



**PRINCETON**  
**MAYOR AND COUNCIL OF PRINCETON**  
**MINUTES • OCTOBER 26, 2015**

**Regular Meeting**

**Main Council Room**

**6:00 PM**

400 Witherspoon Street, Princeton, NJ 08540

**I. STATEMENT CONCERNING NOTICE OF MEETING**

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On October 23, 2015 at 4:00 p.m., said notice was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

**II. ROLL CALL**

The Deputy Clerk then called the roll.

**PRESENT:** Councilwoman Butler, Councilwoman Crumiller, and President Miller, Councilman Liverman, Councilman Simon ( 6:05 p.m.) and Mayor Lempert.

**ABSENT:** Councilwoman Howard

Also present: Marc Dashield, Administrator, Kathryn Monzo, Deputy Administrator, Lee Solow, Planning Director, Trishka Cecil, Municipal Attorney, Victoria Britton, Assistant Municipal Attorney and Shirley Bishop, Housing Consultant.

**III. 6:00 P.M. CLOSED SESSION**

*Motion* – to approve resolution 15-305 Closed Session: COAH Litigation, Negotiations: Legal Services, Professional Services Agreements

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Jenny Crumiller, Councilwoman
<b>SECONDER:</b>	Bernard Miller, Council President
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler
<b>ABSENT:</b>	Howard
<b>AWAY:</b>	Simon

**IV. 7:00 P.M. OPEN SESSION**

At 7:00 p.m. Council returned to open session.

**V. PLEDGE OF ALLEGIANCE**

The audience participated in the pledge of allegiance.

**VI. PRESENTATION**

1. Wendy Mager, Friends of Princeton Open Space - Footbridges, \$50,000.00 Grant Award

Wendy Mager, Friends of Princeton Open Space, reported to Council on the two new footbridges at the Billy Johnson Mountain Lakes Nature Preserve that were dedicated on October 18, 2015. She thanked the Engineering Department, Public Works Department and the Sewer Operating Committee for all their help in planning, permitting and the design of the footbridges and noted that the bridges make the southern portion of the park more accessible. She also presented to Mayor Lempert a large replica check in the amount of \$50,000.00 which represents the Friends of Princeton Open Space contribution to the project, and stated that Bob Kiser, Municipal Engineer has the original check.

**VII. COMMENTS FROM THE PUBLIC**

Marilyn Resner, Steve Petrecca, Jennifer Cohen, Heidi Fichtenbaum, and Paul Driscoll, residents of the neighborhood surrounding the Avalon Bay site addressed the Mayor and Council concerning the issue of the strong odors coming from the former hospital site. They cited the odors were causing headaches, sore throats and other effects, and urged Council to take action to make the site safe or shut it down. Administrator, Marc Dashield, Health Officer, Jeffrey Grosser and Municipal Engineer, Robert Kiser responded to the residents and Council concerns. They stated that proper procedures had been followed and that they have been monitoring the site since the strong odors were first reported. Mr. Kiser reported that the odors had been identified as coming from painting primer and top coat polyurethanes being used on the Henry Avenue Garage site and that he will continue to monitor the site.

Ted Horodinsky, Lawrence Township, addressed Council concerning a strong sewer odor coming from the sewer near the hair salon and Agricola on Witherspoon Street. Mr. Kiser responded that he will look into the issue.

Yves Jean-Pierre spoke on behalf of Princeton Taxi drivers and asked Council to explore the issue of Uber drivers coming into Princeton. Mr. Jean-Pierre stated the taxi drivers are losing about 70% of their business to Uber over the weekends. Chief Sutter noted that the issue is on the Public Safety Committee's upcoming agenda.

Kate Warren, Jefferson Road, asked about the COAH report listed on the agenda for tonight. Mayor Lempert stated that tonight would just be an update on the process.

## VIII. REPORTS

### 1. August 2015 Police Report

Police Chief Sutter reviewed with Council the August 2015 Police Report.

### 2. Paul Ominsky, Princeton University Public Safety, Weapons Policy

Police Chief Sutter along with Paul Ominsky, Executive Director, Princeton University Public Safety, addressed Council concerning the University's new weapons policy. Chief Sutter reported that the Princeton Police and the University Public Safety Officers have been training together for over two years. Mr. Ominsky said that only the University's 32 sworn public-safety officers, who complete the same training as municipal police officers at the New Jersey State Police Academy, will have access to firearms. The role of the Princeton Police force supporting the Public Safety Officers during a campus emergency response will not change. He stated the University Public Safety Officers will not be carrying firearms. This policy allows them to have access to rifles in a specific critical incident; for example if someone was brandishing a weapon or there was an active shooter on campus.

### 3. Third Quarter Revenue & Expenditure Report

Sandy Webb, Chief Financial Officer reviewed with Council the third quarter revenue and expenditure report. (Report Attached)

### 4. Council on Affordable Housing (COAH) Status Update

Administrator Marc Dashield gave a status report concerning the COAH process schedule. He said that currently the Municipality is in the process of developing a preliminary list of sites which will be reviewed by Council and then by the Planning Board. He stated that Council is looking to hold a public meeting in mid-November. He also noted that the timeline being laid out could change at any given time as the Court makes decisions concerning the methodology under COAH.

### 5. REPORTS

Deanna Stockton, Assistant Engineer, reported that Princeton was awarded a grant from the Delaware Valley Regional Planning Commission, the Congestion Management Air Quality Grant, which will be used for five covered bike parking shelters as well as to work with Princeton University to extend the bike share program that was established at the Dinky. Mr. Liverman asked how much the grant was for. Ms. Stockton responded that \$300,000.00 was applied for including \$100,000.00 that the University would pick up for their work done on campus. Ms. Stockton also noted that the first Bike Master Plan Study meeting would be held on October 27, 2015.

Mr. Miller reported that the Planning Department and the contractor for the Solar Farm on River Road will meet this week concerning a solar plant on the top deck of the parking garage. He said that there are some concerns that the site would not be large enough.

Mr. Liverman thanked everyone involved in the Unity March.

Ms. Butler reported that the Recreation Fall/Winter Brochure was out and that the Recreation Commission approved the Mary Moss Park proposal. The Commission will be bringing the proposal before Council in November along with an Open Space Presentation.

Mayor Lempert asked Council if they would like to resubmit the letter that was recently sent to Senator Bateman to Assemblyman Ciattarelli and Assemblywoman Simon concerning overriding Governor Christie's veto on gun control legislation and also thanked Senator Bateman for taking Council's letter into consideration. Council responded yes to resubmitting the letter. Mayor Lempert also said that the Green Team met last week and they are looking at a green purchasing plan. The Mayor thanked those who helped with the Falling of Leaves Ride through Mt. Lakes. Mayor Lempert reported that the Transit Trust Fund Committee has been working on a proposal for bus shelters, which was approved today, and she said that a signature bus stop will hopefully be placed in Palmer Square. The bus shelter has a green roof and a small solar panel that will illuminate at night. She also added that six additional shelters will be placed in areas that have heavy use this year and by next year an additional six will be placed. Ms. Butler asked if NJ Transit is paying for the shelters. Mayor Lempert responded that NJ Transit is paying for part, and that the Transit Trust Fund is paying for the solar panel and lighting. She also added that the Transit Trust Fund is funded through the \$500,000.00 contribution from the University, and this is one of the products of the Memorandum of Understanding to improve transportation.

Mr. Kiser, spoke about the design of the bus shelter located on Bunn Drive. He also said that the house at 33 Lytle Street is scheduled for demolition and that the architectural features from the porch area were removed and will be stored off site. He continued by saying that the Cherry Valley Road culvert between Heather Lane and Province Line Road is scheduled to be replaced and work should start on November 4, 2015. The project should take two months to complete. Mr. Kiser also added that Lawrence Township Council recently passed a resolution supporting Princeton and Mercer County's efforts to eliminate the county designation truck route and truck designations from NJDOT Maps for Mercer Road, Mercer Street and Princeton Pike.

