



**PRINCETON**  
**MAYOR AND COUNCIL OF PRINCETON**  
**MINUTES • APRIL 11, 2016**

**Regular Meeting**

**Main Council Room**

**6:00 PM**

400 Witherspoon Street, Princeton, NJ 08540

**I. STATEMENT CONCERNING NOTICE OF MEETING**

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On April 8, 2016 at 9 a.m., said notice was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

**II. ROLL CALL**

The Assistant to the Clerk then called the roll.

**PRESENT:** Councilwoman Crumiller, Councilman Miller, Council President Liverman, Councilwoman Butler, Mayor Lempert  
**ABSENT:** Councilwoman Howard (arrived 6:05pm), and Councilman Simon (arrived 6:06pm)  
**ALSO PRESENT:** Marc Dashield, Administrator, Kathy Monzo, Deputy Administrator, Sandra Webb, CFO, Lee Solow, Planning Director, Bob Kiser, Engineer, Bill Kearns, Esq., General Counsel, League of Municipalities and Vicky Britton, Esq., Mason, Griffin & Pierson

**III. 6:00 P.M. CLOSED SESSION**

1. 16-106 Resolution, Closed Session

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bernard Miller, Councilman
<b>SECONDER:</b>	Jenny Crumiller, Councilwoman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler
<b>ABSENT:</b>	Howard, Simon

2. COAH/Affordable Housing Update (If Necessary)

3. Personnel Update: Municipal Engineer

4. General Litigation (If Needed)

**IV. 7:00 P.M. OPEN SESSION**

Mayor Lempert called meeting to order.

**V. PLEDGE OF ALLEGIANCE**

The audience participated in the pledge of allegiance.

Mayor Lempert stated that there is a full agenda and she knows that most of the audience in attendance is present for the public hearing of the Witherspoon-Jackson Historic District Ordinance and asked if the agenda could be amended by Council.

Councilwoman Howard made a motion and seconded by Council President Liverman that the agenda be amended to move the public hearing of the Witherspoon-Jackson Historic District Ordinance after the Consent Agenda portion and the Work Session of the 2016 Budget be moved to the final item. The motion carried with all in favor of Council.

## **VI. ANNOUNCEMENTS**

Mayor Lempert asked for announcements from Council.

Councilwoman Howard had no announcements.

Councilwoman Crumiller had no announcements.

Councilman Miller had no announcements.

Council President Liverman announced that on May 18, 2016 from 7pm-9pm there will be a Community Host Liability Forum, Main Meeting Room, 400 Witherspoon Street, Princeton. The forum will discuss the liability issues that adult parents will have with underage drinking in their homes. The forum will have present an emergency room doctor, Princeton prosecutor, students and the Princeton Police.

Councilwoman Butler announced that there will be a second meeting on the Mary Moss Playground on Tuesday, May 3, 2016 at 6:30pm, Community Room, 400 Witherspoon Street, Princeton, with the consultant. The consultant will have some renderings to look at and make comments upon. Councilwoman Butler also announced that the pool will open on May 28, 2016 with the pool being open full time on June 15, 2016.

Councilman Simon had no announcements.

Mayor Lempert announced that on April 16, 2016, 1pm - 5pm, there will be the Truck Fest with food trucks on Prospect Avenue. The money raised will benefit Send Hunger Packing Programs through the Mercer Street Friends and Meals on Wheels. On April 17, 2016, Communiiversity Art Fest will take place from 1pm-6pm. There will be a Special Concert at John Witherspoon Middle School. Dr. Downing, the Band Director, will be retiring after many years and is putting on the concert on May 3, 2016 at 7pm at the Princeton High School auditorium. The students will be playing alongside of professional musicians and Broadway stars.

## **VII. APPROVAL OF MINUTES**

1. March 23, 2015 Revised

**RESULT:** APPROVED AS AMENDED [5 TO 0]  
**MOVER:** Jenny Crumiller, Councilwoman  
**SECONDER:** Lance Liverman, Council President  
**AYES:** Howard, Crumiller, Miller, Liverman, Butler  
**ABSTAIN:** Simon

2. November 24, 2015

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jo Butler, Councilwoman  
**SECONDER:** Lance Liverman, Council President  
**AYES:** Howard, Crumiller, Miller, Liverman, Butler, Simon

3. March 10, 2016

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jo Butler, Councilwoman  
**SECONDER:** Jenny Crumiller, Councilwoman  
**AYES:** Howard, Crumiller, Miller, Liverman, Butler, Simon

#### VIII. PROCLAMATION

1. National Public Safety Telecommunicators Week

Mayor Lempert stated that the National Public Safety Telecommunicators Week proclamation is to celebrate our 911 dispatchers. She also encouraged everyone to read the proclamation that is posted on the web.

#### IX. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Jeff Nathanson, Executive Director, Arts Council of Princeton, announced that the Communiversitry Art Fest, being held on Sunday, April 17, 2016 from 1pm to 6pm, will take place downtown and on the Princeton University campus. This will be the 46th year of Communiversitry. There are flyers around town and there will be copies made available to Council and the public. Mr. Nathanson stated that he is grateful to the town and municipality for their partnership in presenting the event. He also would like to thank the corporate sponsors, Princeton merchants, Clergy association and the community for their tremendous support for putting on this large event. The Arts Council has also partnered with the Princeton Recreation Department and the Princeton Special Sport on an event called "Arts for All Showcase". Mr. Nathanson explained the event showcases talented individuals with special needs with both visual and performing arts being held at the Paul Robeson Center for the Arts, Saturday, April 16, 2016 from 4pm - 6pm and flyers are available.

Councilwoman Butler made copies of the flyers for the Saturday event and thanked Jeff Nathanson for joining with the Recreation Department in hosting the "Arts for All Showcase".

Anne Neumann, Alexander Street, stated a feeling of a new spirit of activism in Princeton

and hopes that Council feels the same. She expressed, for example, an opposition to unchecked development which also includes development from Princeton University. Ms. Neumann raised the issues of the Mayor's recusal from any discussions with or about Princeton University and with Town and Gown being a separate entity with interest that may overlap and compete. Ms. Neumann stated that she spoke with a representative from the New Jersey Department Of Community Affairs in regards to the New Jersey Local Government Ethics Law which states "*no local government officer or employee shall act in his/her official capacity in any matter where he/she, a member of his immediate family, or business organization in which he/she has an interest, has a direct or indirect financial or personal involvement that might reasonably be expected to impair his/her objectivity or independence of judgement*". *Whether or not an elected official believes they can be objective, the recusal is partly to insure no one can reasonable doubt their objectivity*". According to the State Ethic Commission the recusal must be absolute; that is the official must have no involvement in matters in which they have recused themselves.

