



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
MINUTES • NOVEMBER 9, 2016

Special Meeting

Community Room

8:00a.m.

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On October 31, 2016 at 4:25 p.m. said notice was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

II. ROLL CALL

The Deputy Clerk called the roll.

PRESENT: Councilwoman Butler, Councilwoman Crumiller, Council President Liverman, Councilman Miller and Mayor Lempert.

ABSENT: Councilwoman Howard and Councilman Simon

ALSO PRESENT: Marc Dashield, Administrator and Tim Quinn, Councilman-elect

The following Staff was present:

Robert Gregory, Director, Emergency Management; Susan Hoskins, Director, Princeton Senior Resource Center; Robert Hough, Director, Infrastructure and Operations; Robert McQueen, Chief Information Officer; Christopher Morgan, Police Lieutenant; Lee Solow, Planning Director and Deanna Stockton, Municipal Engineer,

Mayor Lempert opened the meeting by saying this is the third meeting for setting 2017 Goals and Priorities. The first meeting was held with Boards, Commissions and Committees and the second with Planning and Transportation.

Administrator Marc Dashield reviewed the process that Council considers for setting goals and priorities each year beginning in January.

The following items were highlighted:

Emergency Management – Robert Gregory

Review and update Emergency Operations Plan:

- Hire a consultant to assist
- Emergency Operations Center – IT support to upgrade and complete mapping and equipment upgrades
- Sheltering locations

Fire Department – Building Project

Fire Safety – Reorganization of the Department and Firehouse software upgrade

Information Technology – Robert McQueen

Main Meeting Room Audio Visual Upgrade

Police 911, phone and radio recorder upgrade

Network Engineer options

Network connectivity at the Firehouse

Network domain consolidation

Server virtualization project

Network cyber security upgrades

Body Camera policy

Town wide document archiving

Planning Department – Lee Solow

Solar projects River Road and Library site

Land Acquisition

Planning Studies:

- Neighborhood Task Force Report
- Parking Study
- Princeton University Master Plan

Master Plan:

- 2017 Re-examination Report
- Housing Element and Fair Share Plan
- Harmonization of the Master Plan

- Circulation Element – Bike Plan
- Utility Element – Stormwater
- Sustainability Element
- Incorporate changes from Princeton University Plan

Zoning Recommended by Master Plan:

- Affordable housing changes
- Land Use Code changes based on task force recommendations
- Land Use Code Consolidation
- Bike parking standards
- Stormwater Management
- Zone changes/modifications
- Update to E-zones – higher levels of educations

Zoning Requests:

- Rezoning – Butler Tract
- Rezoning – Lanwin Tract
- Updates to E-zones: K-12 private
- Electric vehicle parking standards
- Conditional use
- Home occupations
- Airbnb

Princeton Senior Resource Center (PSRC)– Susan Hoskins

Complete marketing catalog and annual marketing plan; begin to implement changes in print and digital materials

Redesign website

Implement Office 365 for data storage, file sharing and email

Conduct technology assessment and create tech replacement plan

Board retreat on fundraising

Create 3-5 year fundraising plan toward stable funding

Increase corporate support and sponsorships, increase development outreach

Create 3 year budget based on strategic goals and reduced deficit

Update organizational policies and bylaws

Evaluate program effectiveness and fees

Improve reception area

Expand office space

Keep programs relevant for age 55+, including retirement, caregiving, support & guidance, fitness, social connection and lifelong learning

Age Friendly Princeton:

- Four areas were identified for attention: housing, transportation, communication and neighborhoods.

Priority Goals for Council:

- Improve communication between PSRC and Council & Municipality
- Increase office space in Suzanne Patterson Building
- Improve reception area so there is a waiting area indoors
- Convene communication task group (with Access Princeton, PSRC and Library) to improve community access to resources in print and digital form.

Public Works and Sewer Operating Committee (SOC) – Robert Hough

Public Works:

- Determine new or improve Public Works and SOC facilities
- Construct cold storage facility
- Conduct evaluation of the Spring Street Garage
- Conduct evaluation of garbage, organic food waste and recycling programs
- Monitor and evaluate leaf, branch and log program
- Assist Sustainable Princeton in obtaining Sustainable Jersey re-certification
- Implement the first phase of program to manage the impact of the emerald ash borer

Sewer Operating Committee:

- Update current sanitary sewer rehabilitation priority list
- Review and update the preventive maintenance plan
- Establish an easement maintenance program and notification system
- Complete the necessary corrective action measures related to the solid waste landfill per the recently issued modified landfill closure plan

Municipal building/office security:

- Installation of additional security cameras

Parking Committee – Deanna Stockton

Ordinance Harmonization:

- Overnight parking
- Daytime parking
- High School permit parking
- Days and hours of metered parking

Central Business District Parking Study

Parking Principles – a state by Council on its view of parking and its role in the community

Police Department – Christopher Morgan

Re-Accreditation

Radio Systems

Body Cameras

More Paperless

Community Relationships

Less-Lethal Option

Rutgers Review Model

President's Task Force on 21st Century Policing

Community Survey

De-escalation Training

Promotions

Strategic Plan

Mayor Lempert thanked everyone for their input.

There being no further business, the meeting adjourned at 9:40 a.m.

Kathleen Brzezynski, Deputy Clerk