## **IX. WORK SESSION**

### **1. Review of 2016 Budget Calendar**

Sandy Webb, Chief Financial Officer, reviewed with Council the 2016 Budget Calendar. Mr. Simon suggested that the Council Finance Committee also review December and January's operating and capital budgets and add a due diligence meetings with the Mayor and Council in January and February.

## 2. 15-306 Resolution to Adopt 2016 Budget Calendar

Mr. Simon moved approval of the resolution as amended to include that the Council Finance Committee review December and January's operating and capital budgets and due diligence meetings with the Mayor and Council in January and February. The motion was seconded by Mr. Liverman and carried unanimously by those present.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Simon, Councilman
<b>SECONDER:</b>	Lance Liverman, Councilman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

## 3. Policy Guidance 2016 Budget

Marc Dashield, Administrator discussed with Council, in preparation of the 2016 budget, the use of surplus, procedural changes, and operational budget targets.

Mayor Lempert asked for a motion to amend the agenda to add an item to closed session at the end of the meeting. She stated that she would like to add, Negotiations: Open Space Acquisition, Princeton Land Development. Ms. Butler moved approval of the additional item, which was seconded by Ms. Crumiller, and carried unanimously by those present.

## X. RESOLUTIONS

### 1. 15-307 Confirming Sewer Assessment for 210 Terhune Road

*Motion* – to approve resolution 15-307

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jenny Crumiller, Councilwoman
<b>SECONDER:</b>	Lance Liverman, Councilman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

2. 15-308 Repurchase of Affordable Housing Units, 218 Brickhouse Road, \$78,000.00 and 105 Hamilton Avenue \$100,264.00

*Motion* – to approve resolution 15-308

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Lance Liverman, Councilman
<b>SECONDER:</b>	Jenny Crumiller, Councilwoman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

3. 15-309 Resolution of the Mayor and Council of Princeton Authorizing Final Change Order for Trap Rock Industries, LLC. - Road Materials Contract in the Amount of \$390,000.00

*Motion* – to approve resolution 15-309

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jenny Crumiller, Councilwoman
<b>SECONDER:</b>	Lance Liverman, Councilman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

4. 15-310 Fair Share Agreement with Lawrence Township for the Purchase of a New Leaf Turner in an Amount Not to Exceed \$52,015.00

*Motion* – to approve resolution 15-310

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jenny Crumiller, Councilwoman
<b>SECONDER:</b>	Lance Liverman, Councilman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

**XI. CONSENT AGENDA**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bernard Miller, Council President
<b>SECONDER:</b>	Jo Butler, Councilwoman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

1. Bills & Claims
2. Performance/Maintenance Guarantee: Hun School of Princeton, Release of the Performance Bond and Cash Portion in the Amount of \$586,516.50 for the Global Commons and Residential Life Building, Block 8203 Lot 1 and Block 9301 Lot 21 Preliminary and Final Major Site Plan, Contingent Receipt of Two Year Maintenance Bond in the Amount of \$87,977.48 Which is 15% of the Original Performance Guarantee
3. Performance/Maintenance Guarantee: Princeton University - Parking Lot 17; Block 10801, Lot 1 Extension of Time to May 31, 2016
4. 15-311 Bid Rejection - Fall Planting Project 2015
5. 15-312 Resolution Authorizing a Professional Services Agreement for Dr. Sonia Sethi, Pediatrician Services Princeton Well Baby - Child Health Conference, November 1, 2015 to December 31, 2015, Not to Exceed \$3,580.00
6. 15-313 Resolution for Affordable Housing Unit, 233 Brickhouse Road, for an Additional Sum of \$7,000.00 from the Affordable Housing Trust Fund
7. 15-314 Resolution for Lease Extension of 132 Brickhouse Road to December 1, 2016
8. 15-315 Resolution Authorizing Affordable Housing Assistance for 52A Leigh Avenue in the Amount of \$3,091.64
9. 15-316 Resolution Authorizing Downpayment Assistance Loan #57, 269 Griggs Drive in the Amount Not to Exceed \$5,000.00
10. 15-317 Resolution for a Banner Request Over Washington Road, Womanspace, Communities of Light, November 30 to December 7, 2015
11. 15-318 Resolution for Newspaper Vending Machine - Trenton Times
12. 15-319 Resolution Approving Firefighter Associate Membership Application for Ryan Buckley

## 13. 15-320 Resolution Appointments Boards &amp; Commissions

**XII. CLOSED SESSION**

## 1. 15-321 Closed Session

*Motion* - to approve resolution 15-321 Closed Session Negotiations: Open Space Acquisition, Princeton Land Development.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bernard Miller, Council President
<b>SECONDER:</b>	Jo Butler, Councilwoman
<b>AYES:</b>	Crumiller, Miller, Liverman, Butler, Simon
<b>ABSENT:</b>	Howard

Also present during this closed session: Marc Dashield, Administrator, Kathryn Monzo, Deputy Administrator, Lee Solow, Planning Director, Trishka Cecil, Municipal Attorney.

**XIII. ADJOURNMENT**

There being no further business the meeting was adjourned at 10:45p.m.

Kathy Brzezynski, Deputy Clerk



**Sandra Webb**  
**Office of the Chief Financial Officer**  
**Princeton Municipal Building**  
**400 Witherspoon Street**  
**Princeton, NJ 08540**  
**609-924-9183**  
**609-688-2033 (fax)**  
**[www.princetonnj.gov](http://www.princetonnj.gov)**

To: Mayor & Council

From: Sandra Webb  
Chief Financial Officer

Date: October 21, 2015

Re: Revenue / Expenditure Report

On Council's agenda for October 26<sup>th</sup> is the 3<sup>rd</sup> quarter revenue and expenditure report.

All revenues and expenditures should be at approximately seventy-five percent of revenues realized or appropriations expended. I've identified fluctuations of a twenty percent swing. Most of the revenues are right on target. Most of the department expenditure budgets are on track as well, with minor concerns.

If you have any questions, please let me know.

	2015 Budgeted	2015 Realized	Percentage Realized	Explanation
Surplus Anticipated				
<b>Miscellaneous Revenues</b>	6,100,000.00	6,100,000.00	100.00%	Amount realized upon budget adoption
Licenses:				
Alcoholic Beverages	62,200.00	62,192.00	99.99%	Funds realized in 3rd quarter
Other	57,900.00	57,629.00	99.53%	Health Licenses collected higher than expected
Fees and Permits	345,700.00	287,861.89	83.27%	
Municipal Court	1,300,000.00	893,164.79	68.70%	
Interest and Costs on Taxes	396,600.00	202,032.21	50.94%	Funds collected in 4th quarter of year
Interest on Investments and Deposits	186,100.00	130,048.37	69.88%	
Anticipated Utility Operating Surplus (Parking Utility)	1,400,000.00	1,400,000.00	100.00%	Funds moved in 3rd quarter
Sewer Service Charges	6,715,700.00	4,970,690.63	74.02%	
Princeton University Fair Share	2,860,000.00	1,430,000.00	50.00%	Funds will be collected prior to year end
Life Hazard Use Fees	87,500.00	72,657.40	83.04%	
Fire & Housing Inspection Fees	242,600.00	163,443.00	67.37%	
State Aid				
Energy Receipts Tax	2,452,421.00	1,868,281.75	76.18%	
Garden State Trust Fund	4,855.00	0.00	0.00%	Funds will be collected prior to year end
PILOT - Institute for Advanced Study	250,000.00	0.00	0.00%	Funds will be collected prior to year end
PILOT - Princeton Community Village	323,800.00	255,308.75	78.85%	
PILOT - Tenacre Foundation	500,000.00	500,000.00	100.00%	Funds collected in January
PILOT - Elm Court Pilot	77,000.00	59,163.50	76.84%	
Chamber Street Land Lease	141,600.00	141,630.00	100.02%	4th quarter payment collected in August
Uniform Construction Code Fees	201,534.00	201,534.00	100.00%	Funds moved in 3rd quarter
Princeton University Prospect Avenue Street Lighting	7,654.00	7,654.00	100.00%	Grant funds realized upon budget adoption
Princeton University - Fire Equipment	20,000.00	20,000.00	100.00%	Grant funds realized upon budget adoption
Bonner Foundation	21,500.00	21,500.00	100.00%	Grant funds realized upon budget adoption
Corner House Foundation - Drug Treatment Program	250,000.00	0.00	0.00%	Funds collected in 4th quarter of year
Cops in Shops	2,800.00	2,800.00	100.00%	Grant funds realized upon budget adoption
Municipal Alliance on Drugs & Alcohol	28,056.00	28,056.00	100.00%	Grant funds realized upon budget adoption
Mercer County - Youth Advocacy Grant	367.00	367.00	100.00%	Grant funds realized upon budget adoption
Clean Communities	51,046.76	51,046.76	100.00%	Grant funds realized upon budget adoption
Adolescent Mercer County	38,497.00	38,497.00	100.00%	Grant funds realized upon budget adoption
County of Mercer - PYP	27,304.00	27,304.00	100.00%	Grant funds realized upon budget adoption
NJS Division of Addiction Services	125,120.00	125,120.00	100.00%	Grant funds realized upon budget adoption
County of Mercer - Regional Drug Treatment	42,000.00	42,000.00	100.00%	Grant funds realized upon budget adoption
Princeton Regional - NJMSPLI	1,000.00	1,000.00	100.00%	Grant funds realized upon budget adoption
Princeton Regional - Drug Program - STAR	6,500.00	6,500.00	100.00%	Grant funds realized upon budget adoption
Princeton Regional - Academic Success	10,000.00	10,000.00	100.00%	Grant funds realized upon budget adoption