Ms. Neumann stated that since Mayor Lempert's spouse is employed by Princeton University the Mayor should always recuse herself from any matters involving Princeton University. She then went on to discuss two examples of why the Mayor's recusal on matters of the University is so important to her.

The first example was at the March 14, 2016 meeting of Council where there was a discussion of the Butler Tract (which she believed the Mayor did recuse herself) to determine if it should be rezoned residential or not. She believed that the Mayor should not have gone on to suggest rezoning and that it might be unreasonable to assume that the University could make plans for the sight and submit an application before the sight has been rezoned.

Ms. Neumann goes on to state that there were six separate comments in Planet Princeton that referred to the Mayor's failure to recuse herself. That is six members of the public doubted publically the Mayor's judgement was independent. She recommended that the Mayor follow in David Goldfarb's practice and step down from the dais and remove herself from the room on all matters of the University.

Secondly, she feels the Mayor should recuse herself from participating in the Task Force that is now meeting privately to discuss with the University what the Mayor refers to in an email to Ms. Neumann as "the aesthetics of the sidewalks and other public infrastructure on Nassau Street". She goes on to express that the Mayor may feel this is an example of where the University will benefit the town rather than the other way around and that presumably the University will make a financial contribution to the downtown's revitalization. Ms. Neumann sees it differently. Currently, the town is waiting on the results of Bruce Afrin's lawsuit against the University. Ms. Neumann and others favor a Special Improvement District (SID) which would include the University. A SID would mean that the University would contribute annually and substantially not just once to the downtowns benefit. The private task force might appear to people that it is the University's attempt to preempt a SID or seem like an effort to bring good will in advance of the settlement the University will have to offer in Bruce Afrin's lawsuit. Ms. Neumann and other Princetonian's feel that the University follows a pattern of making

relatively small contributions to avoid making larger ones. In closing, she hopes the Mayor will step back from the Downtown Task Force and step down from the dais whenever there are topics involving the University.

Mayor Lempert stated that Princeton has a Conflict of Interest policy that she follows scrupulously with the consult of the Princeton Municipal Attorney in regards to recusal on matters of the University. Councilwoman Howard stated that she also has a similar situation with regards to her affiliation with Princeton University, and along with the Mayor, she also scrupulously follows recusal from any discussions with or about Princeton University.

Gary Szurkus, owner, Princeton Area Taxi, addressed Council stating that he has a taxi license in both Princeton and West Windsor. Mr. Szurkus stated that there is a problem with Uber in town and that they are operating illegally. He stated that based on the ordinance that was passed by Council to drive a taxi in Princeton you would have to obtain a license that has your picture on it, have a background check with fingerprints and obtain a motor vehicle abstract from the New Jersey Department of Motor Vehicles. Mr. Szurkus is requesting help from Council in regards to the Uber problem and stated that they should follow the same guidelines as the taxi drivers in Princeton. He also stated that the taxi business is diminishing in Princeton and that West Windsor has been ticketing Uber drivers in their municipality.

Councilwoman Butler stated that Council needs to be more proactive for our taxi drivers and that the matter of Uber should be forwarded to the Public Safety Committee to see if there is any resources that can be taken to deal with the Uber situations.

## **X. REPORTS**

### **Council Reports**

Councilwoman Howard reported that the working group for the potential ordinance relating to the earned sick benefits in town consisted of Council President Liverman, Councilman Simon and herself. The group met with proponents of the Jersey City model that has been active in about 10 municipalities, a number of residents in town who would like for Council to adopt a benefit that covers all workers and heard from several employees that work part time in multiple jobs that would like to see coverage, as well, as what would be provided under this benefit. This was the second meeting of the group which previously met with the Princeton Merchants Association regarding their concerns about the business climate in town and their support of New Brunswick's ordinance model.

Councilwoman Butler recommended that Princeton University should be added to the discussions since they are an institution and the largest employer in town. Princeton University is the driving force behind our employment market, they have set the bar with benefits and they have a wide variety of employees.

Councilwoman Crumiller reported that the Planning Board group was interviewing planners for the neighborhood zoning project for the residential zone. The interviews have been completed and a proposal should be brought before Council shortly. The

group looks to make changes to the master plan in the residential zone to address problems with tear downs that was expressed by the community. Ms. Crumiller stated that the staff, with all the tear downs of rebuild able projects can't handle the big projects actual rezoning in a fair way. She stated that the Planning Board group has been interviewing planners who came before the group with a process that will include visioning, which means meeting with the community and talking with the neighborhood about what defines that neighborhood and what characteristics are important in that neighborhood and then translate it into zoning that will help shape the development in a way that will protect the character of the town.

Mayor Lempert added that there will be a very large public component of which will start with a visioning process with lots of public input. She stated that there will be a steering committee that will consist of herself, Councilwoman Crumiller and (she would like) one other member of Council that might be interested along with some members of the Planning Board. Once the consultant is hired then those meetings will be open to the public and the first piece will be the community engagement piece. Mayor Lempert stated it was exciting to hear some of the conversations during the interviewing process about some of the ideas and different approaches that will make a significant impact.

Councilman Simon questioned where in the process of hiring a consultant is the group. While attending an engagement in town he was asked by an applicant where the group was in the process because they had not heard back and no notification was given.

Councilwoman Crumiller responded that no decision has been made and notifications will be given to all applicants on the decision of the Planning Board group one way or another.

Councilwoman Crumiller reported that there was a concern in making the buildings friendlier to transgender people. It was decided by putting up signs next to the bathrooms upstairs to indicate that there is a unisex bathroom on the lower level. The bathroom on the lower level is a single stall bathroom. She also reported that the Public Works Department purchased a new leaf vacuum truck that can be operated by one person and would be good for downtown. Lastly, she reported that she is the temporary chair of the Public Transit Advisory Committee which will also have four new members to be appointed.

