of Princeton is mandated to provide (directly or indirectly via contract) public health nurse case management services to lead-burdened children living in their jurisdiction. The City of Trenton, a grant-funded agency of the Child and Adolescent Program, has agreed to expand their service jurisdictions to nearby municipalities/counties for provision of nurse case management services in accordance with N.J.A.C. 8:51 (Childhood Lead Poisoning), between July 1, 2014 and June 30, 2015.

II. Background

The Municipality of Princeton and the City of Trenton share common priorities and interests in primary and preventive care services delivery. Each organization has unique competencies through which it addresses this goal. The Municipality of Princeton and the City of Trenton recognize that, by forming a strategic partnership, they can capitalize on the individual strengths of each organization to achieve the established goals and objectives for public health services delivery and those of related interest.

The Princeton Health Department is a state certified, local health department which provides public health services to the residents of Princeton, New Jersey. In the course of providing such care, the Princeton Health Department is responsible under N.J.A.C. 8:51 to follow-up on lead-burdened children in their jurisdiction, specifically environmental intervention and nursing case management.

The City of Trenton, Division of Health is a state certified, local health department located in the City of Trenton, which provides public health services to the residents of the City of Trenton.

The City of Trenton is also a grant-funded agency of the Child and Adolescent Program, and has agreed to expand their service jurisdictions to nearby municipalities/counties for provision of nurse case management services in accordance with N.J.A.C. 8:51 (Childhood Lead Poisoning), between July 1, 2014 and June 30, 2015.

The Municipality of Princeton and the City of Trenton are uniquely positioned to provide leadership in the Municipality of Princeton and City of Trenton through its mission to serve the interests of individuals in accessing quality public health services to expand health access, reduce health disparities, increase health outcomes, and improve the quality of life of residents.

III. Statement of Responsibilities

In consideration of the above stated mutual interests and objectives, the parties agree to do the following:

Princeton Health Department will:

1. Permit the City of Trenton to provide public health nurse case management services, including home visits, in accordance with N.J.A.C. 8:51 for lead-burdened children living in jurisdictions covered by the Princeton Health Department;
2. Encourage environmental inspectors to participate in joint home visits with the public health nurse from the City of Trenton;
3. Ensure that designated environmental inspectors will consult and meet regularly with public health nurses and /or representatives from the Princeton Health Department to discuss the active cases; and,
4. Document in LeadTrax all activities related to environmental investigations conducted for the lead-burdened children.

The City of Trenton will:

1. Comply with the provision of public health nurse case management services in accordance with N.J.A.C. 8:51 for lead-burdened children living in jurisdictions covered by the Princeton Health Department;
2. Ensure that assigned the public health nurse will consult and meet regularly with the environmental inspectors from the Princeton Health Department to discuss the active cases;
3. Document in LeadTrax all activities related to nurse case management services conducted for the lead-burdened children living in jurisdictions covered by the Princeton Health Department;
4. Ensure confidentiality, privacy, and security of information according to HIPAA and other regulatory statutes; and
5. Comply with all applicable federal, state, and local laws and regulations governing the provision of public health nurse case management services.

IV. Duration of the Agreement

It is mutually agreed upon and understood by the parties that:

1. This MOU will expire on June 30, 2015, and the parties will meet prior, to consider renewing or modifying the MOU after receiving guidance from the NJ Department of Health and Senior Services;
2. This MOU shall not restrict the parties from participating in similar activities or arrangements with other public or private agencies, organizations, or individuals; and,
3. This agreement shall become effective upon signature by authorized officials from the Municipality of Princeton and the City of Trenton, and will remain in effect until modified or terminated by one or all of the parties, by mutual consent, or upon 60 days prior written notice.

Linda McDermott, Clerk
Municipality of Princeton

Date

Elizabeth Lempert, Mayor
Municipality of Princeton

Date

George Muschal, Mayor
City of Trenton

Date

Richard M. Kachmar, City Clerk
City of Trenton

Date