

**PRINCETON COUNCIL MEETING**  
**April 27, 2015**

A meeting of the Mayor and Council was held on this date at 5:00 p.m. in the Main Meeting Room in the municipal complex, 400 Witherspoon Street, Princeton, NJ 08540.

**NOTICE OF MEETING**

The Deputy Clerk read the following statement.

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On April 23, 2015 at 1:30 p.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Trentonian, the Town Topics, and filed with the Municipal Clerk.

**ROLL CALL**

The Deputy Clerk then called the roll.

Present: Ms. Howard, Ms. Crumiller, Ms. Butler, Mr. Miller, Mr. Simon (5:05pm), Mr. Liverman (5:20pm) and Mayor Lempert

Absent: None

Also Present: Mr. Dashield, Ms. Monzo and Ms. Cecil

**5:00 P.M. CLOSED SESSION**

**15-132 Closed Session Resolution**

RESOLUTION  
TO GO INTO CLOSED SESSION  
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
  
2. The general nature of the subject or subjects to be discussed in said session is as follows:

**Personnel/Negotiations: Personnel Update, Conveyance of Easement, US Postal Service, Land Acquisition**
  
3. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

April 27, 2015

Within 90 days or upon settlement of litigation, if applicable

The above referenced issues were discussed by the Attorney and Princeton Council.

**6:00 P.M. WORK SESSION: DEPARTMENT BUDGETS**

Councilman Miller and Attorney Cecil left the meeting at this time.

**Police** – Chief Sutter gave a snap shot of the Departments major items going forward in 2015, one being the recruitment process which he reviewed with Council and the second being a need for a vehicle replacement schedule.

**Recreation-** Ben Stentz, Recreation Director, discussed with Council staffing issues within the Recreation Department Maintenance staff and the need for additional staff to maintain the parks and other maintenance.

**Department of Public Works** – Robert Hough, Director of Operations and Infrastructure reviewed with Council, staffing issues, budget issues concerning salt, garbage, buildings and a capital project for the possibility of adding a salt storage facility at the River Road site.

**7:00 P.M. PLEDGE OF ALLEGIANCE**

The audience participated in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mayor Lempert said that the minutes for February 10, 2015 have been removed from this agenda and moved to the May 11, 2015 meeting.

Ms. Howard offered a motion to approve the minutes of February 24, 2015 as amended to include her memo in regards to the review of the 2014 legal costs for the municipality of Princeton. Ms. Butler seconded the motion which was carried by four affirmative votes. Mr. Simon and Ms. Crumiller abstained and Mr. Miller was not present.

**PROCLAMATIONS**

Mayor Lempert issued the following Proclamations:

1. North American Occupational Safety & Health Week

April 27, 2015

2. Princeton Special Sports
3. Unity in the Community

### **COMMENTS FROM THE PUBLIC**

Kip Cherry, 24 Dempsey Avenue, read from a prepared statement concerning the Witherspoon-Jackson Neighborhood along with the 31-33 Lytle Street property and spoke in favor of saving the house. (statement attached).

Hendricks Davis, John Street, spoke in support of affordable housing for the Lytle Street property.

Jim Floyd, Harris Road, said he agrees with the prior two speakers. Mr. Floyd also spoke of the terrible parking issues surrounding Communiversity and suggested that the University provide parking on their property and bus people into town and also asked that Communiversity revert back to being held on a Saturday.

Bernadine Hines, John Street, also read a prepared statement in regards to 31-33 Lytle Street, saying the neighborhood already has several play areas and another one is not needed. (statement attached).

Marc Dashield, Administrator, reported that staff has looked into the options available for the Lytle Street property and that a Council decision was needed to move forward. He noted the following options:

- Restore the building for affordable housing, which he noted that a lead agency would be needed, funding would have to be raised privately and/or secure funding through grants and loans.
- Incorporate the house into the park, but he noted the County is not willing to fund any project that has a house on the property.
- Keep the porch as a historic structure, but noted that once removed from the house it may lose historic value.
- Allow the owner to move forward with his plan.