Councilman Miller reported that there was a loss of a number of trees in the most recent wind storm, many of them street trees and some on private property. He stated that the trees are under attack from the emerald ash borer, which there is no known defense, and by leaf scorch. The town will be replanting 150 trees in the municipal right-of-way during the spring time. Mr. Miller stated that the planting and replanting will continue as time goes on due to the number of ash trees that will go away and a number of the oak trees that will become damaged and will eventually go away. It will take a sustained effort but since Princeton is a tree city, and will continue to be a tree city, Princeton will continue to replant and keep up with the losses of the trees that we have suffered.

Council President Liverman reported that he previously mentioned the Host Forum. He also stated that on April 15, 2016 Corner House will hold their annual event along with

the Mercer County Boat Club; tickets are still available for purchase. There will be a Youth Police Academy that will inform individuals on what the police do that will run from August 22, 2016 through August 26, 2016 for seventh and eighth graders. Applications and any questions may be directed to the Police Department. Mr. Liverman also reported that the Youth Advisory Commission deadline for accepting applications would be April 15, 2016. The commission would consist of 12 youths from the community. The requirements would be that they would have to be freshman, sophomore and juniors of the high school and live in Princeton. The commission would give advice and head up the various issues that the Mayor and Council would present to them to review. Mr. Liverman stated that they hope to have the commission intact by the September school year.

Councilwoman Butler reported the cover on the pool is off. She also reported that a plaque was commissioned to honor Larry Ivan, a longtime employee of the Princeton Recreation Department and pool, with an unveiling ceremony scheduled for June 10, 2016 from 6:00pm to 8:00pm that will be open to the public but as a non-swimming event. Ms. Butler stated that a meeting for the Mary Moss Playground will be on May 3, 2016. Also being brought to Council will be a new Shade Tree ordinance for enforcement in a couple of weeks and a Garbage and Recycling ordinance, but at this time she did not have an exact date.

Councilman Simon directed to the Princeton Administrator, Marc Dashield, a thank you on behalf of the entire Council and Mayor to the IT Director, Bob McQueen. Mr. Simon stated that he attended the New Jersey GMIS conference and Mr. McQueen took the leadership role by helping our municipality and municipalities throughout the state on their IT issues. Mr. McQueen was present from 6:00am to 6:00pm; that was only the beginning of the hours that he put in along with the work that he does during his day job for the municipality.

Mayor Lempert reported that she has two items to report: one being that the Planning Board reviewed the Witherspoon-Jackson Historic designation and determined that it was consistent with the master plan and the second item is that they looked at the cluster proposal for the Lanwin site and had a good discussion. It will be referred to the ZARC for further review.

### **Staff Report**

#### **1. Notification of Night Work, Pine and Nassau, Public Service Electric & Gas Manhole Replacement**

Bob Kiser, Municipal Engineer, reported that the Engineering Department was notified by PSE&G that there was a manhole at the intersection of Pine Street and Nassau Street that is in disrepair and it is important to replace the manhole. It will be quite a project and it is anticipated to take about 15 days to repair, about 24 hours a day except Friday nights, Saturday nights, and Sunday nights, to get the work done in that period of time. Mr. Kiser stated that they required PSE&G to hold a neighborhood meeting to notify merchants and property owners, which they did. The only individual that attended the meeting was Jack Morrison and he agreed that it was important that the work proceed as soon as possible so that it does not linger into the month of May. PSE&G will began

work at 7:00am on Wednesday, April 13, 2016 and continue quickly to get the work done as soon as possible.

In addition, Mercer County advised that Carter Road will be closed beginning on April 18, 2016, which is the truck route due to Route 206 Bridge being closed. As a result, the Department of Transportation will establish a new detour for trucks that are over 20 tons and the detour will go from 206 to 95 to Route 31 North to 202 South to Somerville Circle to get trucks around the state road ways. This was the best alternative from the previous one which they proposed from Nassau Street to Route 522.

Lastly, New Jersey American Water Company will be replacing the water main from the entrance of the Princeton Shopping Center to Walnut Lane and Valley Road intersections. The work will begin at night on the recommendation of Princeton Council at a previous council meeting.

Councilwoman Butler questioned the enforcement of trucks on Mercer Street that may be trying to avoid the closure of the Route 206 Bridge. Mr. Kiser advised that the Police Department has assigned special officers especially on Mercer Road to avoid heavy trucks on the Stony Brook Bridge.

Marc Dashield, Municipal Administrator, reported that the owners of the Griggs parking lot have indicated that they would no longer like to lease the lot to the municipality. As a result, on April 30, 2016 they will take over the lot, which would be a metered lot for the public but privately run, but they are still working out the details.

Mayor Lempert closed the section of Staff reports.

## **XI. ORDINANCE PUBLIC HEARINGS**

1. Ordinance By Princeton Designating Two Handicapped Parking Spaces on Jefferson Road and Amending the Code of the Township of Princeton, New Jersey 1968

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bernard Miller, Councilman
<b>SECONDER:</b>	Jo Butler, Councilwoman
<b>AYES:</b>	Howard, Crumiller, Miller, Liverman, Butler, Simon

Mayor Lempert read by title the proposed ordinance and opened the public discussion and asked if anyone wished to address Council and seeing no one closed the public discussion.

Motion to adopt

2. An Ordinance By Princeton Regulating Metered On-Street Parking Zones Parking Along Palmer Square South And Amending The "Code Of The Borough Of Princeton, New Jersey, 1974"

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bernard Miller, Councilman
<b>SECONDER:</b>	Jo Butler, Councilwoman
<b>AYES:</b>	Howard, Crumiller, Miller, Liverman, Butler, Simon

Mayor Lempert read by title the proposed ordinance and opened the public discussion and asked if anyone wished to address Council and seeing no one closed the public discussion.

Motion to adopt

## XII. ORDINANCE INTRODUCTION

1. 2016-24 Bond Ordinance By Princeton Authorizing As A Local Improvement The Installation Of Curbing On A Portion Of Pardoe Road, Appropriating The Sum Of \$25,000.00 Therefore, Providing For The Financing Of Said Appropriation By The Making Of A Down Payment And Issuance Of Bonds And Notes of Princeton And Further Providing For a Special Assessment of One Hundred (100%) Percent of the Cost Thereof.

