



*Municipality of Princeton*  
Department of Community Development  
Office of Planning  
Princeton Municipal Building  
400 Witherspoon Street  
5366

609-924-

## MEMORANDUM

**TO:** Robert Bruschi, Administrator  
**FROM:** Lee Solow, Director of Planning  
**DATE:** September 16, 2013  
**SUBJECT:** Professional Service Agreement (PSA)  
Miller, Porter, Muller - Merging Land Use Codes

Attached please find a Professional Service Agreement (PSA) and resolution for Miller, Porter, Muller, PC to provide professional legal services to Princeton for merging the Land Use Codes of the former Borough and Township of Princeton. Also attached is a memorandum from Mr. Muller outlining the process and an action plan for accomplishing the merger. Please note that the PSA covers only work for Task 1 - Historic Preservation and Task 2 - Procedurals and Subdivision and Site Plan Sections. The estimated cost for Tasks 1 and 2 is \$45,000. Please place this on the next available agenda.

As requested by some of the Council members, a policy memo will be prepared followed by a staff report for each section of the Land Use Code where policy decisions are being made. In general we anticipate the Planning Board's Zoning Amendment Review Committee (ZARC) to undertake the initial review of all merged code sections. Prior to any policy decisions being made we will seek out comment from Council before the material is finalized. The action plan provided includes a Council meeting listed for those tasks that staff believes are policy sensitive.

If you have any questions on the above, please let me know.

Cc: W. Gunning, Planning Board Chair  
J. Nachamkin, ZARC Chair  
R. Kiser, Municipal Engineer  
D. Bridger, Zoning Officer  
C. Lewandoski, Historic Preservation