April 27, 2015

Mr. Dashield said he is hoping the Witherspoon-Jackson Neighborhood group will show a plan for financing by May 18<sup>th</sup>.

## **REPORTS**

### **2014 Annual Police Report**

Chief Sutter reviewed with Council the 2014 Annual Police Report. He reported on crime and motor vehicle statistics and noted that the Police are committed to a proactive presence in the community.

Chief Sutter also reviewed the February 2015 Police Report and noted that there is a decrease in overtime in Patrol and Communications.

### **CITIZENS FINANCE ADVISORY COMMITTEE**

Scott Sillars, reviewed with Council a power point (attached) which included a budget summary, current fund surplus projection, debt position and capital planning. Council discussed capital planning issues and Administrator Dashield noted that everything for planning purposes is included in the six capital plan. Individual items would still come back to Council. Mr. Sillars noted that saving from consolidation have off-set these trends and that most of the saving have been realized. Mr. Simon said that this was the first year we've had a tax increase, after 6 years holding the tax rate flat or reduced each year for residents of the former Princeton Borough, and 4 years holding the tax rate flat or reduced each year for residents of the former Princeton Township, and that the total property tax assessed this year would be a slight increase over the combined tax assessed by Princeton Borough and Princeton Township seven years ago. He also noted that cost cutting prior to consolidation, cost cutting with consolidation and a significant increase in funds from the University have all been realized, and that moving forward we have to keep costs under control.

### **COUNCIL/STAFF REPORTS**

Ms. Howard reported that at its meeting held on April 21<sup>st</sup> the Board of Health adopted an ordinance prohibiting the sale of tobacco and nicotine delivery products to persons under the age of twenty-one.

April 27, 2015

Ms. Crumiller reported that the Planning Board approved the site plan design for the Princeton Shopping Center and also noted that the Traffic and Transportation Committee formed a committee to review tour bus parking and will bring to Council recommendations to be consider. Ms. Crumiller also stated that she is working toward the goal of an updated website.

Mr. Liverman reported on the recently held Corner House benefit fundraiser. He also noted that at the last meeting a question was raised about the number of people on the affordable housing waiting list. He said that 1,143 rental applicants are on the PCH waiting list. They are also working on coding applications for demographic information.

Ms. Butler announced that Princeton Special Prom will be held on May 8<sup>th</sup> and hopes all will be able to stop by at the event.

Mr. Simon reported that Princeton Community television held their annual meeting and noted that 450 shows were added to the website in 2014 and that there are now over 2,500 shows on the website. He also said that 30+ people are involved in producing weekly content.

Mayor Lempert thanked the Police and Public Works Departments for all their work during Communiversy and the Truck Fest. She also thanked the Arborist, Lorraine Konopka and tree crew for tree planting on Arbor Day at the Riverside School. Mayor Lempert mentioned about exploring within Princeton to increase the minimum wage. Mayor Lempert also reported that in a recent article in Biocycle Magazine that Princeton's' volunteer curbside organic program is the largest in the Nation. She also announced that the 655 Bus is a target for being eliminated and that a public hearing will be held in Trenton. She also reported on the Library renovations taking place.

Mr. Kiser, Municipal Engineer, gave status updates on the hospital site, Transco pipeline and on various municipal road projects.

Ms. Stockton, Engineering Department noted that bid specifications have gone out for the freeB and also reported on Walk to School Events and the Wheels Rodeo scheduled for May 16<sup>th</sup>.

April 27, 2015

## **ORDINANCE PUBLIC HEARINGS**

Mayor Lempert read by title an ordinance entitled **Princeton Calendar Year 2015 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)**

Mayor Lempert opened the public hearing.

Hendricks Davis, John Street, said that Council needs to look at the revenue side of the budget as per the Citizens Finance Advisory Committees' report. He also said that we need to look at an increase in revenues and not a decrease in ratables and that this ties in with the best use of the property on Lytle Street and not to take it off the tax rolls.

