



Tax Collector-Tammie Tisdale
Princeton Municipal Building
400 Witherspoon Street
Princeton, NJ 08540
609-924-1058
Fax 609-688-2033
www.princetonnj.gov
tisdale@princetonnj.gov

MEMORANDUM:

To: Liz Lempert, Mayor
Bernard P. Miller, Council President
Jo Butler, Councilwoman
Heather Howard, Councilwoman
Jenny Crumiller, Councilwoman
Lance Liverman, Councilman
Patrick Simon, Councilman

Cc: Robert Bruschi, Princeton Administrator
Kathryn Monzo, Princeton Asst. Administrator/
Director of Finance

From: Tammie Tisdale, CTC

Date: October 28, 2013

Re: Electronic Data File

I'm requesting that we provide weekly scheduled transfer of Public records to Signature Information Solutions, which would include quarterly tax details, lien records, utility and special assessments in exchange for a \$500.00 annual fee. This agreement will bring in a small amount of revenue and help offset the additional work involved.

**A RESOLUTION AUTHORIZING THE ACCEPTANCE
OF ELECTRONIC PUBLIC RECORDS TO
SIGNATURE SOLUTIONS**

Resolution of Princeton Authorizing the acceptance of a proposal from Signature Solutions for Princeton to provide weekly Data Transmission of Princeton public tax records.

Whereas, Princeton has received a proposal from Signature Information Solutions, a tax search firm, requesting a data transmission from the Princeton Tax office for the tax and sewer records for Princeton.

Whereas, said request relates to information that is open to the public and would be available upon request: and

Whereas, the afore said proposal has been reviewed and a recommendation has been received from the Municipal Tax Collector that Princeton accepts the proposal.

Now, Therefore, Be it resolved, on this 28th day of October, 2013, by the Mayor and Council of Princeton, County of Mercer, that the proposal received from Signature Information Solutions for Princeton to provide a data transmission from the Princeton Tax office tax and sewer records in return for an annual fee of \$500.00 be and hereby is accepted.

Linda S. McDermott, Municipal Clerk

I, Linda S. McDermott, Municipal Clerk of Princeton, in the County of Mercer, in the State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council of Princeton, NJ at a meeting held October 28, 2013.

13-287

Mailing Address
P.O. Box 8488
Trenton, New Jersey. 08650



Office Location
300 Phillips Boulevard, Suite 400
Trenton, New Jersey 08618

Memorandum of Agreement

Upon Princeton's authorization Signature Information hereby enters into this agreement which the municipality agrees to allow the scheduled transfer of real estate property tax information which is public information, quarterly tax details, lien records, utility records and or special assessment information as available. This same file will not include "notes" at the recommendation of the Municipal Tax Collector.

Princeton shall not incur any charges for providing this electronic information to Signature Information and Princeton will assume no liability for the data that is transferred or for the use of the transmitted data by Signature Information.

Princeton agrees to accept five hundred dollars (\$500.00) as a yearly fee for a transmitted electronic file. This agreement will commence on the first day Signature Information receives the electronic file.

Signature Information
Authorized Representative



Cynthia A. McBride C.T.C.
Data Research Coordinator
Signature Information Solutions