Cranbury Drug Intervention Program	10,080.00	10,080.00	100.00% Grant funds realized upon budget adoption
Recycling Tonnage	59,245.84	59,245.84	100.00% Grant funds realized upon budget adoption
State of NJ - Vicinage Program	80,000.00	80,000.00	100.00% Grant funds realized upon budget adoption
Alcohol Education Rehabilitation Fund	5,435.37	5,435.37	100.00% Grant funds realized upon budget adoption
NJ DEP Trails Grant	24,700.00	24,700.00	100.00% Grant funds realized upon budget adoption
Sustainable Jersey	35,000.00	35,000.00	100.00% Grant funds realized upon budget adoption
Body Armor	4,801.92	4,801.92	100.00% Grant funds realized upon budget adoption
Princeton Theological Seminary	195,000.00	193,010.00	98.98% Funds moved in 3rd quarter
Capital Fund Balance	500,000.00	500,000.00	100.00% Funds moved in 3rd quarter
Reserve for Debt Service - Institute Woods	246,793.00	47,222.11	19.13% Funds will be collected prior to year end
Reserve for Debt Service - Other	1,500,000.00	1,500,000.00	100.00% Funds moved in 3rd quarter
Cable TV	155,000.00	155,000.00	100.00% Funds moved in 3rd quarter
Shared Service Agreement - Library / School District	70,000.00	37,621.31	53.74% Following up with Library / School
Hotel / Motel Tax	306,900.00	227,371.68	74.09%
Stony Brook Sewer Industrial User Fees	20,000.00	15,353.70	76.77%
Assessment Trust Fund Balance	400,000.00	400,000.00	100.00% Funds moved in 3rd quarter
Engineering Developer Fees	23,000.00	23,000.00	100.00% Funds moved in 3rd quarter
Reserve for Premium on Bonds	100,000.00	100,000.00	100.00% Funds moved in 3rd quarter
Receipts from Delinquent Taxes	937,378.00	882,085.60	94.10%
Amount to be Raised by Taxation	31,975,690.18	24,289,068.11	75.96%
<b>Total General Revenues</b>	<b>60,986,379.07</b>	<b>47,766,477.69</b>	

APPROPRIATIONS	2015	09/30/15	Percent	
GENERAL GOVERNMENT	Budgeted	Expended	Expended	Explanation
Mayor & Council				
Salaries and Wages	80,000.00	59,999.85	75.00%	
Other Expenses	1,427,180.77	192,968.07	13.52%	Includes "up to cap" amount
Administrative and Executive				
Salaries and Wages	211,995.00	154,768.73	73.01%	
Other Expenses	74,000.00	27,253.65	36.83%	Expenditures occur in 4th quarter
Hazardous Bus Routing				
Other Expenses	213,000.00	170,061.75	79.84%	
Municipal Clerk				
Salaries and Wages	308,977.00	223,099.40	72.21%	
Other Expenses	43,500.00	33,447.16	76.89%	
Human Resources (Personnel)				
Other Expenses	285,525.00	164,530.02	57.62%	
Elections				
Salaries and Wages	3,600.00	2,130.38	59.18%	
Other Expenses	12,700.00	0.00	0.00%	Expenditures occur in 4th quarter
Information Technology				
Salaries and Wages	326,657.00	235,465.92	72.08%	
Other Expenses	513,550.00	294,361.94	57.32%	
Call Center				
Salaries and Wages	139,403.00	102,336.50	73.41%	
Other Expenses	16,250.00	9,397.34	57.83%	
Financial Administration				
Salaries and Wages	660,129.00	474,658.28	71.90%	
Miscellaneous Other Expenses	30,350.00	15,805.87	52.08%	Expenditures occur in 4th quarter
Audit	50,000.00	50,000.00	100.00%	Funds encumbered for 2015 audit
Assessment of Taxes				
Salaries and Wages	160,982.00	117,532.07	73.01%	
Other Expenses	84,000.00	63,557.13	75.66%	
Collection of Taxes				
Salaries and Wages	161,783.00	107,194.82	66.26%	
Other Expenses	14,725.00	6,797.46	46.16%	Expenditures occur in 4th quarter
Legal Services and Costs				
Other Expenses	444,000.00	198,284.22	44.66%	Expenditures low first half of year
Municipal Prosecutor				
Other Expenses	70,000.00	70,000.00	100.00%	Entire PSA was encumbered
Engineering Services and Costs				
Salaries and Wages	968,528.00	650,365.82	67.15%	

Other Expenses	47,350.00	31,228.77	65.95%
Legal Services			
Defense of Tax Appeals	30,000.00	0.00	0.00% Expenditures occur in 4th quarter
Municipal Court			
Salaries and Wages	341,611.00	242,961.04	71.12%
Other Expenses	27,780.00	16,228.28	58.42%
Public Defender			
Other Expenses	57,500.00	57,500.00	100.00% Funds encumbered for professionals
Public Buildings and Grounds			
Salaries and Wages	613,582.00	417,726.73	68.08%
Other Expenses	469,050.00	376,872.39	80.35%
Municipal Land Use Law			
Planning Board			
Salaries and Wages	230,518.00	165,476.62	71.78%
Other Expenses	79,300.00	24,427.54	30.80% Billing lag from professionals
Environmental Commission			
Salaries and Wages	3,600.00	2,051.25	56.98%
Other Expenses	3,000.00	350.00	11.67% Expenditures historically low
Zoning Board			
Salaries and Wages	201,811.00	156,378.59	77.49%
Other Expenses	24,800.00	24,797.56	99.99% Funds encumbered for professionals
Sustainable Princeton			
Other Expenses	30,000.00	16,672.00	55.57%
Historic Sites Office			
Salaries and Wages	2,000.00	1,424.24	71.21%
Other Expenses	31,035.00	4,372.45	14.09% Expenditures historically low
Insurance			
Liability Insurance	746,939.00	716,272.11	95.89% Paid in 1st quarter of the year
Workers Compensation Insurance	428,413.00	422,636.00	98.65% Paid in 1st quarter of the year
Employee Group Insurance	4,356,711.00	2,777,399.48	63.75%
<b>PUBLIC SAFETY</b>			
Fire			
Salaries and Wages	10,000.00	10,000.00	100.00% Funds charged upon adoption of budget
Other Expenses			
Fire Hydrant Service	675,000.00	435,393.04	64.50%
Miscellaneous Other Expenses	264,250.00	250,837.79	94.92%
Fire Facilities	126,500.00	79,193.98	62.60%
LOSAP Alternative	45,000.00	17,591.00	39.09% Half of expenditures will occur in 1st quarter of next year
Police			
Salaries and Wages	7,105,492.00	5,155,431.49	72.56%
Other Expenses	332,916.00	270,991.14	81.40%
Police Dispatch 911			