Kip Cherry, Dempsey Avenue, said she is concerned about a tax increase and expressed a concern of spending money on Affordable Housing, which would better serve to keep taxes down and is worried that some are being squeezed out of town and that we are losing our diversity. She also said that she thinks Princeton University could contribute more.

There being no further comment, the Mayor closed the public hearing.

Ms. Crumiller moved approval of the ordinance on second and final reading. The motion was seconded by Mr. Liverman and carried unanimously by those present.

### **Resolution 15-133 to Adopt 2015 Municipal Budget**

Mr. Liverman moved approval of Resolution 15-133. Ms. Crumiller seconded the motion which was carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **Bond Ordinance Providing for Various Capital Improvements in and by Princeton, in the County of Mercer, New Jersey, Appropriating \$9,175,865 Therefor and Authorizing the Issuance of \$8,472,007 Bonds or Notes of Princeton to Finance Part of the Cost Thereof.**

April 27, 2015

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Ms. Butler moved approval of the ordinance on second and final reading. The motion was seconded by Mr. Liverman and carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **Bond Ordinance Providing for Improvements to the Parking Utility in and by Princeton, in the County of Mercer, New Jersey, Appropriating \$495,000 Therefor and Authorizing the Issuance of \$495,000 Bonds or Notes of Princeton to Finance the Cost Thereof.**

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Mr. Liverman moved approval of the ordinance on second and final reading. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **Ordinance Appropriating \$488,000 from the Sewer Trust Fund for Various Sewer Improvements in and by Princeton, in the County of Mercer, New Jersey.**

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Ms. Howard moved approval of the ordinance on second and final reading. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **Bond Ordinance Authorizing as a General Improvement the Repair or Replacement of Sidewalks Along a Portion of Hamilton Avenue by the Municipality of Princeton, Appropriating the Sum of \$17,000.00 Therefor, and Providing for the Financing of Said Appropriation by the Making of a Down Payment and Issuance of Bonds and Notes.**

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Ms. Butler moved approval of the ordinance on second and final reading. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

April 27, 2015

Mayor Lempert read by title an ordinance entitled **Bond Ordinance Authorizing as a General Improvement the Repair or Replacement of Sidewalks Along a Portion of Prospect Avenue by the Municipality of Princeton, Appropriating the Sum of \$17,000.00 Therefor, and Providing for the Financing of Said Appropriation by the Making of a Down Payment and Issuance of Bonds and Notes of Said Municipality.**

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Ms. Howard moved approval of the ordinance on second and final reading. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **An Ordinance by Princeton Concerning Residential and Non-Residential Affordable Housing Development Fees and Amending the "Code of the Borough of Princeton, New Jersey, 1974"**

Mayor Lempert opened the public hearing. Hendricks Davis, John Street, asked for a clarification on the ordinance. Mayor Lempert explained that this is to harmonize the previous Township and Borough ordinances concerning the fee charged.

There being no further comment the Mayor closed the public hearing. Ms. Crumiller moved approval of the ordinance on second and final reading. The motion was seconded by Mr. Liverman and carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **An Ordinance of the Mayor and Council of Princeton Concerning Salaries and Compensation of Certain Personnel of the Municipality of Princeton.**

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Ms. Crumiller moved approval of the ordinance on second and final reading. The motion was seconded by Mr. Liverman and carried unanimously by those present.

April 27, 2015

Mayor Lempert read by title an ordinance entitled **An Ordinance by Princeton Authorizing Contribution from the Princeton Affordable Housing Trust Fund to the Acquisition of Real Property, Known as 9 Hilltop Drive and Designated as Lot 5401 in Block 5 on the Princeton Municipal Tax Map, by Youth Consultation Service, Inc., and the Renovation and Creation of a Group Home Project by YCS, in Consideration of YCS Implementing Affordable Housing Restrictions on the Property So as to Provide Princeton with Affordable Housing Credits Toward Princeton's Fair Share Affordable Housing Obligation.**

Mayor Lempert opened the public hearing. Hendricks Davis, John Street, commented that he is in full support of the ordinance. There being no comment the Mayor closed the public hearing. Mr. Liverman moved approval of the ordinance on second and final reading. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

Mayor Lempert read by title an ordinance entitled **Bond Ordinance Providing for Sidewalk Repairs in and by Princeton, in the County of Mercer, New Jersey, Appropriating \$51,000 Therefor and Authorizing the Issuance of \$48,450 Bonds or Notes of Princeton to Finance Part of the Cost Thereof.**

Mayor Lempert opened the public hearing. There being no comment the Mayor closed the public hearing. Ms. Howard moved approval of the ordinance on second and final reading. The motion was seconded by Mr. Simon and carried unanimously by those present.

#### **ORDINANCE INTRODUCTION**

Mayor Lempert read by title on first reading a proposed ordinance entitled **An Ordinance by Princeton Establishing a Mutual Aid Agreement for Emergency Police Services Among and Between the Municipalities of Mercer County Pursuant to N.J.S.A. 40A:14-156, 40A:14-156.1, 40A:14-156.2 and 40A:14156.3.**

Chief Sutter explained that the proposed ordinance is an updated version of the 2005 ordinance.

April 27, 2015

Ms. Crumiller offered a motion to approve the proposed ordinance on first reading. Ms. Howard seconded the motion which was carried by unanimously by those present. The public hearing is scheduled for May 11, 2015.

## **RESOLUTIONS**

15-134 First Church of Christ, Scientist, Princeton: License Agreement for Parking at Monument Hall.

Mr. Simon moved approval of the Resolution. Mr. Liverman seconded the motion which was carried unanimously by those present.

15-135 Princeton Affordable Housing Program: Affordable Housing Development Fee Trust Fund Escrow Agreement. Mr. Liverman moved approval of the Resolution. Mr. Simon seconded the motion which was carried unanimously by those present.

15-136 Spring Street Garage, Emergency Replacement of Parking Access and Revenue Control System (PARCS) Request for Authorization to Obtain Proposals for PARCS Replacement. Mr. Liverman moved approval of the Resolution. Mr. Simon seconded the motion which was carried unanimously by those present.

(Resolutions appended to this set of minutes)

## **CONSENT AGENDA**

1. Bills & Claims
2. New Jersey American Water; Fencing - Bunn Drive Release of Performance Guarantee No Maintenance Guarantee Required
3. New Jersey American Water; Fencing - Mount Lucas Road Release of Performance Guarantee No Maintenance Guarantee Required
4. Martinez Construction LLC, 48 Leigh Avenue - Expansion of Restaurant and Grocery Store Extension of Time to May 31, 2016
5. Church & Dwight, Parking Lot Expansion (Administrative Waiver), Extension of Time to November 30, 2015.

April 27, 2015

6. Bank of America, 370 Nassau Street, Parking Spaces (Administrative Waiver), Extension of Time to June 30, 2015
7. 15-137 Accepting Donation for Free B Bus Service
8. Maintenance/Performance Guarantee: Princeton University - Broadmead Tract Lighting Project (Administrative Waiver) Extension of Time
9. 15-138 Princeton University Fireworks Request, Reunions Weekend, May 30, 2015
10. Temporary Road Closure Request, May 30, 2015, 8:00 P.M. to 11:00 P.M., Washington Road from Prospect Avenue to Faculty Road, Princeton University Reunions Fireworks as Approved by the Traffic Safety Officer.
11. 15-139 Princeton University Art Museum Pole Banners on Nassau Street Promoting Painting on Paper: American Watercolors at Princeton, June 13, 2015 to September 5, 2015.
12. 15-140 Banner Over Washington Road by Triangle Club Announcing Annual Triangle Show, May 26 to June 1, 2015.
13. 15-141 Banner Over Washington Road by the Leukemia & Lymphoma Society Announcing "Light the Night", October 5 to 12, 2015
14. 15-142 Resolution of Support for a FY 2015 National Recreational Trails Grant Application for a New Pathway Connection Between Bunn Drive and Terhune Road / Van Dyke Road
15. Griggs Corner Parking Lot Lease Agreement

Ms. Butler moved approval of the consent agenda. Mr. Liverman seconded the motion which was carried unanimously by those present.

(Resolutions appended to this set of minutes)

## **CLOSED SESSION**

### **15-143 Closed Session Resolution**

RESOLUTION  
TO GO INTO CLOSED SESSION  
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

April 27, 2015

4. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
5. The general nature of the subject or subjects to be discussed in said session is as follows:

**Personnel/Negotiations: Personnel Update, Conveyance of  
Easement, US Postal Service, Land Acquisition**

6. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable

Administrator Dashield and Attorney Victoria Britton was present during this closed session.

The above referenced issues were discussed by the Princeton Council.

There being no further business the meeting was adjourned at 10:00 p.m.

Kathleen Brzezynski  
Deputy Municipal Clerk

Kip Cherry

## Comments to the Council - 4-27-15

Good evening. As you know, the Witherspoon-Jackson neighborhood has been looking at ways to save the Historic Grover Tash House at 31-33 Lytle St. The house was constructed in 1870 and it is considered to be a significant historic structure in a neighborhood that has been determined to be eligible for the National Register. The house is located in the heart of this potential district and the Historic Preservation Commission did pass a resolution for Council opposing the demolition of the building.

It should note also that the Council did hold a public meeting that was widely publicized through fliers house-to-house on expanding Mary Moss Playground where there was overwhelming support for saving the Tash House, and improving but not expanding the Playground.

The Witherspoon-Jackson Historic District Committee has been working very hard to find ways to finance the rehabilitation of the house and, if possible, its conversion to affordable housing.

Thus far we have come up with at least 6 major alternatives. Alternatives 1-3 include more than 3 configurations related to creating affordable housing. Alternative 4, provides support facilities for the playground, such as bathrooms, an indoor play area for inclement weather, neighborhood historic wall exhibits and needed meeting space. Alternative 5, preserves the porch-ONLY to create a shady spot within the playground, and Alternative 6, is a market rate house with an historic preservation easement that preserves the front facade. Within our group each alternative has its promoters.

In exploring the feasibility of each alternative and in an effort to find potential partners we have spoken with Roman Barsky, the current owner and made an offer to him that would honor his own immigration legacy. We have also spoken with the Princeton Housing Authority; Habitat for Humanity; the New Jersey Trust for Historic Preservation; the Princeton Recreation Board; and the Pace Center—where University students bring proposals for volunteer action. And of course the HPC—and we wish to thank HPC representative Robert von Zumbusch for his work and expert guidance.

And we are not done yet. We have a meeting tomorrow with an architect/developer who has extensive experience in the conversion of historic buildings into affordable and market rate housing.

We have looked very carefully at funding sources for each alternative. If the units are sold, they will generate a revenue stream that will hopefully *to pay off* ~~compensate for the cost of purchasing the property through~~ a bridge loan or a revenue bond. We have looked at State historic preservation funds, county open space funds, municipal open space funds (which can also be used for historic

preservation) and at new funds that are currently uncommitted and being added to the town's affordable housing fund. We have also looked at different iterations for raising funds from local private sources. All of these alternatives need a lead organization to receive the funds. Could be the town, could be the Princeton Housing Authority, could be Habitat for Humanity, could be a 501c3 already involved in providing housing in Princeton. So far we have several possibilities but no decision. But there does need to be a receiving organization and there is not enough time to form a 501c3 from the Witherspoon-Jackson Historic District Committee.

We have also looked at enhancing local fundraising through crowd sourcing using websites such as Razoo, Indiegogo and GoFundMe and have consulted about finding student resources that could help develop these sites. Using Paypal these sites can generate considerable project support, but again a lead municipal/nonprofit organization is required to start a Paypal account.

We are close but we still need the glue that will piece together these funding resources. If you look at the D'Ambrisi property, which is being added to Battlefield Park, this is a good example of how a project can be very successful in piecing together a variety of funding sources to achieve an important and very worthwhile goal.

~~In closing~~ I'd like to call your attention to Alternative 4, which is closely associated with development of the Mary Moss Playground and conceivably could be funded as a part of the Open Space project. The concept is that such facilities as the bathrooms would be accessible from the outside, keeping the rest of the structure locked but with keys available at a central location-similar to the way that the Henry Pannell Center on Clay Street is handled today.

Also, there is available to us a Historic Preservation Grant of \$150,000 from the NJ Trust. ~~The~~ application deadline is June 25 and again we need an applicant to apply for it.

We look forward to Mark Deshield's upcoming report and hope that we can we can make a quick clarification if it should be needed.

Thank you very much. Glad to answer any questions.

XXX-if needed for clarification-Alt 4 envisions bathrooms and other back facilities envisioned for the park such as a children's play area for inclement weather, exhibits telling the story of the neighborhood, a meeting room, and a maintenance storeroom. Wall-based exhibits could document the neighborhood's legacy that includes slavery and segregation, as well as a story of immigration, particularly from Italy but also from other areas of the world-this is the legacy that we hope would be appealing to Mr. Barsky and his family.

**Comments to Council in Support of Alternative 4 from Daniel Harris  
who could not be here tonight**

**April 27, 2015**

To summarize:

- 1) Expand Mary Moss Playground as per ordinance intention
- 2) Keep ALL OF 31-33 Lytle St as part of the park/playground
- 3) Restore the porch as part of the entire building, an Historic Site, as per Historic Preservation Commission resolution, 3/4/15, *not to demolish the house*

---to be used for public occasions including but not limited to occasions celebrating the history of the African-American community in Princeton (e.g. days that mark important birthdays, e.g., Martin Luther King, Ida B. Wells, Frederick Douglass, Booker T. Washington (of whom we have a photograph in front of one of the old houses in the WJ neighborhood

- 4) Rehab the building for the following purposes:

- a) toilet facilities for users of the park; storage for park equipment in basement as needed or desired
- b) indoor shelter for the community as wanted
- c) exhibition space dedicated to photographs and memorabilia related to the African-American experience in Princeton, broadly construed to include, e.g., Princeton University's role in slave-holding colonial society

---rehab according to LEED standards to the highest degree practicable

---street orientation to remain as is, in keeping with the "community of porches" that is so characteristic of the WJ neighborhood

- 5) Design the park according to highest standards of environmental sustainability, and supervised by a LEED-for-Landscapes architect
- 6) Include as part of the expanded park a Community Garden for the neighborhood, dimensions to be determined
- 7) Financial arrangements to be worked out

We have all worked very hard on this project, and there is much left to do. It is important to give credit to Jo Butler who at the Princeton Council Meeting on March 23<sup>rd</sup> made useful suggestions for incorporating the porch into the expanded park. *Our vision goes some important steps further, but begins with Jo's leadership.*

**CITIZENS FINANCE ADVISORY  
COMMITTEE**

**Budget Presentation**

**April 27, 2015**

# Budget Summary

\$000	2014	2015	% chng
<b>REVENUES:</b>			
Surplus	\$ 5,800	\$ 6,100	
Other Anticipated Revs	21,568	21,973	1.9%
Del. Taxes	1,222	937	
<b>Municipal Taxes</b>	<b>30,707</b>	<b>31,976</b>	<b>4.1%</b>
<b>Total Revenues</b>	<b>59,297</b>	<b>60,986</b>	<b>2.8%</b>
<b>APPROPRIATIONS:</b>			
Salaries & Wages	17,179	17,667	2.8%
Other Approps	39,199	40,405	3.1%
Reserve for Uncoll Taxes	2,919	2,915	
<b>Total Appropriations</b>	<b>59,297</b>	<b>60,986</b>	<b>2.8%</b>

**Tax Rate**                      **0.453**                      **0.469**                      **3.5%**

## We are tracking our Key Financial Policies

- Surplus Policy
  - Available Surplus of 15 – 20% of Budgeted Appropriations
- Debt & Capital Spending
  - Manage Capital Spending Plan so that ‘General’ Debt (debt to be paid with general revenues) is not forecast to grow by more than 1.5% per year
  - Current Fund Debt < 180% of Revenues
  - Enterprise-wide Debt < 200% of Revenues

# Current Fund Surplus Projection

	2014		2015	
	Budget	Actual	Budget	Projected
<b>\$000</b>				
<b>REVENUES:</b>				
Surplus	\$ 5,800	\$ 5,800	\$ 6,100	\$ 6,100
Anticipated	21,568	20,774	21,973	21,973
Non-anticipated		833		1,133
Lapsed Appropriation Reserve		3,042		2,444
Delinquent Taxes	1,222	1,144	937	881
Municipal Taxes	30,707	30,206	31,976	31,455
<b>Total Revenues</b>	<b>59,297</b>	<b>61,800</b>	<b>60,986</b>	<b>63,985</b>
<b>EXPENSES:</b>				
Core Appropriations				
-S&W	17,179	16,608	17,667	17,137
-OE	37,934	35,964	38,996	37,047
-Contingency (Up-to-Cap)	1,266	315	1,409	352
-Reserved at Year-End		3,282		3,336
Reserve for Uncollected Taxes	2,919	-	2,915	-
<b>Total Expenses</b>	<b>59,297</b>	<b>56,170</b>	<b>60,986</b>	<b>57,871</b>
<b>Net</b>	<b>(0)</b>	<b>5,630</b>	<b>(0)</b>	<b>6,114</b>
Surplus Appropriated	(5,800)	(5,800)	(6,100)	(6,100)
<b>Change in Surplus</b>	<b>(5,800)</b>	<b>(170)</b>	<b>(6,100)</b>	<b>14</b>
Beginning Surplus	16,277	16,341	16,171	16,171
Ending Surplus	10,477	16,171	10,071	16,185

**Surplus as a % of Budgeted Approps**      27.5%      26.5%  
**Available Surplus as a % Bud. Appr.**      17.7%      16.5%

Note: Surplus is before elimination of interfund receivables

	Budget vs Actual/Proj.	
	2014	2015
\$	-	\$ -
	(794)	-
	833	1,133
	3,042	2,444
	(78)	(56)
	(501)	(521)
<b>Total</b>	<b>2,503</b>	<b>2,999</b>
	571	530
	1,969	1,950
	950	1,057
	(3,282)	(3,336)
	2,919	2,915
<b>Total</b>	<b>3,127</b>	<b>3,115</b>
	<b>5,630</b>	<b>6,114</b>
	-	-
<b>Total</b>	<b>5,630</b>	<b>6,114</b>

# Debt Position

	2014		2015		% incr	
					Budget	Policy
<b>'General' Debt Service</b>						
Principal	\$ 7,300		7,710			
Interest	2,176		2,257			
<b>'General' Debt Service</b>	<b>9,476</b>		<b>9,967</b>		<b>5.2%</b>	
General Capital Fund offset	-		(500)			
<b>Net of offset</b>	<b>9,476</b>		<b>9,467</b>		<b>-0.1%</b>	<b>1.5%</b>

	2014		% of Revs	
	Actual	Policy Max	Actual	Policy Max
<b>Debt Outstanding at Dec 2014</b>				
Current Fund Debt	\$ 87,693		<b>148%</b>	<b>180%</b>
Enterprise-wide Debt	99,349		<b>157%</b>	<b>200%</b>

# Capital Planning

- The long-term capital plan envisions spending that will exceed the 1.5% trend-line for growth in 'general' debt service

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
(\$000)						
Net Financing Requirement (with Big Ticket Items)	\$ 15,309	\$ 12,846	\$ 8,676	\$ 11,886	\$ 8,712	\$ 6,597
less: Big Ticket Items with alternate funding*	<u>(7,000)</u>	<u>(1,000)</u>				
Net Financing Requirement	8,309	11,846	8,676	11,886	8,712	6,597
CFAC Presentation (1.5% trendline)**	\$ 7,845	\$ 7,845	\$ 7,845	\$ 7,845	\$ 7,845	\$ 7,845
Difference	464	4,001	831	4,041	867	(1,248)
Cumulative Difference	464	4,466	5,297	9,338	10,205	8,957

\* assumes PFARS & SPC are financed with alternative funds

\*\* after application of \$2.9 million of capital surplus

## Compliments & Concerns

- Improved capital planning
- Financing a bit less of our capital spending
- No longer capitalizing personnel costs
- Financial policy adoption
- Pressure on near-term capital spending
- Budgets & financial statements are very hard to follow
- Long-term cost pressure

## Big Picture Focus

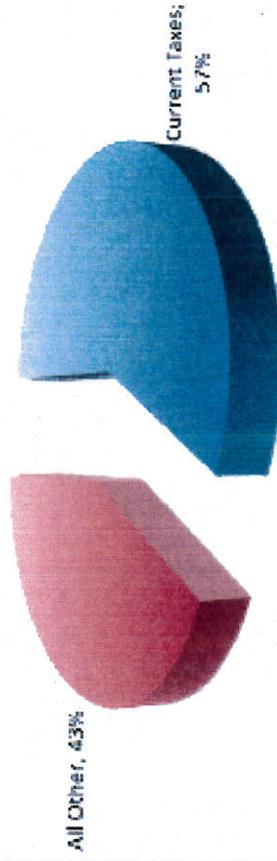
- Non-Tax Revenues have been declining in recent years
- Normal wage & benefit cost increases have continued
- Savings from Consolidation have offset these trends, but most savings have been realized
- Future wage & benefit, other cost escalation will not abate; we need to be proactive to mitigate future tax increases

# Core Revenues & Expenses:

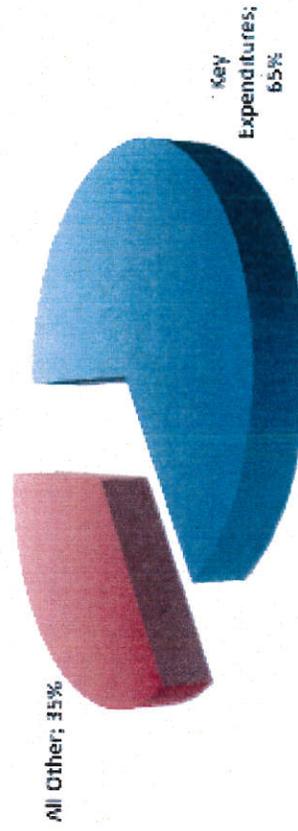
## Actual Spending—2014

<b>CORE REVENUES</b>	
Current Taxes	\$ 30,206
All Other	<u>22,751</u>
	52,957
-Core Revenues exclude Approp. Surplus & Lapsed Appropriation Reserve	
<b>CORE EXPENDITURES</b>	
Key Expenditures	\$ 35,063
All Other	<u>18,663</u>
	53,726
-Core Expenditures exclude unspent Appropriation Reserve	
-Key Expenditures are Wages, Pensions, Health Ins., Trash & General Debt Svc.	

### CORE REVENUES



### CORE EXPENDITURES



## Other Revenues:

### Areas of Potential Focus

- Parking: fees & fines
- Fair Share payments from other exempt institutions
- Adequacy of user fees & support for directed services
  - Library, SPC, Rec, others
- Sewer & fire inspection fees
- Ratables growth