<b>RESULT:</b>	<b>INTRODUCED [UNANIMOUS]</b>	<b>Next: 5/9/2016 6:30 PM</b>
<b>MOVER:</b>	Bernard Miller, Councilman	
<b>SECONDER:</b>	Jenny Crumiller, Councilwoman	
<b>AYES:</b>	Howard, Crumiller, Miller, Liverman, Butler, Simon	

Mayor Lempert read by title the proposed ordinance and opened the public discussion and asked if anyone wished to address Council and seeing no one closed the public discussion.

Motion to introduce

## XIII. RESOLUTIONS

1. 16-107 Princeton-Princeton Housing Authority, Cooperation Agreement

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lance Liverman, Council President
<b>SECONDER:</b>	Jenny Crumiller, Councilwoman
<b>AYES:</b>	Howard, Crumiller, Miller, Liverman, Butler, Simon

Ms. Monzo explained that it is an agreement that is required on the federal housing with Princeton Housing Authority in which they reside since we became consolidated then the previous agreement needs to be updated.

2. 16-108 Bid Award for the 2016 Sidewalk Construction Contract in the Not to Exceed Amount of \$148,190.00 to S. Batata Contractors Inc.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jenny Crumiller, Councilwoman
<b>SECONDER:</b>	Heather Howard, Councilwoman
<b>AYES:</b>	Howard, Crumiller, Miller, Liverman, Butler, Simon

#### XIV. CONSENT AGENDA

1. Bills & Claims
2. Release of Maintenance Bond in the amount of \$113,941.11 for Improvements to Great Road West to Top Line Construction Corp.
3. 16-109 Resolution Authorizing Princeton's Continued Participation in the Municipal Consortium and Additional Funding Contribution
4. 16-110 Princeton and Friends of Princeton Open Space, Designation of Princeton Land Development Tract (Block 4201, Lots 4, 5, and 17) as Tax Exempt.
5. 16-111 Resolution, Appointments Boards and Commissions

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bernie Miller, Councilman
<b>SECONDER:</b>	Jo Butler, Councilwoman
<b>AYES:</b>	Howard, Crumiller, Miller, Liverman, Butler, Simon

#### ORDINANCE PUBLIC HEARINGS

6. An Ordinance By Princeton Creating A New Historic Preservation Overlay District To Be Known As The "Witherspoon-Jackson Historic District" And Amending The "Code Of The Township Of Princeton, New Jersey, 1968"

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jenny Crumiller, Councilwoman
<b>SECONDER:</b>	Heather Howard, Councilwoman
<b>AYES:</b>	Howard, Crumiller, Miller, Butler, Simon

Vicky Britton, Assistant Municipal Attorney, stated that she would step down due to a conflict of interest since she sits on the board of Princeton Nursery School and is an officer thereof. Ms. Britton left at 8:00pm. She informed Council that Mr. Bill Kearns, General Counsel, League of Municipalities, will represent Princeton. Council President Lance Liverman also recused himself due to owning property within the proposed district and stepped down at 8:00pm.

Mayor Lempert stated that this is a potential monumental occasion and this has been a long process starting December 7, 2015 with the Wise Consultant report, an update to Council on December 15, 2015, Council discussion on February 8, 2016, Council work session on February 22, 2016, an ordinance introduction on March 10, 2016 and on April 7, 2016 the Planning Board reviewed and deemed it consistent with the Master Plan. She thanked everyone for their dedication and for sharing their stories and making this a meaningful vote. Mayor Lempert asked Lee Solow, Planning Director, to review the boundaries of the district in the introduced ordinance.

Mr. Solow stated that this is the third meeting with the process starting over a year ago with the Historic Preservation Review Committee laying the ground work. At the February 22, 2016 meeting the Mayor and Council received a recommendation from Staff and the Historic Preservation Committee to create a historic district. It was determined that it would be a Type-2 District which means the Historic Preservation Committee is in charge of approving improvements to be made that's not considered routine maintenance only visible from the street. The ordinance also includes a block and lot listing of all of the properties that will be included along with a map of the same.

Councilman Simon stated that because the courts view the public hearing more importantly than other hearings that were held, he would like to go over a few items and then has a couple of issues he would like to get into and get reaction from the public. He would like to preface all his remarks by stating that he wants to make it very clear that he has heard the members of the public and acknowledges the decades of discrimination and living memory and literally well over a century of discrimination in the towns collective memory and the importance of this historic district in the minds and hearts of the people and righting those wrongs. One of the challenges he has had as a member of Council and liaison of HPC (Historic Preservation Commission) is understanding how to do that while also understanding how to positively impact people's lives and not let the emotion lead us in a direction where Council may possibly make a decision that has impacts that they did not anticipate.

Mr. Simon stated there are a couple of routine items he would like to go over and then some weightier discussion items he wants people to weigh in on and give comments. The first item deals with a plot of land in the Witherspoon-Jackson district that the Municipality owns. The plot is being worked on as part of a park expansion. During a previous meeting it was determined that the lot was exempt from HPC review (Historic Preservation) because it is government owned. Mr. Simon is looking to seek confirmation of the exemption from Mr. Dashield or Mr. Kearns during the public hearing.

Mr. Kearns stated that the basic principal is, as strange as it may sound, that the town is not always obligated by its own ordinances for zoning. The better procedure if you don't want it covered is to take it out, and that can be achieved by amending the ordinance. Mr. Simon replied that they cannot take it out because then that would create a "donut hole" and that is not permitted. Mr. Simon stated that for the record the lot is exempt from review. Mr. Kearns once again confirmed that the basic rule is the town is not subject to its own zoning. Councilman Simon was also seeking confirmation that government entities are also exempt from HPC review, in particular, with regards to the Housing Authority being exempt from

HPC review since it is a government entity. Mr. Kearns replied that he would have to research it, but that he doesn't believe the Housing Authority would be exempt.

Mr. Dashield explained that it was initially thought that the Housing Authority would be exempt since it was a government entity, but then stated it was later determined that it would not be exempt. Mr. Simon stated for the record, the Housing Authority is not exempt from historic preservation review.

Councilwoman Crumiller weighed in and stated that even if the Housing Authority is not exempt she feels that it would be okay. If the restrictions were so onerous and costly she would not advocate it for anyone. There are benefits to the historic district and she feels that the people of the Housing Authority should have the benefits and she would support the ordinance even if the Housing Authority is governed by the new historic district regulations.