Salaries and Wages	810,762.00	537,354.33	66.28%
<b>Fire Inspectors / Uniform Fire Safety</b>			
Salaries and Wages	286,616.00	199,368.84	69.56%
Other Expenses	7,200.00	1,475.44	20.49% Expenditures occur in 4th quarter
<b>Emergency Management Services</b>			
Salaries and Wages	148,557.00	108,028.62	72.72%
Other Expenses	11,000.00	7,485.00	68.05%
<b>Rental Housing Inspection</b>			
Salaries and Wages	181,461.00	131,956.11	72.72%
<b>STREETS AND ROADS</b>			
<b>Road Repair and Maintenance</b>			
Salaries and Wages	1,744,115.00	1,137,807.93	65.24%
Other Expenses	421,900.00	408,775.62	96.89% Funds expended earlier in the year for salt
<b>Street Lighting</b>			
Other Expenses	285,000.00	192,144.79	67.42%
<b>Mechanics</b>			
Salaries and Wages	334,426.00	246,595.38	73.74%
Other Expenses	300,000.00	283,564.19	94.52%
<b>Maintenance of Sewerage Facilities</b>			
Salaries and Wages	628,930.00	353,293.59	56.17%
Other Expenses	307,000.00	268,564.17	87.48%
<b>Sewer System</b>			
Other Expenses	19,100.00	14,134.00	74.00%
<b>Garbage and Trash Removal</b>			
Other Expenses	1,491,500.00	1,240,971.79	83.20%
<b>HEALTH AND WELFARE</b>			
<b>Board of Health</b>			
Salaries and Wages	326,914.00	241,952.58	74.01%
Other Expenses	75,220.00	62,742.59	83.41%
Other Expenses - Flu Program	19,000.00	0.00	0.00% Expenditures occur in 4th quarter
<b>Animal Control</b>			
Salaries and Wages	60,172.00	28,696.29	47.69% Four month vacancy in ACO position
Other Expenses	7,125.00	1,983.21	27.83% Expenditures occur in 4th quarter
<b>Save Boarding Costs &amp; Animal Care</b>			
Other Expenses	5,000.00	165.00	3.30% Billing lag
<b>Deer Management Program</b>			
Salaries and Wages	20,000.00	0.00	0.00% Must move expenditures from OT to here
Other Expenses	93,800.00	84,587.35	90.18%
<b>Worker's Right to Know</b>			
Other Expenses	1,000.00	0.00	0.00% Budgeted if needed
<b>Contribution to Affordable Housing</b>			
Other Expenses	100,000.00	100,000.00	100.00% Expenditure occurred in 3rd quarter

Parks & Playgrounds			
Other Expenses	107,720.00	77,628.32	72.06%
Drug Abuse Program (Corner House)			
Salaries and Wages	229,926.00	172,444.50	75.00%
Other Expenses	155,000.00	144,487.39	93.22%
<b>RECREATION AND EDUCATION</b>			
Recreation Department			
Salaries and Wages	747,305.00	501,777.71	67.14%
Other Expenses	65,850.00	44,111.65	66.99%
Celebration of Public Events			
Other Expenses	7,500.00	2,394.68	31.93% Expenditures occur in 4th quarter
Senior Citizens Program			
Salaries and Wages	10,000.00	10,000.00	100.00% Funds charged upon adoption of budget
Other Expenses	210,000.00	170,654.75	81.26%
Department of Human Services			
Salaries and Wages	103,300.00	90,287.50	87.40%
Other Expenses	28,550.00	6,426.94	22.51% Needs assessment funds not expended yet
<b>Unclassified</b>			
Condominium Service Reimbursement	250,000.00	0.00	0.00% Expenditures occur in the following year
Utilities			
Gasoline	330,100.00	219,560.93	66.51%
Telephone	198,000.00	156,769.35	79.18%
Electric & Gas	400,000.00	163,492.63	40.87% Billing lag
Natural Gas	100,000.00	79,399.06	79.40%
Water	21,000.00	8,437.95	40.18% Billing lag
Accumulated Sick Leave	50,000.00	11,000.00	22.00% Appropriation moved to trust at year end
<b>Statutory Expenditures</b>			
Contribution to:			
Social Security System	973,714.05	596,442.49	61.25%
Police & Firemen's Retirement System	1,441,000.00	1,440,953.00	100.00% Expenditure occurred in 2nd quarter
Public Employees Retirement System	1,241,000.00	1,190,584.00	95.94% Expenditure occurred in 2nd quarter
Cons. Police & Firemen's Pension Fund	21,000.00	19,810.06	94.33% Expenditure occurred in 2nd quarter
Defined Contribution Retirement Plan	5,100.00	3,498.03	68.59%
State Unemployment Insurance	90,000.00	28,480.01	31.64% Appropriation moved to trust at year end
<b>SUBTOTAL APPRS.: INSIDE CAP</b>	<b>37,056,855.82</b>	<b>25,888,517.64</b>	
<b>OPERATIONS - EXCLUDED FROM CAP</b>			
Maintenance of Free Public Library	4,087,205.00	4,087,205.00	100.00% Amount turned over to library prior to year end
Stony Brook Regional Sewerage Authority	3,830,000.00	2,848,606.95	74.38%
Stony Brook Sewer Industrial User Fee	20,000.00	10,215.16	51.08% Hospital moved, expenditures will be less
Public and Private Programs Offset by Revenues			