Mr. Simon stated he was comfortable when he believed that the Housing Authority was exempt but is not as comfortable now.

Councilman Simon would like a correction in the public record of a discussion from a previous meeting that applies to the federal tax credits that apply to the Historic Preservation. There is a 20% credit which would apply to certified historical structures listed on a national register or local register and he assumes that designating the neighborhood would fall under the local register. He found a simplified version of the regulations in a master thesis of a student at the University of Pennsylvania and wants to make sure his understanding is accurate. He found at least one point that disagrees with what was said to the public in the past; a residential rental property would qualify for the credit.

Roger Shatzkin, 36 Chestnut Street, a member of the Historic Preservation Commission has researched this and stated that the State has a proposed statute that has been proposed many times that would extend the tax credit to both private and commercial owners in local districts. Currently you would have to be on the national registry to qualify for the credit unless the state has a statute that covers that.

Mr. Simon stated that clearly the non-historic structures, which was stated before, would qualify for a 10% credit for the same reason will not. In fact, they would not for a separate reason because the federal regulation does not qualify rental homes only hotels, which is different than what was told in the past.

Councilman Simon's next concern is in regards to the Affordable Housing project which intends to run with Habitat for Humanity. Mr. Simon stated that he sent an email to Mr. Solow inquiring about whether the project would be impacted by the proposed ordinance and the answer received was yes, they would not be exempt. Mr. Simon asked Council and the public to consider language that would exempt properties that have an affordable housing deed restriction of at least 30 years, consistent with Princeton's Affordable Housing requirements that is applied to developers and for Affordable Housing providers. Also, it only applies for properties that are 100% affordable; not for properties where a fraction of the property is designated affordable and another fraction is not.

The last issue Councilman Simon wanted to address was the challenge that is faced in government with an ordinance like this. Every ordinance and act that is taken is at best a blunt instrument with both positive and negative impacts. Council has briefly discussed the challenges and considerations for residents and property owners. Mr. Simon stated that Councilwoman Butler mentioned the cost of maintaining older homes at the last meeting on this topic, he also had a couple of people that have nothing to do with the neighborhood but have property in a historic district who essentially confirmed those concerns. He stated that they have no dog or interest in this fight but have a historical interest that aligns with the town. This is about the practical impact and the practical impact of historic preservation is that it can be expensive.

Mr. Simon stated what brought this home as a concern and the need to have one last discussion during the public hearing is when he attended a HPC meeting last month and observed an application, a review process of the application and a thorough consideration and rejection of an application. He stated that the HPC did a wonderful job on an application for a public plaza where the applicant wanted to change the pavement color on the sidewalk and the landscaping in a way as to separate it from a public space. HPC with their depth of knowledge and memory of the history of the space advised that was counter to both the history of the building and history of that particular part of the public plaza. Mr. Simon said that applying that same process to a neighborhood where residents are telling Council that they are struggling to stay in their homes because of the cost of living in Princeton, it made him realize that Council should be doing a lot of work to try to find ways to mitigate the costs to the extent possible. Mr. Simon feels that Council's work up to this point has been excellent in some respects and not so much in others. With regards to cost, he feels that Council has not done as much work and due diligence on behalf of the residents as they should of. He wanted to bring forth a few notes he has made on various efforts that were made in regards to historic preservation. Councilman Simon thought that one way to learn is to look at examples of what has happened elsewhere and what the concerns are elsewhere and then look to see how they apply to Princeton. (Provided examples of two churches in New York City that were not in support of historic designation)

Mayor Lempert addressed Mr. Simon and stated that remarks will be brought back to Council for discussion after the public has had a chance to speak; there are quite a few people who have signed up to speak.

Councilman Simon responded by saying that the reason he is raising these issues now is because if he raises these issues after the public has had their last chance to comment, they would feel betrayed. He wants the public to be aware of the potential costs that can accompany becoming a historic district. Mr. Simon provided another example using the LaVacca neighborhood in San Antonio, Texas. The neighborhood started to undergo the process in 1998 and became a designated historic district in 2001. He feels that if Princeton goes along with the same process we would be following along with the Wise report and creating the design standards first while working on other cost control measures to protect the residents first before implementing the historic district. The HPC and members of the community said not to do that. Mr. Simon has a real concern that the goal of recognizing the history and the goal of protecting the residents are in conflict; concerned that this process will make it harder for people to stay in their homes because of the costs.

Councilwoman Butler objected to the mayor's recommendation for Council to hold their questions until the end of the public hearing. She provided several instances where Council was unable to hold more in depth discussions on the subject: there was a HPC meeting with an hour presentation and about four hours of public comment, a work session, again with a presentation, and about three hours of public comment, an ordinance introduction with a limited 20 minutes for Council to discuss before there was a 2 hour public comment and then Council went down the dais to briefly discuss which properties are in and which ones are out. Council has not had a full throated discussion to discuss some of the topics that Mr. Simon has brought up. Creating a historic district is one approach but she would have liked to have seen a multi-pronged approach, which could have only developed out of additional conversation. Ms. Butler felt that if more members of Council have anything to say, she would like for them to have the opportunity to speak.

Councilwoman Butler went on to state that since she brought up interest in having the cemetery as a historic district, she would like to address that issue first. As much as she was interested in the designation, a number of things have happened since she first brought it up. First, she had the opportunity to speak with Gary Patterson, representative from the Nassau Presbyterian Church and he serves on the cemetery committee, and wanted to publicly apologize for the mistake Council made and for creating a lot of concern or interest on the cemetery that did not have to happen. She also attended an HPC meeting where they started a discussion about the possibility of having the cemetery as a historic district, but maybe a separate historic district. There are certainly pros and cons to that approach and there is certainly more research that needs to be done. There is real opportunity for the designation of the cemetery but she does not want to come by it through a mistake. Ms. Butler stated she is not going to recommend keeping the cemetery in the ordinance, and would support reintroducing the ordinance tonight.