Matching Funds for Grants	10,000.00	0.00	0.00% Appropriation budgeted if needed
Bonner Foundation	21,500.00	21,500.00	100.00% Grants fully expended at budget adoption
Princeton University - Fire	20,000.00	20,000.00	100.00% Grants fully expended at budget adoption
Princeton University Street Lighting	7,654.00	7,654.00	100.00% Grants fully expended at budget adoption
Alcohol Education Rehabilitation Grant Unapp	5,435.37	5,435.37	100.00% Grants fully expended at budget adoption
Body Armor Grant Un app	4,801.92	4,801.92	100.00% Grants fully expended at budget adoption
Clean Communities Program Unapp	51,046.76	51,046.76	100.00% Grants fully expended at budget adoption
Cops in Shops (Unappropriated)-SW	2,800.00	2,800.00	100.00% Grants fully expended at budget adoption
Corner House Foundation-SW	153,000.00	153,000.00	100.00% Grants fully expended at budget adoption
Corner House Foundation-OE	97,000.00	21,853.00	22.53% Fringe benefits charged prior to year end
Drug Program-Cranbury Intervention SW	10,080.00	10,080.00	100.00% Grants fully expended at budget adoption
Muni. Alliance Program-SW	17,056.00	17,056.00	100.00% Grants fully expended at budget adoption
Muni. Alliance Program-OE	11,000.00	11,000.00	100.00% Grants fully expended at budget adoption
Drug Program-State of New Jersey SW	125,120.00	125,120.00	100.00% Grants fully expended at budget adoption
Drug Program-Mercer County SW	42,000.00	42,000.00	100.00% Grants fully expended at budget adoption
Academic Success Today SW	5,000.00	5,000.00	100.00% Grants fully expended at budget adoption
Academic Success Today OE	5,000.00	5,000.00	100.00% Grants fully expended at budget adoption
Mercer County-Motivation 180 SW	33,497.00	33,497.00	100.00% Grants fully expended at budget adoption
Mercer County-Motivation 180 OE	5,000.00	5,000.00	100.00% Grants fully expended at budget adoption
Mercer County-PYP Program SW	27,304.00	27,304.00	100.00% Grants fully expended at budget adoption
Recycling Tonnage Grant Unapp	59,245.84	59,245.84	100.00% Grants fully expended at budget adoption
Drug Program - Youth advocacy grant un app	367.00	367.00	100.00% Grants fully expended at budget adoption
Drug Program-NJMSPLI SW	1,000.00	1,000.00	100.00% Grants fully expended at budget adoption
Drug Program-STAR SW	6,500.00	6,500.00	100.00% Grants fully expended at budget adoption
Drug Program- NJ Vicinage Prog sw	80,000.00	80,000.00	100.00% Grants fully expended at budget adoption
Sustainable Jersey Grant	35,000.00	35,000.00	100.00% Grants fully expended at budget adoption
DEP Trails Grant-unapp	24,700.00	24,700.00	100.00% Grants fully expended at budget adoption
<b>Capital Improvements</b>			
Capital Improvement Fund	150,000.00	150,000.00	100.00% Expenditure occurred in 3rd quarter
Green Acres	246,792.84	227,172.49	92.05% Debt Service
<b>Municipal Debt Service</b>			
Payment of Bond Principal	7,710,000.00	7,334,450.90	95.13% Debt Service
Interest on Bonds	2,176,000.00	2,035,702.03	93.55% Debt Service
Environmental Infrastructure Loan Program	1,250,000.00	1,065,529.85	85.24% Debt Service
<b>Deferred Charges</b>			
Special Emergency	483,516.00	483,516.00	100.00% Expenditure charged upon budget adoption
Def. Chrg. To Fut. Taxation - Unfunded	200,000.00	200,000.00	100.00% Funds moved prior to year end
<b>SUBTOTAL OUTSIDE CAP</b>	<b>21,014,621.73</b>	<b>19,218,359.27</b>	
<b>RES. FOR UNCOLLECTED TAXES</b>	<b>2,914,901.52</b>	<b>2,914,901.52</b>	<b>100.00% Expenditure charged upon budget adoption</b>
<b>TOTAL GENERAL APPROPRIATIONS</b>	<b>60,986,379.07</b>	<b>48,021,778.43</b>	

RESOLUTION  
TO GO INTO CLOSED SESSION  
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
  
2. The general nature of the subject or subjects to be discussed in said session is as follows:
  - COAH Litigation
  - Negotiations: Legal Services, Professional Services Agreements
  - Negotiations: Open Space Acquisition
  
3. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable



**RESOLUTION 15-307**

**Confirming Sewer Assessment for 210 Terhune Road**

**RESOLUTION**

**Confirming Ordinance 2004-4**

**Property located at 210 Terhune Road**

**Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut Lane  
Sanitary Sewer Project**

WHEREAS, by Ordinance adopted on March 8, 2004 a local improvement involving the Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut Lane Sanitary Sewer Project was authorized to be undertaken as a local improvement and 100% percent of the cost thereof was directed to be assessed against the properties in accordance with law; and

WHEREAS, pursuant to said ordinance, said local improvement was completed and referred to the Director of Infrastructure and Operations, all in accordance with the provisions of Chapter 65 of Title 40 of the Revised Statutes of the State of New Jersey; and

WHEREAS, the Board of Improvement Assessors received a certification from the Director of Infrastructure setting forth the assessable costs of the project; and

WHEREAS, pursuant to said ordinance, and in accordance with the provisions of Chapter 50 of Title 40 of the Revised Statutes of the State of New Jersey, the Princeton Board of Improvement Assessors estimated and assessed the benefits conferred on the lands and real estate affected by the project; and

WHEREAS, the aforesaid Board of Improvement Assessors held a properly noticed hearing on August 19, 2015 in connection with the proposed assessment; and

WHEREAS, in a report dated August 19, 2015, the Board of Improvement Assessors certified that the total amount of benefits assessed upon the lands and real estate for the said improvement is \$1,280.00 and further certified and reported assessment amounts as follows:

210 Terhune Road  
Block 7201, Lot 12  
Assessment Amount - \$1,280.00

WHEREAS, said Princeton Council has examined said final report and certification as to cost and has considered the same at a hearing after publication of notice to the owner or owners named in said report as required by law and has found said report in all respects properly made.

NOW, THEREFORE, BE IT RESOLVED that the said report of the Director of Infrastructure and Operations and Board of Improvement Assessors is hereby confirmed and that such report be forthwith filed with the Collector of Taxes of Princeton; and



**RESOLUTION 15-308**

**Repurchase of Affordable Housing Units, 218 Brickhouse Road,  
\$78,000.00 and 105 Hamilton Avenue \$100,264.00**

COUNTY OF MERCER

PRINCETON

STATE OF NEW JERSEY

**RESOLUTION**

WHEREAS, a component of the Princeton Affordable Housing Program involves the repurchase of affordable housing units in order to preserve those units as a part of the Princeton affordable housing inventory; and

WHEREAS, the Princeton Housing Board at its meeting on October 13, 2015 unanimously voted to recommend to the Princeton Mayor and Council the repurchase of two (2) affordable housing units; and

WHEREAS, funds are available for this purpose in the Princeton Affordable Housing Trust Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer and State of New Jersey as follows:

1. Princeton is hereby authorized and directed to repurchase the following affordable housing units:

- 218 Brickhouse Road for a sum not to exceed seventy-eight thousand dollars (\$78,000.00); and
- 105 Hamilton Avenue for a sum not to exceed one hundred thousand two hundred and sixty-four dollars (\$100,264.00).

2. The Chief Financial Officer is hereby authorized and directed to make available to the Princeton Housing Board a total of one hundred seventy-eight thousand two hundred sixty-four dollars (\$178,264.00) for the purpose of repurchasing said units.
3. The Mayor, Clerk, and Municipal Attorney are hereby authorized and directed to execute any and all necessary documents in order to effectuate the purchase and resale of these affordable housing units.
4. A certified true copy of this Resolution shall be furnished upon its adoption to the Princeton Housing Board.

**CERTIFICATION**

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, hereby certify the above resolution was adopted by the Mayor and Council of Princeton at their regular meeting on the 26th day of October, 2015.

\_\_\_\_\_  
Linda S. McDermott

**ATTACHMENTS:**

- Memo to Mayor Council re 218BRH 105 HAM (DOCX)



**RESOLUTION 15-309**

**Resolution of the Mayor and Council of Princeton Authorizing Final Change Order For Trap Rock Industries, LLC. - Road Materials Contract in the Amount of \$390,000.00**

**WHEREAS**, pursuant to duly advertised Notice to Bidders in accordance with the New Jersey Public Contracts Law, *N.J.S.A.* 40A:11-1 et seq., bids were received and awarded to Trap Rock Industries, LLC, for Road Materials for a contract amount of Two Hundred Forty Seven Thousand Four Hundred Sixty Two Dollars and Fifty Cents (\$247,462.50); and

**WHEREAS**, the Princeton Engineering Department recommends the authorization of Change Order No. 1 in the amount of Three Hundred Ninety Thousand Dollars and No Cents (\$390,000.00) for additional road materials; and

**WHEREAS**, in accordance with the Certification and Request for Change Order from the Princeton Engineer dated October 22, 2015, it appears that the requested change order is necessary due to circumstances which could not have reasonably been foreseen; and

**WHEREAS**, the change order exceeds 20% of the original contract price; and

**WHEREAS**, the Local Public Contracts Rules (N.J.A.C. 5:30-11.9) specify a procedure for change orders which exceed the 20% limitation; and

**WHEREAS**, based on the factual circumstances surrounding the requested change order, its issuance would not constitute an abuse of the aforesaid Rules and procedures; and

**WHEREAS**, a copy of the proposed change order is annexed hereto; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Princeton Council as follows:

1. Public bidding for a new contract(s) for the additional materials needed to complete Princeton's road work, as fully explained in the Certification and Request for Change Order filed by the Princeton Engineer, would have interfered with the efficient and safe completion of the road work and would not have been economically practical.
2. Issuance of the change order is in the best interest of Princeton and the attached Change Order No. 1 is hereby approved.
3. This Resolution, when counter-signed by Trap Rock Industries, LLC, shall serve as a contract amendment to the original contract for the purpose of confirming the increase in the contract price by Three Hundred Ninety Thousand Dollars (\$390,000.00), the amount of this Change Order No. 1. The final contract amount shall now be Six Hundred Thirty Seven Thousand Four Hundred Sixty Two Dollars and Fifty Cents (\$637,462.50).
4. The Municipal Clerk is hereby directed to cause to be printed once in the official newspaper a brief notice indicating the additional amount to be expended, the original contract price, the nature of the original and additional quantities needed, and a statement that the additional funds must be expended in order to purchase additional materials, which could not reasonably have been foreseen. The Municipal Clerk shall keep a copy of the advertisement on file, where it shall remain available for public inspection, and shall provide a copy to the Municipal Auditor so that he may report same in the annual audit.
5. The Municipal Clerk shall report to the Division of Local Government Services, on a form provided by said Division, the approval of the change order authorized herein. This report shall be an appendix to Princeton's annual budget to said Division.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Ye a	Nay	Abstain	Disqualified
Ms. Butler		✓			✓			
Mrs. Crumiller		✓	✓		✓			
Ms. Howard	✓							
Mr. Liverman		✓		✓	✓			
Mr. Miller		✓			✓			
Mr. Simon		✓			✓			
Mayor Lempert								
I, Linda S. McDermott, Clerk of the Municipality of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Municipality at a meeting held October 26, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Municipality, this <u>26<sup>th</sup></u> day of October 2015. _____ Linda S. McDermott Municipal Clerk								

AGREED TO THIS \_\_\_\_\_ DAY OF OCTOBER, 2015.

ATTEST:

TRAP ROCK INDUSTRIES, LLC

\_\_\_\_\_  
George M. Conway, Jr.

BY \_\_\_\_\_  
Michael J. Crowley, Vice President

ATTACHMENTS:

- Trap Rock - Road Materials change order 1 (PDF)



**RESOLUTION 15-310**

**Fair Share Agreement with Lawrence Township for the Purchase of a  
New Leaf Turner in an Amount Not to Exceed \$52,015.00**

**RESOLUTION OF THE MAYOR AND COUNCIL OF PRINCETON  
AUTHORIZING AN INTERLOCAL SERVICE AND JOINT PURCHASE AGREEMENT  
WITH THE TOWNSHIP OF LAWRENCE IN CONNECTION WITH OPERATIONS AT  
THE JOSEPH H. MAHER, JR. ECOLOGICAL FACILITY AND PURCHASE OF A  
NEW LEAF-TURNER OF WHICH PRINCETON'S FAIR SHARE AMOUNT IS  
\$52,015.00**

**WHEREAS**, the Municipality of Princeton ("Princeton") seeks to enter into an Interlocal Service and Joint Purchase Agreement ("Agreement") with the Township of Lawrence ("Lawrence") in Mercer County, New Jersey, for purposes of the operation of the Joseph H. Mayer, Jr. Ecological Facility and the joint acquisition, operation and maintenance of certain machinery and equipment for disposing of trees and shrubs at the said facility; and

**WHEREAS**, the Agreement sets forth the obligations and rights of the parties regarding machinery and equipment jointly purchased by the parties pursuant to prior agreement(s), which, among other things, designates Lawrence as the joint contracting agent and requires both parties to equally share the cost of operating and maintaining the equipment and machinery; and

**WHEREAS**, N.J.S.A. 40A:11-10(a)(1) authorizes Princeton and Lawrence to enter into an interlocal services and joint purchase agreement for the provision and performance of goods and services as enumerated above, subject to the approval of the Director of Local Government Services in the Department of Community Affairs; and

**WHEREAS**, the Agreement also provides for the joint purchase and maintenance of a new piece of equipment, namely an Areomaster PT-170 "Leaf-Turner;" and

**WHEREAS**, pursuant to a duly advertised notice to bidders under the Local Public Contracts Law, Lawrence has solicited bids and awarded a contract for the purchase of the "Leaf-Turner" for the cost of \$104,030; and

**WHEREAS**, pursuant to the terms of the Agreement, the cost to Princeton for the "Leaf-Turner" will be \$52,015; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available for this purchase.

**NOW, THEREFORE, BE IT RESOLVED** by the Princeton Council on this 26th day of October, 2015 that:

1. The above "Whereas" clauses are incorporated herein as if fully restated.
2. The Mayor and Clerk are hereby authorized and directed to execute the Interlocal Service and Joint Purchase Agreement ("Agreement") with the Township of Lawrence ("Lawrence") for purposes of the operation of the Joseph H. Maher, Jr. Ecological Facility and the joint acquisition, operation and maintenance of certain machinery and equipment for disposing of trees and shrubs at said facility.
3. A copy of the fully executed Agreement with Lawrence shall be kept on file in the Clerk's Office and also shall be sent to the Director of Local Government Services in the Department of Community Affairs. To the extent mandated by N.J.S.A. 40A:11-11, the Agreement shall not be effective until approved by said Director.

4. Upon the effectiveness of the Agreement, Princeton is authorized to remit payment in the amount of \$52,015 to Lawrence for the purchase of the "Leaf-Turner."

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Butler		✓			✓			
Ms. Crumiller		✓	✓		✓			
Ms. Howard	✓							
Mr. Miller		✓			✓			
Mr. Liverman		✓		✓	✓			
Mr. Simon		✓			✓			
Mayor Lempert								

I, Kathleen Brzezynski, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 26th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 27th day of October, 2015.

Kathleen Brzezynski Deputy  
Municipal Clerk

**ATTACHMENTS:**

- Memo.M&C.Agreement&LeafTurner.EcologicalCenter.October26,2015Meeting (DOCX)
- INTERLOCAL SERVICE AND JOINT PURCHASE AGREEMENT - for 10.16.15 meeting (DOCX)

- b. There is a need to substantially revise the specifications for the project and in particular, clarify the requirements for compliance with the Public Works Contractor Registration Act, *N.J.S.A. 34:11-56.48 et seq.* and the Prevailing Wages Act, *N.J.S.A. 34:11-56.25 et seq.*
- 2. The Department of Infrastructure and Operations is hereby authorized and directed to revise the specifications for the Fall Planting Project 2015 in accordance with this Resolution and re-advertise the receipt of bids for same.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Butler		✓		✓	✓			
Ms. Crumiller		✓			✓			
Ms. Howard	✓							
Mr. Miller		✓	✓		✓			
Mr. Liverman		✓			✓			
Mr. Simon		✓			✓			
Mayor Lempert								
I, Kathleen Brzezynski, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 26th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 27th day of October, 2015. <div style="text-align: right;">                         _____ Kathleen Brzezynski Deputy                          Municipal Clerk                     </div>								

ATTACHMENTS:

- Memo.M&C.2015FallPlantingBidRejection.October26,2015Meeting (DOCX)



**RESOLUTION 15-311**

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**Bid Rejection - Fall Planting Project 2015**

**RESOLUTION OF THE MAYOR AND COUNCIL OF PRINCETON  
AUTHORIZING THE REJECTION OF THE BIDS RELATED TO THE PROJECT  
KNOWN AS "FALL PLANTING PROJECT 2015"**

WHEREAS, pursuant to a duly advertised Notice to Bidders, on October 9, 2015 the Municipality of Princeton ("Princeton") received one (1) bid for the Fall Planting Project 2015 from Top Shelf Landscaping for \$74,705; and

WHEREAS, the amount of this lowest bid substantially exceeds Princeton's estimates for the project; and

WHEREAS, there is a need to substantially revise the specifications for the project and in particular, clarify the requirements for compliance with the Public Works Contractor Registration Act, *N.J.S.A. 34:11-56.48 et seq.* and the Prevailing Wages Act, *N.J.S.A. 34:11-56.25 et seq.*; and

WHEREAS, the Local Public Contracts Law authorizes Princeton to reject the bid(s) for this project based on the foregoing reasons under *N.J.S.A. 40A:11-13.2a.* and d.

**NOW, THEREFORE, BE IT RESOLVED** by the Princeton Council on this 26th day of October, 2015 that:

1. The bid received for the Fall Planting Project 2015 from Top Shelf Landscaping is hereby rejected because:
  - a. The bid amount substantially exceeds Princeton's estimates for the project; and



**RESOLUTION 15-312**

**Resolution Authorizing a Professional Services Agreement for Dr. Sonia Sethi, Pediatrician Services Princeton Well Baby - Child Health Conference, November 1, 2015 to December 31, 2015, Not to Exceed \$3,580.00**

**RESOLUTION  
OF THE MAYOR AND COUNCIL  
OF PRINCETON**

**WHEREAS**, the Princeton desires to enter into a professional services agreement in connection with certain activities as hereafter more particularly stated, and

**WHEREAS**, the services to be performed are professional services which are exempt from public bidding under the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Princeton as follows:

The Mayor and Clerk are hereby authorized to enter into a contract for professional services with **Sonia Sethi, M.D.; 1011 Aspen Drive, Plainsboro, NJ 08536** (hereinafter referred to as "Provider") to provide consultant services for Princeton from **November 1, 2015 through December 31, 2015**, as hereafter more particularly stated.

1. The contract so authorized shall require the Provider to provide professional medical services and other related duties as cited in the contract (attached), for a total contract amount not to exceed **\$3580.00**.

Under this Agreement, Provider shall at all times act as an independent professional contractor and shall have no authority to act as an agent or representative of Princeton or to enter into any financial or other contractual commitment on behalf of Princeton without the prior written approval of same granted in accordance with law.

Rendition of Invoices: Payment of fees will be made upon the submission to the Provider to Princeton of invoices in duplicate in the form prescribed by Princeton not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the

periods for which fees are claimed for the services performed. The provider shall give written notice to Princeton when the Provider has billed (80%) of the compensation set forth in paragraph

I of the Agreement.

2. The form of contract shall include standard provisions common to professional service agreements entered into by Princeton and shall be subject to approval by Princeton Attorney.

3. The contract shall be awarded without competitive bidding as a contract for professional services under the provisions of the Local Public Contracts Law because the subject services will be performed by a person or persons authorized by law to practice a recognized profession and whose practice is regulated by law.

4. A notice of this action shall be published in the Princeton Packet as required by law within ten (10) days of its passage.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Butler		✓		✓	✓			
Ms. Crumiller		✓			✓			
Ms. Howard	✓							
Mr. Liverman		✓			✓			
Mr. Miller		✓	✓		✓			
Mr. Simon		✓			✓			
Mayor Lempert								

I, LINDA McDERMOTT, Clerk of the Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 26, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Princeton, this 26th day of October 2015. \_\_\_\_\_  
Linda McDermott Clerk

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ATTACHMENTS:

- Council Memo - Pediatrician 2015 - Dr Sethi (DOCX)



**Mayor and Council**

400 Witherspoon Street  
Princeton, NJ 08540

Meeting: 10/26/15 06:00 PM  
Department: Clerk

**RESOLUTION 15-313**

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**Resolution for Affordable Housing Unit, 233 Brickhouse Road, for an Additional Sum of \$7,000.00 from the Affordable Housing Trust Fund**

COUNTY OF MERCER

PRINCETON

STATE OF NEW JERSEY

**RESOLUTION**

WHEREAS, on March 20, 2014, a Complaint in Foreclosure was filed with regard to an affordable housing unit within the Washington Oaks community commonly known as 233 Brickhouse Road; and

WHEREAS, as set forth in Resolution No. 2014-313, the Mayor and Council of Princeton authorized the availability of seventy-nine thousand dollars (\$79,000.00) in funds to the Princeton Housing Board for the purpose of purchasing the mortgage in order to preserve the affordability controls on said property; and

WHEREAS, the Princeton Housing Board has been negotiating with the foreclosing lender, JP Morgan Chase, regarding the purchase of the mortgage; however, given the time that has elapsed, the Princeton Housing Board needs an additional seven thousand dollars (\$7,000.00) in funds made available to complete this transaction; and

WHEREAS, the Princeton Housing Board at its meeting on October 13, 2015 unanimously voted to recommend to the Princeton Mayor and Council that the additional funding be made available in order to preserve the affordability controls on said property; and

WHEREAS, funds are available for this purpose in the Princeton Affordable Housing Trust Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer and State of New Jersey as follows:

1. The Chief Financial Officer is hereby authorized and directed to make available to the Princeton Housing Board a sum of seven thousand dollars (\$7,000.00) for the purpose of completing negotiations for the purchase of the mortgage that is in default with regard to the above-referenced affordable housing unit.
2. A certified true copy of this Resolution shall be furnished upon its adoption to the Princeton Housing Board.

**CERTIFICATION**

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, hereby certify the above resolution was adopted by the Mayor and Council of Princeton at their regular meeting on the 26th day of October, 2015.

\_\_\_\_\_  
Linda S. McDermott  
Princeton Clerk

**ATTACHMENTS:**

- Memo to Mayor Council re 233 Brickhouse Rd (DOCX)



**RESOLUTION 15-314**

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**Resolution for Lease Extension of 132 Brickhouse Road to December 1, 2016**

**PRINCETON  
COUNTY OF MERCER**

**STATE OF NEW JERSEY**

**RESOLUTION**

WHEREAS, Princeton is the owner of certain real property known as 132 Brickhouse Road, Princeton, New Jersey 08540, and designated as Lot 3.132 in Block 9801 on the Princeton Tax Map (the "Property"); and

WHEREAS, the Property is a deed-restricted affordable housing unit under the Princeton Affordable Housing Program; and

WHEREAS, Princeton has been unable to secure a qualified buyer for the unit; and

WHEREAS, Housing Initiatives of Princeton Charitable Trust ("HIPCT") is a non-profit organization that provides transitional affordable housing to lower income working individuals and families in need of transitional housing; and

WHEREAS, Princeton and HIPCT entered into a Property Lease and Management Agreement (the "Lease") pursuant to which HIPCT would enter into an approved form of a Transitional Occupancy Agreement for a qualified occupant to occupy the Property for a term of twelve (12) months; and

WHEREAS, the Lease provided for a renewal option after the expiration of the twelve (12) month term; and

WHEREAS, Princeton does not have a qualified buyer for the unit; and

WHEREAS, the Princeton Housing Board on October 13, 2015 recommended to the Mayor and Council that the Lease be extended; and

WHEREAS, Princeton and HIPCT wish to extend the term of the Lease for an additional twelve (12) months.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Clerk of Princeton are hereby authorized and directed to enter into a Lease Extension with HIPCT to permit the continued occupancy of the Property. The Lease Extension authorized by this Resolution is on file in the Office of the Princeton Clerk and may be inspected during regular office hours. The lease extension shall be for a term commencing December 1, 2015 and ending December 1, 2016.

2. Upon its adoption, a certified true copy of this Resolution shall be provided to the Princeton Housing Board, HIPCT, and the Princeton Attorney.

CERTIFICATION

I, Linda S. McDermott, Clerk of Princeton, do hereby certify that the foregoing Resolution was considered and adopted by the Princeton Council at its regular meeting held on the 26th day of October, 2015.

\_\_\_\_\_  
Linda S. McDermott, Clerk  
Princeton

ATTACHMENTS:

- Memo to Mayor Council re 132 Brickhouse Rd (002) (DOCX)
- Lease Extension 132 Brickhouse 10 16 15 (DOCX)



dollars (\$3,200.00) to the Princeton Housing Board for the purpose of paying the overdue 2014 taxes for 52A Leigh Avenue from funds available for this purpose in the Princeton Affordable Housing Trust Fund.