Along the lines of what Mr. Simon said, Ms. Butler feels Council needs to be as transparent as possible about what they see as the impacts of the designation. Currently, the Historic Preservation Office is comprised of one staff member who creates the voluminous packets of material for the volunteer commission each month. A lot of work goes into creating the packets for these meetings. If there are going to be 400 new properties added to the historic district, then we need to be realistic that we will need at a minimum some sort of administrative help. Given the amount of work, besides for the commission, there may be a need for more qualified people with credentials in historic preservation to help Ms. Kim with the fieldwork. That expense is not currently in the budget, it wouldn't be a huge increase, but if there has to be an addition of a person or person and half, there would be an increase. She's not trying to scare people; but trying to be as transparent as possible. We incur expenses all the time that probably raise taxes but we need to be clear about it. In concluding, she thinks that it may be difficult for some people in the neighborhood and it will add costs on fixing up homes.

Mayor Lempert opened the public discussion and asked if anyone wished to address Council on the ordinance.

The following individuals spoke in favor of the ordinance:

Leslie Castrejon, 25 Clay Street; Willie Mae Tadlock, 29 Green Street; James Kilgore, 300 Witherspoon Street; Gang Wu, 33 Green Street; Andrea Onate, 160 North Harrison Street; Leticia Fraga, 15 Houghton Road; Anne Neumann, 22 Alexander Street; Wilma Solomon, 41 Tee-Ar Place; Daniel Harris, 28 Dodds Lane; DeShante Thompson, Leigh Avenue; John Heilner, 144 Library Place; Michael Floyd, 35 Quarry Street; Leighton Newlin, 234 Birch Avenue; Tom Parker, 12 Leigh Avenue; Kip Cherry, Dempsey Avenue; Al Carnevale, 78 Birch Avenue; Dozier Hammond, 87 Leigh Avenue; Shirley Satterfield, 30 Quarry Street; Jan Weinberg, 12 Park Place.

Gary Patterson, Chair, Princeton Cemetery Committee, addressed Council on the inadvertent error of the cemetery that was included in the historic district ordinance and questioned Council on the process of removing the cemetery from the ordinance.

Peter Marks, 107 Moore Street, stated that the Witherspoon-Jackson neighborhood is an endangered neighborhood in Princeton and, in particular, the most vulnerable. Mr. Marks finds it interesting that the Packet wants the 3 buildings exempt that helps define the character of the Witherspoon streetscape. Mr. Marks stated it is not simply to acknowledge the history but protect the neighborhood. He would like Council to look at the property value and the assessed values need to be reduced.

Yina Moore, 19 Green Street, wanted for the record to recognize Mr. Jim Floyd who could not attend the meeting tonight. She paraphrased what Mr. Floyd has said many times, that African Americans have been relegated to the neighborhood and subject to the continuing financial interest of spectators. Ms. Moore stated that it is not only important in preserving the neighborhood but restoring the neighborhood to the vibrancy it once was. Ms. Moore applauded Mr. Simon with his recognition of the zoning revision that is key in addressing many of these concerns.

The following individuals spoke in regards to having their properties exempt from the historic district designation:

Sam Hamod, 282-286, Witherspoon Street, requested that his properties be given the same exemption as the Princeton Packet properties and removed from the proposed ordinance based on the fact that his properties are also in the B1 zone and front Witherspoon Street. He feels that if his properties are not removed that it would become spot zoning and would be a conflict of interest.

Joshua Zinder, Architect, 142 Moore Street, representing the current owners of 201 and 205 Witherspoon Street, spoke strongly in favor of the ordinance for the property located at 201 Witherspoon Street, as they feel it is a contributing structure to the historic district. Even with the modifications done in the 1950's it still retained its architectural style and character. He continued by saying that they feel 205 Witherspoon inclusion in the historical district and its notation as contributing is contrary to the intent of the historic district. The structure at the time was clearly a contributing structure but was modified in 1950. It no longer retains the architectural elements that would define it as a contributing structure and he recommends that the boundary be removed to omit 205, or if it is not removed, 205 Witherspoon Street should be listed as non-contributing structure. He also stated that

guidelines need to be established for this district and for all 20 of Princeton's Historic Districts.

Pastor Kevin Byrnes, Morning Star Church, said that he is very concerned about the impact of this ordinance on the Church and the property that it owns. He said the Church owns 43, 45 and 49 Birch Avenue. 49 Birch looks like it will need to be demolished and 45 needs to be restored. He wants to know how this will impact the properties because they would like to build a parking lot at 49 Birch Avenue.

Mayor Lempert called upon Julie Cappozzoli, Chair, Historic Preservation Commission (HPC) and Lee Solow, Planning Director, to give a brief overview of the process of going before the HPC, Planning and Zoning Board. Ms. Cappozzoli responded on what guidelines would be required or not depending on what the particular project would entail, based on the ordinance requirements. Mr. Solow said that he could not give a specific answer now as it all depends on what is being proposed.

Pastor Byrnes, again asked Council of the possibility of exempting the Church and properties as they are working to revitalize the congregation and the property.

Al Carnevale, 78 Birch Avenue, said that he is conflicted, and he is concerned about the unintended consequence of creating this historic district. He feels many questions have been raised and have not been answered and he urges Council to go back to the books and to really think about what you are doing with this ordinance.

Mayor Lempert closed the public discussion portion of the ordinance.

Mayor Lempert stated that the first question is a decision to pass the ordinance as is with the amendment on the cemetery and the next question is if there are any other amendments that may need to be made for clarification for staff.

Ms. Crumiller wanted to get clarification on what Council needed to do if more than the cemetery would be amended, it will be inadvisable to do any other amendments. The question is to adopt and pass the ordinance with a promise of correcting the error of the cemetery or if other amendments are to be made that are substantial it would need to be re-introduced and the process would have to start again.

Mr. Kearns answered that to adopt the ordinance tonight and amend at the next meeting, removing the cemetery. Then if there are other amendments have the HPC and Planning review and schedule a future meeting. Mayor asked about the notice of the amendments. Mr. Kearns stated that the notice would be the basic notice requirements to the owners of the cemetery. Mr. Simon questioned if there was an obligation to notice the family members of the plots in the cemetery and the answer is no just the owner of the cemetery.

Ms. Howard stated that this is an exciting step that may be taken tonight. She proposed that there were requests to take out additional properties and she proposed to move forward to adopt the ordinance as it is before Council with the caveat to return to fix the cemetery. Ms. Howard stated that we should go through the properties that were mentioned, for the record that Council considered them and that they were considered in the past, for 201 and 205

Witherspoon Street. Councilwoman Howard commented that both properties are in the survey and report, they are contributing structures and Council has heard testimonies on how historic those properties are and they should not be removed. This is true as well for 284 and 286 Witherspoon Street, with both as contributing structures and in the recommendation of the Wise report. Ms. Howard stated that someone mentioned it is important to have boundaries that are with clear, contiguous and with strong corners and with those at the corner of 284 and 286 Witherspoon Street, they continue the stretch from Birch Avenue. Ms. Howard supports this ordinance with the caveat to return to fix the cemetery.

Ms. Crumiller concurred with Ms. Howard 100 percent.

Mr. Simon stated that there was a speaker that spoke on behalf of the property owner of 288 Witherspoon Street and asked if the owner of the property was present in the audience and they were not. Mr. Simon stated that this property and the properties that were mentioned by Ms. Howard should not be removed. He also heard concerns raised for properties of 43, 45, and 49 Birch Avenue, owned by the Morning Star Church.

Ms. Crumiller favored not removing any of the properties, which also was agreed by Ms. Howard. Mayor Lempert asked if it was a consensus with Council on not removing any of the properties.

Mr. Miller stated that we heard the pros and cons on all aspects of this ordinance. We heard it may increase the cost and it could have no impact on the cost of the property. We heard it could make it difficult for homeowners to renovate their property or it will not make it difficult. Mr. Miller stated that the honest answer is we do not know exactly what the impact is going to be. There are other historic districts in the community to look at and see if they could provide any guidance. This being a very unique historic district and the only way to know what the outcome will be is to go forward. Mr. Miller whole heartily supports going forward with the ordinance as it is written, recognizing that there was an honest error made in the designation of the color cemetery and the color cemetery entrance as part of the historic district and with the understanding that it will be corrected at the earliest opportunity. Mr. Miller has heard several speakers ask for exemptions and all of them deserve consideration and deserve a hearing, but not this evening. He stated that we have arrived at a point of time where you've got to ask yourself if not now than when and it is time to move forward and draw a boundary on a map, which is the first step, but not the only step in the historic district. A historic place is important not because of a boundary on a map but because what happened there and what the story is of what happened there. If the designation of the Witherspoon-Jackson neighborhood as it exists now, as it was defined by the Wise report, is not recognized as someplace with a story to tell then we've done only half done the job and what was done is not meaningful. The story has to be embedded in that neighborhood and to all people. Mr. Miller will support the passing of this ordinance.

Ms. Howard wanted to respond to Mr. Simon's concerns of the Birch Avenue properties that are in the Wise report and that the properties are contributing structures. Ms. Howard is reminded by what Julie Cappozzoli, Chair, Historic Preservation Commission, stated that we should not adopt a Swiss cheese like historic district with holes. The Birch Avenue properties are in the heart of the district and should not be removed and she suggests that the

pastor meet with the Planning Director, Lee Solow to talk about what the options may be as the pastor considers the features of those properties.

Ms. Butler has great sympathy for the predicament the pastor of the Morning Star Church is in with the three properties, but a property on John Street was considered a couple weeks ago that is on the north side of the boundary and they were not excluded, and to be consistent we can't exclude the properties on Birch Avenue. Ms. Butler stated that she supports keeping the consistent boundaries.

Ms. Crumiller talked more in general that she feels this is the right thing to do and we have other existing historic districts that work and this will work in this neighborhood as well. She said that this neighborhood deserves the same protections of other valued neighborhoods that contribute to Princeton's character. The protection of this ordinance in preserving its history but also protections of the streetscape and character of what a wonderful neighborhood not just for its history but for its super importance of what the neighborhood is now. She commented with the neighborhood bonds in the room and hopes that they will become even stronger by protecting the friendly and welcoming streetscape that encourages neighborliness. For the people that were against the historic district she hopes the advantages, benefits and improvements will win you over.

Mr. Simon questioned Ms. Cappozzoli on her reaction when the pastor of the Morning Star Church stated that he would like to demolish one of the structures and what should the expectations of the pastor for the HPC review. Ms. Cappozzoli stated that the pastor would need to come before HPC and the criteria would be reviewed from the guidelines stated in the ordinance.

Mr. Simon had concerns on doing harm to the cemetery but has been reassured by the representative of the cemetery, Gary Patterson, he is satisfied to proceed and correct and it was also advised by the attorney that there is no additional harm to the cemetery.

Mr. Simon asked a question that was answered by Elizabeth Kim, Historic Preservation Officer, and feels that it would be helpful to residents. Any applicant, resident or business, can come before HPC with a concept plan where they present a proposed idea on an improvement to the property. This provides the applicant the opportunity to receive informal comments from HPC prior to finalizing their design. The end benefit of the concept review is no application or application fee is required. Mr. Simon stated that you have an option and do not have to go all the way through the application process to get help from HPC.

Mr. Simon responded to two questions one from Peter Marks to reduce assessments and Mr. Simon stated that Council is not authorized to reduce the assessment, the Tax Assessor reduces and sets assessments. Council only gets involved if it is believed that there is egregious error and decides to sue and it is an extremely rare event in New Jersey. The second question was from Yina Moore, former Mayor of Princeton Borough, on an outline that was discussed in a previous meeting that the zoning in the neighborhood is designed to force redevelopment and does not fit the buildings that are there now. In parallel with the effort on an outline of a proposal to fix this and has shared this with Ms. Moore and several others. The key concepts are: accommodate small lot sizes, prevent new McMansions,

grandfather existing structures even if they must be demolished and should be considered independently, whether or not the historic designation is passed. Mr. Simon stated that in another words passing of the historic designation does not solve the problem of the neighborhood, the zoning is in conflict with the neighborhood and that it is not resolved by passing the historic district. Mr. Simon stated the residents have heard his concerns and all of the overwhelming concerns is the acknowledgement of the history of the neighborhood and he will support the ordinance.

Mayor Lempert discussed the financial issues that were brought up by Ms. Butler and Mr. Simon and some members of the public. She stated that often times when ordinances are passed Council will asked Administration to report back in 6 months or a year on staffing levels and also getting experience of neighbors to see what the impacts are and if at that point make an adjustment to design guidelines at that time would help.

Ms. Butler agrees but also with the response time and how quickly we are getting back to people who submit an application and etcetera.

Ms. Crumiller stated that there are existing historic districts and everyone should be treated equal and the staff levels should not be considered in this decision.

Motion to adopt

Mayor Lempert thank everybody who stuck with the long process and attending the all meetings. She stated that this is what democracy is all about and to hear the stories and feel the love people have not just for each other but for this place. Mayor Lempert stated it was the consensus of Council to give clear instructions to staff on returning with a cleaned-up version of the ordinance with removing the cemetery but keeping the borders as is.

Council President Liverman returned to the dais at 10:45 p.m.

## **XV. WORK SESSION**

### **1. 2016 Budget**

Councilman Simon questioned the budget stating that if we choose to amend the budget on April 25, 2016 would we have to amend and have a continuation of the public hearing or would we be able to close the budget on April 25, 2016 and pass it.

Mr. Dashield stated that it would depend on if the amendment is 10% of the entire budget or less than 10%, you can amend that night and 1% of any appropriation or a new item of either appropriations or expenditures would need to be re-advertised.

Ms. Monzo stated that the thresholds are 1%, 5% or 10% as outlined by Mr. Dashield. If you are above those thresholds an amendment must be done and re-advertised, so the budget would not be able to be adopted on April 25, 2016.

Ms. Webb, Chief Financial Officer, confirmed that the three thresholds are: changing the amount to be raised by more than 5%, if adding a new budget line of more than 1% of the total budget (a budget line would have to be added of \$600,000.00) and changing an appropriation up or down by more than 10%. If we hit on any of those thresholds the amendment would have to be advertised. Council would hold the public hearing on April 25, 2016, amend, then set another public hearing on the amendment and hopefully at that point adopt.

Mr. Simon asked in respect to what Ms. Webb discussed, would they be in violation of state guidelines or does the state guidelines allow for that kind of amendment. Ms. Webb responded that we would be in violation. Suspecting that Council would need to make that kind of amendment, Mr. Simon inquired if the public hearing could be moved to a different date. Ms. Webb stated that since the public hearing has been advertised to take place on April 25, 2016, it would have to take place as scheduled.

Councilman Simon reiterated the fact that if Council wanted to make any changes to the budget at this point the municipality would be in violation of state guidelines for Best Practices, if they exceed the thresholds. Ms. Webb confirmed; if the items do not exceed the thresholds then the public hearing could be held on April 25, 2016, amended and adopted at the same point. Mr. Simon stated that at least one of his suggestions would violate the threshold and he has a few questions that need answers because they might violate the threshold as well. Ms. Howard asked if these were optional things or things of concern.

Mr. Simon went on to express his concerns for this year's budget. First, he suggests cutting Access Princeton's budget in half, that's based on simply considering the value we are getting as a municipality; feels it could be run more efficiently and cost effectively than it is. He wanted to emphasize this is not in any way an assertion that he is unhappy with the individuals involved, he is very happy with the service they provide and hopes that Mr. Dashield would be able to place them within the organization, hopefully within an open slot.

The other two items deal with the surplus and the capital. With regards to the surplus, the surplus has gone down by close to \$700,000.00 last year and is projected to go down another \$240,000.00 this year, according to the last projection by the Citizens Finance Advisory Committee. Mr. Simon stated that Mr. Dashield was asked to review with staff the projection for this year and to determine if the decline in the last year's surplus was a true decline or if money has been hidden somewhere else in a reserve that is not showing up. He is concerned because if the municipality is spending down, is not intentional, they meant to maintain a balanced budget. If the municipality is spending down then the budget Council introduced needs correcting.

Mr. Simon continued that the other item that would potentially impact the thresholds in the same way are capital items that are not funded. There are capital items showing up in the Annual Debt Statements dating back to 1999. These items need to be funded. There is some revenue offsetting them in a reserve account but Council needs to know the totals, the funding and the plan on how it will be funded again. If it is as large as it appears on paper, without knowing all of the details behind the scenes that would have a material impact on the budget. He is not sure if the amount would exceed the thresholds but it would be a few hundred thousand dollars so it would change the tax rate.

Councilwoman Butler added that it is important to see this change in surplus as a million dollars over two years and it raises the question, "is it a trend"? If it's a trend it will be a lot harder to change because you are going to have to make it up in taxes. Council wanted to keep the surplus at a steady level but it's now approaching the bottom level of where they are comfortable and there are some pretty big capital projects on the horizon.

Councilman Miller supported this concern because they went through this in the former Township. Their surplus went down over a period of time and it was a lot harder to turn it around. It leads to a much bigger tax increase than anyone would like to see. If the surplus decrease of a million dollars over the past two years is real it is better to recognize it now and take action to stem it then let it continue.

Mayor Lempert requested assistance in remembering the recommendation made by the Citizens Finance Advisory Committee that would have an impact on constricting the surplus. Mr. Simon stated it recommended for the surplus to be within 15-20% of the entire budget and as of this drop off we are right at the floor. Mr. Simon went on to state that at the last meeting Mr. Dashield mentioned an item of revenue that is in decline. It took the Finance Committee a couple meetings to realize but there is a line item in this year's budget that has \$1.4 million on the revenue side (capital reserve). That reserve is expected to be reduced to \$700,000.00 in 2017 and to \$0.00 in 2018. So right off the bat before any inflation or anything else, there is a built-in tax increase, fee increase, parking rate or something else required to make up that revenue. The Citizen Finance Advisory Committee is recommending a tax increase to make up revenue for this year.

Mr. Dashield provided clarification on the decline of the capital reserve and what the plan is to deal with these issues moving forward.

Ms. Howard inquired about the impact on services if Access Princeton's budget is cut. Mr. Dashield said he would need some time to do the analysis to see the impact. Mr. Simon requested Mr. Dashield to consider pulling coverage from a larger pool of people instead of still treating Access Princeton as a separate department; stated that it could be accomplished by merging the department or cross-training other employees. Ms. Butler said she would support that recommendation.

**XVI. CLOSED SESSION (IF NEEDED)**

**XVII. ADJOURNMENT**

There being no further business the meeting was adjourned at 11:05 p.m.

Delores A. Williams  
Assistant to the Clerk