2. A certified true copy of this Resolution shall be furnished upon its adoption to the Princeton Housing Board.

**CERTIFICATION**

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, hereby certify the above resolution was adopted by the Mayor and Council of Princeton at their regular meeting on the 26th day of October, 2015.

\_\_\_\_\_  
Linda S. McDermott  
Princeton Clerk

**ATTACHMENTS:**

- Memo to Mayor Council re 52A Leigh Ave (PDF)



**RESOLUTION 15-316**

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**Resolution Authorizing Downpayment Assistance Loan #57, 269  
Griggs Drive in the Amount Not to Exceed \$5,000.00**

**PRINCETON  
COUNTY OF MERCER, STATE OF NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the Princeton Housing Board oversees the Princeton Affordable Housing Program; and

**WHEREAS**, said Board is responsible for making recommendations to the Mayor and Council of Princeton concerning downpayment assistance loans for individuals participating in the Affordable Housing Program; and

**WHEREAS**, Applicant #57 has requested a downpayment assistance loan in an amount not to exceed \$5,000.00 in order to supplement the downpayment; and

**WHEREAS**, the Princeton Housing Board has reviewed and recommends approving this request for a downpayment loan:

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of Princeton as follows:

1. The Mayor and Council of Princeton, utilizing funds for downpayment assistance through the Princeton Housing Trust Fund hereby authorize a loan to Applicant # 57 in a sum not to exceed \$5,000.00.
2. The owner of the affordable unit located at 269 Griggs Drive shall execute a

Mortgage and Mortgage Note in favor of Princeton for repayment of the loan at the time of resale or transfer of the property, or any borrowing against the affordable unit.

3. A certified true copy of this resolution shall be furnished upon its adoption by the Princeton Clerk to the Princeton Affordable Housing Coordinator.

**CERTIFICATION**

I, LINDA S. McDERMOTT, Clerk of Princeton, hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the 26th day of October 2015.

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LINDA S. McDERMOTT, Clerk  
Princeton

**ATTACHMENTS:**

- 9.23.15 resolution-downpayment loan to council (DOCX)
- Down Payment Memo #57 (DOC)



RESOLUTION 15-317

Resolution for a Banner Request Over Washington Road,
Womenspace, Communities of Light, November 30 to December 7,
2015

RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON
APPROVING THE PLACEMENT OF A BANNER AS REQUESTED
BY WOMENSPACE

WHEREAS, Womenspace will be announcing Communities of Light and

WHEREAS, Womenspace has requested permission to install a banner over Washington Road
in Princeton with approval of the Office of Community and Regional Affairs at Princeton
University beginning Monday, November 30th, 2015 through Monday, December 7th, 2015 to
advertise this event to the entire Princeton Community; and

WHEREAS, this banner will be promptly removed after its use as required by Borough
ordinances; and

WHEREAS, in accordance with Borough Ordinance 3-17 any banner that is removed by
Princeton will be held by Princeton for thirty (30) days and then disposed of; and

WHEREAS, in accordance with Borough Ordinance 3-17 any applicant failing to remove a
banner will not be permitted to display any banner for the succeeding two years; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby approve
placement of said banner on Washington Road in accordance with Borough Ordinances 3-14-3-
17.

Table with 9 columns: Councilperson, Absent, Present, 1st, 2nd, Yea, Nay, Abstain, Disqualified. Rows include Ms. Butler, Ms. Crumiller, Ms. Howard, Mr. Liverman, Mr. Miller, Mr. Simon, and Mayor Lempert.

I, Linda McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true
and complete copy of a resolution adopted by the Mayor and Council of said Princeton at a
meeting held October 26th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix
the corporate seal of said Princeton, this 27th day of October, 2015.

Linda S. McDermott



RESOLUTION 15-318

Resolution for Newspaper Vending Machine - Trenton Times

RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON
APPROVING A SPECIAL PERMIT APPLICATION
FOR NEWSPAPER VENDING MACHINE
TO PENN JERSEY ADVANCE CENTRAL SERVICES - TRENTON TIMES

WHEREAS, The Penn Jersey Advance Central Services - Trenton Times, an independent daily newspaper distributed across Princeton, is seeking to expand their distribution network and seeks approval of application for special permit for newspaper vending machine in the Borough of Princeton as required by Borough Ordinance Sec. 28-2.1 through Sec. 28-2.4; and

WHEREAS, in accordance with Borough Ordinance Sec. 28-2.1 the applicant has submitted written request to Princeton Council for approval of special permit; and

WHEREAS, in accordance with Borough Ordinance 28-2.1 (e) The Penn Jersey Advance Central Services - Trenton Times has submitted the proper permit fee for the application; and

WHEREAS, in accordance with Borough Ordinance 28-2.3 The Penn Jersey Advance Central Services - Trenton Times has agreed to specific location in the Princeton public right of way in accordance with the provisions of this section.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of Princeton hereby approve the special permit request of The Penn Jersey Advance Central Services - Trenton Times to install, maintain and operate four (4) newspaper vending machine in Princeton.

Table with 9 columns: Councilperson, Absent, Present, 1st, 2nd, Yea, Nay, Abstain, Disqualified. Rows include Ms. Butler, Ms. Crumiller, Ms. Howard, Mr. Simon, Mr. Liverman, Mr. Miller, and Mayor Lempert.

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 26, 2015.

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Linda S. McDermott Municipal Clerk



**RESOLUTION 15-319**

**Resolution Approving Firefighter Associate Membership Application  
for Ryan Buckley**

**RESOLUTION  
OF THE MAYOR AND COUNCIL  
OF PRINCETON  
APPROVING FIRE DEPARTMENT ASSOCIATE FIREFIGHTER  
MEMBERSHIP FOR RYAN BUCKLEY**

**WHEREAS**, Ryan Buckley has met all requirements of Borough of Princeton Code of Laws, Chapter 14, Section 25(a) through 25(f) as a member of the Membership Engine Company #3; and

**WHEREAS**, the membership application has been reviewed by the municipal officers; and

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of Princeton hereby approve the application for membership to the Office of the Administrator, the Fire Chief and Fire Company.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Butler		✓		✓	✓			
Ms. Crumiller		✓			✓			
Ms. Howard	✓							
Mr. Simon		✓			✓			
Mr. Liverman		✓			✓			
Mr. Miller		✓	✓		✓			
Mayor Lempert								

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 26, 2015.

\_\_\_\_\_  
Linda S. McDermott Municipal Clerk



**RESOLUTION 15-320**

**Resolution Appointments Boards & Commissions**

**PRINCETON  
COUNTY OF MERCER STATE OF NEW JERSEY**

BE IT RESOLVED by the Mayor and Council of Princeton:

The following appointments are hereby made:

Name and Board	Effective	Expires
David Cohen, Member, Planning Board	11/1/15	12/31/16*
Timothy Quinn, Alternate I, Planning Board	11/1/15	12/31/15*
Dwaine Williamson, Alternate II, Planning Board	11/1/15	12/31/16*
Bainy Suri, Zoning Board, Alternate III	10/26/15	12/31/16
Doug Rubin, Bike Master Plan Steering Committee	10/26/15	n/a
Patrick Simon, Bike Master Plan Steering Committee Liaison	10/26/15	n/a

\* Filling an unexpired term

I, Kathleen K. Brzezynski, Deputy Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held October 26, 2015.

Kathleen K. Brzezynski, Deputy Clerk

RESOLUTION  
TO GO INTO CLOSED SESSION  
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
  
2. The general nature of the subject or subjects to be discussed in said session is as follows:
  - COAH Litigation
  - Negotiations: Legal Services, Professional Services Agreements
  - Negotiations: Open Space Acquisition
  
3. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable