

PRINCETON COUNCIL MEETING
February 10, 2015

A meeting of the Mayor and Council was held on this date at 6:00 p.m. in the Main Meeting Room in the municipal complex, 400 Witherspoon Street, Princeton, NJ 08540.

NOTICE OF MEETING

The Clerk read the following statement.

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On February 9, 2015 at 1:40 p.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Trentonian, the Town Topics, and filed with the Municipal Clerk.

ROLL CALL

The Municipal Clerk then called the roll.

Present: Mesdames Butler, Crumiller, Howard and Mr. Simon and Mayor Lempert.

Absent: Mr. Liverman and Mr. Miller.

Also Present: Mr. Dashield, Ms. Monzo, Mr. Kiser, and Ms. Cecil.

6:00 P.M. CLOSED SESSION: PERSONNEL: ADMINISTRATOR EVALUATION
15-29 Closed Session Resolution

RESOLUTION
TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
2. The general nature of the subject or subjects to be discussed in said session is as follows:

Personnel: Administrator Evaluation

3. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable

The above referenced issue was discussed by the Princeton Council.

7:00 P.M. OPEN SESSION

PLEDGE OF ALLEGIANCE

The audience participated in the Pledge of Allegiance.

PROCLAMATION: Rider University 150Th Anniversary

Mayor Lempert read a proclamation congratulating Rider University on their 150th Anniversary.

APPROVAL OF MINUTES

Ms. Butler offered a motion to approve the minutes of November 10, 2014 as presented. Mr. Simon seconded the motion which was carried unanimously by those present.

Ms. Butler offered a motion to approve the minutes of November 24, 2014 as presented. Mr. Simon seconded the motion which was carried unanimously by those present.

PRESENTATION : 2015 Spirit of Princeton Events

Ray Wadsworth reviewed with Council the 2015 list of events for the Spirit of Princeton. Mr. Wadsworth thanked the staff for their help with past events and asked Council for a fee waiver for permits for 2015 events. It was the consensus of Council to waive the permit fees.

COMMENTS FROM THE PUBLIC

Paul Driscoll, Harris Road discussed with Council questions he had construction codes for residential and commercial zoning specifically with the Avalon Bay hospital site. Mayor Lempert said that Avalon Bay is listed as commercial because the law allows it to be and reviewed by the DCA.

Mr. Driscoll said that the bottom line is that aren't the resident who live in multi-family dwellings entitled to the same protections of the health and safety as any other resident living in the Town of Princeton?

Dale Meade, 48 Oakland Street said that he was concerned about traffic safety. He said that there is more discussion needed among constituents regarding the Hamilton Avenue parking issue and "complete streets". Ms. Crumiller said that she would take Mr. Meade's concerns to the Traffic & Transportation Committee.

REPORTS

Mayor Lempert said that she was working with representatives of Mercer County and other Mayors to review the construction code due to the recent fire in Edgewater Park.

Mr. Kiser said that the Engineering Department has been monitoring the demolition of all the buildings on the hospital site, and the property has been brought to grade. He said that they will be monitoring the operation and any complaints of noise.

Mr. Gregory said that to clarify that there is no approved building plan. The site plan addresses the approach to the building and emergency services looks at addressing systems so that they are in a logical order when emergency services is responding to a situation. Mr. Gregory said that they asked Avalon Bay to make some changes and they were very responsive and did make the changes.

Mr. Gregory said that they also reviewed the plans in regard to a sprinkler system and a stand pipe system. Emergency Services asked for some changes and AvalonBay agreed. Mr. Gregory said that William Drake is still reviewing the numbers for water flow to make sure that there is adequate water to fight a fire should the need arise. Things seem to be positive and moving forward.

Mr. Dashield said that concern arose about fire apparatus having adequate access to the Avalon Bay property in case of emergency. Mr. Gregory said discussed the issue of collapse zones and explained that one would not put apparatus in the middle in an area such as a courtyard. He said that his concern when reviewing the plans will be whether there are sprinkler systems in void areas such as attics. If you were to get a fire in the attic area such as the Edgewater fire you will be better able to contain it. Mr. Gregory said that he would support change in the code that would require sprinkler systems in the attics.

Mr. Dashield reported that select departments will be using Revelstone as a performance monitoring tool. MS. Butler asked if there was a way to get Affordable Housing on board in a meaningful way.

Ms. Howard updated Council on the Police Strategic Plan.

Ms. Butler said that summer recreation jobs are currently being posted.

Mr. Simon thanked the Citizens Finance Advisory Committee members, Mr. Dashield and Ms. Monzo for all their work on the municipal budget to date.

WORK SESSION **Advisory Planning Districts**

Ms. Crumiller and Mr. Simon discussed Advisory Planning Districts with Council looking for consensus the objectives as follows:

- *Ensure that Princeton residents have a voice in the planning, zoning, development and preservation processes impacting their neighborhoods now that Princeton is a larger community.
- *Improve communication and education in Princeton neighborhoods regarding the planning, zoning, development and preservation processes. The procedures for consolidating the former Borough and Township zoning codes provide an opportunity for communication by the Planning Board and governing body to involve residents and explain how the planning and zoning process works and how the merger of the zoning codes might affect individual neighborhoods.
- *Facilitate and encourage communication between neighborhoods and institutions and developers prior to and during the planning, zoning, development and preservation processes.
- * Encourage more proactive planning, zoning, development and preservation processes that improve communication with the public, and engage the community earlier in the process.
- *Ensure that the Master Plan and the zoning code balance institutional growth and developer initiated changes with neighborhood goals of long term integrity and stability.

Ryan Lillienthal, 34 Maple Street said that this was based on an abstract concern pre consolidation that residents would lose their voice. The idea is to turn the planning process around from a reactive to a proactive process so that the neighbors can have the type of neighborhood that they have come to expect to live in. He said that it was about educating the public, with the municipality being proactive and about being as accessible as possible and having the information online.

Ms. Butler asked if any time was spent talking about neighborhoods and discussing what constitutes a neighborhood. Ms. Crumiller said yes and that was one reason we decided not to have them as the borders are the problem. The zones are clearly delineated.

Mr. Simon said that these are the recommendations that will push us forward.

Ms. Howard said that this is something that has been on people's minds and that she appreciated all the work that you have put into this project.

Ms. Crumiller said that William Harla, Wanda Gunning, Valerie Haynes, Ryan Lillienthal were also involved, and last but not least Lee Solow.

Mr. Simon recommended that a committee be formed to carry the project forward.

Ms. Crumiller said it would be helpful to form a communications committee then perhaps a subcommittee.

Budget Schedule Update

Mr. Dashield said that this was a baseline budget with no new service items. He proposed that Council have a full budget discussion on February 24, 2015, with introduction on March 23, 2015 and adoption on April 24, 2015.

In regard to "big ticket" capital items, Mr. Dashield recommended that capital plan expenditures go through a prioritization process which will provide a systematic process for deciding which strategies should be used to bring expenditures within the debt policy limits.

Mr. Dashield recommended that the capital plan be reviewed by the Council finance committee who will make strategy recommendations based on the prioritization process. The finance committee can then present their strategy recommendations to Council for formal action.

Ms. Butler asked why the River Road project was not in the capital budget before. Mr. Simon said that it is in for year 7. Mayor Lempert said that the Public Works site is moved out 2020 where it won't be so painful.

Review of Council Goals 2015

Mr. Dashield reviewed with Council the proposed Goals for 2015. He said that a resolution to formally adopt the 2015 Goals would be on the Council agenda for February 24, 2015.

ORDINANCE PUBLIC HEARINGS

No Stopping or Standing, Littelbrook Road North and Magnolia Lane

Mayor Lempert read by title an ordinance entitled **An Ordinance Creating a No Stopping or Standing Zone on a Portion of Littlebrook Road North and Magnolia Lane and Amending the "Code of the Township of Princeton, New Jersey, 1968"**

Mayor Lempert opened the public hearing. There being no public comment, the public hearing was closed.

Ms. Butler offered a motion to approve the proposed ordinance on second reading. The motion was seconded by Ms. Howard and carried unanimously by those present.

Acceptance of Deed of Conservation

Mayor Lempert read by title an ordinance entitled **An Ordinance by Princeton Authorizing the Acceptance of a Deed of Conservation Easement for Block 2802, Lot 1.01, Princeton Tax Map.**

Mayor Lempert opened the public hearing. There being no public comment, the public hearing was closed.

Ms. Butler offered a motion to approve the proposed ordinance on second reading. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

ORDINANCE INTRODUCTIONS

Parking Along Portions of Cleveland Lane

Mayor Lempert read by title on first reading a proposed ordinance entitled **An Ordinance by Princeton Regulating Parking Along Portions of Cleveland Lane and Amending the “Code of the Borough of Princeton, New Jersey, 1974”**.

Ms. Howard offered a motion to approve the proposed ordinance on first reading. Ms. Butler seconded the motion which was carried by unanimously by those present. The public hearing is scheduled for March 9, 2015.

Authorizing the Acquisition of Block 15.02, Lots 71 and 72

Mayor Lempert read by title on first reading a proposed ordinance entitled **An Ordinance by Princeton Appropriating the Sum of \$600,000.00 from the Princeton Open Space Trust Fund and Authorizing the Acquisition of Block 15.02, Lots 71 and 72, Princeton Tax Map Pursuant to the Provisions of the New Jersey Local Land and Buildings Law, N.J.S.A. 40A12-1 Et Seq. (Public Hearing March 9, 2015)**

Ms. Howard offered a motion to approve the proposed ordinance on first reading. Ms. Butler seconded the motion which was carried unanimously by those present. The public hearing is scheduled for March 9, 2015.

RESOLUTIONS

1.15-30 Transfer of Funds, \$146,000.

Ms. Howard offered a motion to approve resolution 15-30 as presented. The motion was seconded by Mr. Simon and carried unanimously by those present.

2.15-31 Resolution Authorizing Request for Proposals Renewable Energy Project on Princeton Landfill Site

Ms. Butler offered a motion to approve resolution 15-31 as presented. The motion was seconded by Ms. Howard and carried unanimously by those present.

3.15-32 Resolution for Extraordinary, Unspecified Service with Gable Associates for Assistance in Development and Implementation of a Renewable Energy Project

Ms. Butler offered a motion to approve resolution 15-32 as presented. The motion was seconded by Ms. Howard and carried unanimously by those present.

4.15-33 Professional Service Agreement, DeCotiis, FitzPatrick and Cole, LLP, Special Energy Counsel in Development and Implementation of a Renewable Energy Project, for an Amount to Not Exceed 7,500.00

Ms. Butler offered a motion to approve resolution 15-33 as presented. The motion was seconded by Ms. Howard and carried unanimously by those present.

5.15-34 PCH Development Corporation: Affordable Housing Administrative Agent, Annual Fee \$27,780.

Ms. Howard offered a motion to approve resolution 15-34 as presented. The motion was seconded by Mr. Simon and carried unanimously by those present.

6.15-35 Resolution for a Professional Services Agreement Zoning Board of Adjustment Attorney; Karen L. Cayci, Esquire; Not to Exceed \$20,000

Mr. Simon offered a motion to approve resolution 15-35 as presented. The motion was seconded by Ms. Crumiller and carried unanimously by those present.

7. 15-37 Princeton-Trustees of Princeton University: Extension of License Agreement for Franklin Street Parking Lot

It was the consensus of Council to hold resolution 15-37 as presented until February 24, 2015.

(Resolutions appended to this set of minutes)

CONSENT AGENDA

1. Bills & Claims

2. 15-38 Contract Extension AT&T Wireless to November 1, 2015

3. Stony Brook Regional Sewerage Authority -Contract 10-1 River Road Headworks Facility; Release of Performance Guaranty No Maintenance Guaranty Required

4. Princeton University -Andlinger Mock-Up Area (Administrative Waiver); Release of Performance Guaranty No Maintenance Guaranty Required

5. Princeton Friends School -School Annex and Additions, Renovation of Schoolmaster's House; Release of Maintenance Guaranty
6. Westerly Road Culvert Replacement; Release of Performance Guaranty No Maintenance Guaranty Required
7. Rosedale Road Pathway Improvements; Release of Performance Guaranty No Maintenance Guaranty is Required
8. Improvement of Overbrook Drive, Abernathy Drive and Clover Lane; Release of Performance Guaranty No Maintenance Guaranty Required
9. 15-39 Passive Open Space Task Force
10. 15-40 Appointment Boards, Commissions and Committees
11. 15-41 Certification of Mercer County HOME Investment Partnerships Program Consortium
12. 15-42 Resolution Affordable Housing Home Rehabilitation Loan # 2014 -2, \$2,000.
13. 15-43 Professional Services Agreement, Appraisal Associates, Inc., to Perform a Real Property Appraisal Report Concerning the Value of Block 15.02, Lots 71 and 72, for an Amount Not to Exceed \$1,400.00.
14. 15-44 Professional Services Agreement, Ard Appraisal, Co., to Perform a Real Property Appraisal Report Concerning the Value of Block 15.02, Lots 71 and 72, for an Amount Not to Exceed \$1,500.00.
15. 15-45 Professional Services Agreement with Chambers Architecture, Inc. for Preliminary Design and Cost Estimating of a River Road Cold Storage Facility and the Review of Future Site Development, for an Amount Not to Exceed \$19,300.00
16. 15-46 Resolution Failure to Renew Liquor License #1114-31-017-002 Corinthian Square Club
17. 15-47 Shared Services Agreement for Health Education Services with Montgomery Township, Not to Exceed \$10,000.
18. 15-48 Shared Services Agreement with the Township of Hamilton for Specialized Health Services, Fees on File.
19. 15-49 Professional Services Agreement, Public Health Nurse, Katherine Korwin, Not to Exceed \$15,000.00
20. 15-50 Professional Services Agreement, HiTOPS, Adolescent Health Education, Not to Exceed \$6,000.00
21. 15-51 Professional Services Agreement, Healthy Child Well Baby Clinic with University Medical Center of Princeton at Plainsboro, Not to Exceed \$5,760.00
22. 15-52 Professional Services Agreement, Healthy Child Well Baby Clinic Pediatrician Services, Amy Gittell, D.O., Not to Exceed \$5,670.00
23. 15-53 Professional Services Agreement, Princeton HomeCare for Nursing Services, Not to Exceed \$9,000.00
24. 15-54 Professional Services Agreement Van Cleef Engineering Associates: 2015 Construction Observation Engineering Services, Paid through Applicant Escrow Fees

25. 15-55 Supplemental Professional Services Agreement for Omland Engineering Associates Inc., Not to Exceed \$550.00 for Mount Lucas Road -Cherry Hill Road Intersection ROW Acquisition Description
26. 15-56 Resolution to Extend Crosstown Contract to February 15, 2015
27. 15-572015 Municipal Alliance Renewal, July 1, 2015 to June 30, 2016 for the Amount of \$28,056.00
28. 15-58 Resolution Approving Fire Department Application Junior Firefighter Membership for Alexander J. Versfeld, Jr.
29. 15-59 Resolution Approving Fire Department Application Junior Firefighter Membership for Grant Versfeld

Ms. Crumiller offered a motion to approve the consent agenda as presented. The motion was seconded by Mr. Simon which was carried unanimously by those present.

(Resolutions appended to this set of minutes)

15-60 Resolution Closed Session

RESOLUTION
TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

4. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
5. The general nature of the subject or subjects to be discussed in said session is as follows:

Personnel/Potential Affordable Housing Acquisition
Peck Place
Mt. Lucas Property
Personnel Update

6. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable

The above referenced issues were discussed by the Princeton Council.

There being no further business the meeting was adjourned at 9:45 p.m.

Linda S. McDermott
Municipal Clerk

Spirit of Princeton

Events for 2015

Memorial Day Parade

Saturday – May 23, 2015

10:00am

From Princeton Avenue to the Old Borough Hall

Flag Day

Monday - June 15, 2015

12:00Noon

Witherspoon Hall

Fireworks

Thursday - July 2, 2015

Fireworks start at dark (around 9:00pm)

Princeton University (on Clark Field near the stadium)

Veterans Day

Wednesday - November 11, 2015

11:00am

Nassau Street and Mercer Street at the Monument

**American and POW Flags to be put up along Nassau Street
Memorial Day to Veterans Day**

Please waiver permits for the Memorial Day Parade and Fire Works

St. Paul's Roman Catholic Church

Stations of the Cross – (Good Friday)

April 3, 2015

7:00pm

Closing of Moran Avenue, Spruce Street and Moore like last year

Ray Wadsworth

Chairman of the Spirit of Princeton

Cell phone – 609-462- 2467

Home – 609-921-6937

February 10, 2015

I have some questions regarding construction codes for residential and commercial zoning.

How was the former hospital site rezoned and what uses are permitted?

Under the current zoning, how is the AvalonBay complex classified?

Information for residential construction, which was obtained from a link to the NJ Administrative code states that:

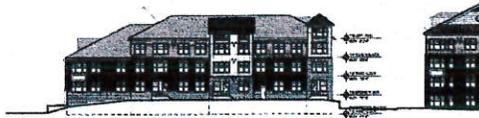
"The building shall be not more than three stories and not more than 55 feet in height where the building is equipped throughout with an automatic sprinkler system..."
(see attached text).

The AvalonBay Princeton plan has 5 stories if you include the loft, so it appears that the NJ construction code regulations have been relaxed for buildings intended for commercial use. Is this, in fact, true?

Bottom line:

Aren't the residents who live in multi-family dwellings entitled to the same protection of their health and safety as any other resident living in the Town of Princeton?

Paul Driscoll
Harris Road



4 ELEVATION AT PARK - BUILDING 2
Sheet 7/102



3 ELEVATION ALONG GARAGE - BUILDING 2
Sheet 7/102



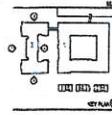
2 ELEVATION AT ENTRY PLAZA - BUILDING 2
Sheet 7/102



1 ELEVATION AT WITHERSPOON - BUILDING 2
Sheet 7/102



Signature



Perkins Eastman
ARCHITECTS
P.C.

Scale:
Architect: PERKINS EASTMAN P.C.
Project: AVALON PRINCETON
Date: 07/10/14
Drawing No.: 7/102
Drawing Title: EXTERIOR BUILDING ELEVATIONS

PROJECT NAME:
AVALON PRINCETON

PROJECT LOCATION:
PRINCETON, NJ
PROJECT NO.: 14-001
DRAWING NO.: 7/102
DRAWING TITLE:
EXTERIOR BUILDING ELEVATIONS

DATE: 7/10/14
A-202
SHEET APPROVAL
BY: [Signature]

NEW JERSEY ADMINISTRATIVE CODE
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*** New Jersey Register, Vol. 46 No. 21, November 3, 2014 ***

TITLE 5. COMMUNITY AFFAIRS
CHAPTER 23. UNIFORM CONSTRUCTION CODE
SUBCHAPTER 3. SUBCODES

N.J.A.C. 5:23-3 (2014)

- x. In the definition of "Dwelling Unit," "living as a single housekeeping unit" shall be inserted after "persons."
- xi. The definition of "Existing Installations" shall be deleted.
- xii. The definition of "Jurisdiction" shall be deleted.
- xiii. The definition of "Manufactured Home" shall be deleted.
- xiv. The definition of "Owner" shall be deleted and the definition at N.J.A.C. 5:23-3.14(b)2viii shall be inserted.
- xv. The definition of "Permit" shall be deleted.
- xvi. The definition of "Person" shall be deleted.
- xvii. In the definition of "Potable Water," "public health authority having jurisdiction" shall be deleted and "Public Health Drinking Water Standards or the regulations" shall be inserted.
- xviii. The definition of "Repair" shall be deleted.
- xix. The definition of "Structure" shall be deleted.

3. Chapter 3, Building Planning, shall be amended as follows.

i. Add new Section R300 as follows:

"R300 Height and Area Limitations. Buildings of VB, unprotected wood framed construction, as that term is defined in Section 602 of the building subcode, shall be not more than two stories, not more than 35 feet in height, and not more than 4,800 square feet in area per floor. For the purpose of applying this section, a habitable attic shall not constitute a story. A habitable attic shall be an attic that has a stairway as a means of access and egress and in which the ceiling area at a height of seven feet above the attic floor is not more than one-third the area of the next floor below.

R300.1 Increases in Height. The building shall be not more than three stories and not more than 55 feet in height where the building is equipped throughout with an automatic sprinkler system installed in accordance with the National Fire Protection Association (NFPA) Standard 13 or 13R and where the system is monitored by an approved supervising station in accordance with NFPA 72.

R300.2 Increases in area. The area of a building may be increased as provided in Sections R300.2.1 and Section R300.2.2 below.

R300.2.1 The area limitation shall be permitted to be increased 200 percent for one- and two-story buildings and 100 percent for buildings more than two stories in height where a building is equipped throughout with an automatic sprinkler system installed in accordance with NFPA Standard 13.

R300.2.2 The area limitation shall be permitted to be increased two percent for each one percent of excess frontage where a building has more than 25 percent of the building perimeter fronting on a street or other unoccupied space. The unoccupied space shall be on the same lot or dedicated for public use, shall be not less than 30 feet in width, and shall have access from a street by a posted fire lane that is not less than 18 feet in width.

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Department / Description	2014 Adopted	2015	2016	2017	2018	2019	2020
Affordable							
Engineering	4,394,931	5,588,325	6,392,800	5,947,705	6,033,875	6,211,500	6,136,500
Infrastructure	3,271,000	3,781,500	2,412,500	3,339,000	2,769,000	2,499,500	2,364,500
Parking Ops	90,000	490,000	48,000	78,000	18,000	21,000	21,000
Parks/ Open Space	235,000	15,000	29,000	218,000	30,000	31,000	34,000
Public Bldgs	543,000	424,000	184,500	197,000	203,500	221,000	227,500
River Road							
SOC	1,947,000	1,983,000	1,900,000	2,357,000	2,017,000	1,922,000	2,022,000
Streets/ Roads/ Garbage/ Organic	196,000	559,500	239,000	327,000	488,500	289,500	45,000
Vehicle/ Equipment	10,000	10,000	12,000	12,000	12,000	15,000	15,000
Other	250,000			150,000			
Ecological Facility		300,000					
IT	388,000	481,000	331,000	321,000	346,000	504,000	358,000
Library	282,500	370,000	677,500	252,500	113,000	105,000	350,000
Police	56,140	58,640	68,640	43,640	86,396	53,640	108,640
Recreation	317,500	137,200	164,700	73,000	70,000	70,000	70,500
Fire	824,000	905,200	166,200	136,200	110,200	161,200	176,200
Section 20 Costs	230,000	250,000	300,000	200,000	270,000	190,000	190,000
Z-BIG TICKET ITEMS	280,000	8,000,000	8,800,000	3,500,000	7,500,000	3,500,000	
VRB: Rec Improvments			250,000				
Community Park South Rehab					4,000,000		
Library - Second Floor			1,250,000				
Fire House Expansion	280,000		2,800,000				
SPC - Building Renovation			1,000,000				
River Road Cold Storage Facility		1,000,000					
PFARS Building		7,000,000					
Future Development River Site PW Facility			3,500,000	3,500,000	3,500,000	3,500,000	
Grand Total	10,044,071	19,571,865	19,313,340	13,813,045	17,298,471	13,294,840	9,754,340
SOURCES OF FUNDING:							
Sewer Revenues	2,847,000	1,983,000	2,150,000	4,274,000	4,217,000	3,522,000	2,022,000
Other Trusts (Open Space, Parking)	40,000	170,000	47,000	36,000	48,000	42,000	55,000
Grants / Other Funds	937,000	7,845,507	2,221,500	577,000	747,500	768,500	780,000
5% Downpayment	300,000	400,000	500,000	250,000	400,000	250,000	300,000
NET FUNDING REQUIREMENT (With "Big Ticket Items")	5,920,071	9,173,358	14,394,840	8,676,045	11,885,971	8,712,340	6,597,340
CFAC Presentation		7,125,000	7,125,000	7,125,000	7,125,000	7,125,000	7,125,000
Variance to Funding recommendations		(2,048,358)	(7,269,840)	(1,551,045)	(4,760,971)	(1,587,340)	527,660
					6-year variance to recommendation		(16,689,894)

2015
COUNCIL GOALS AND PRIORITIES

INITIATIVE	PROJECT #	STEPS & OBJECTIVE	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Prepare plan for Council approval to begin movement of recurring capital expenses to current (2015) budget	9.1	<ul style="list-style-type: none"> • Evaluate the current fund budget to provide additional capacity to fund recurring capital expenses • Identify recurring capital expenses that can be moved to the current fund budget • Amend the capital and current fund budget 	<ul style="list-style-type: none"> • March 1 • April 1 	Finance Committee Administration CFAC Governing Body
Implement approved "cold storage" equipment facility	12.3	<ul style="list-style-type: none"> • Prepare initial design/cost estimate • Review and approve initial design • Prepare final design • Prepare specifications/bid • Obtain necessary permitting • Award Bids 	<ul style="list-style-type: none"> • June 1 • July 1 • Sept 1 • Oct 1 • Dec 1 	Staff Public Works Committee Governing Body Consultant
Improve appearance of CBD, abandoned bikes, trash, and empty tree wells	1.2	<ul style="list-style-type: none"> • Determine issues to address • Develop strategies to address identified issues • Implement strategies 	<ul style="list-style-type: none"> • April 1 • June 1 • Sept 1 	Staff Public Works Committee

2015
COUNCIL GOALS AND PRIORITIES

INITIATIVES	PROJECT #	STEPS & OBJECTIVE	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Complete work of Affordable Housing Task Force and review recommendations for implementation	4.1	<ul style="list-style-type: none"> Identify potential sites Evaluate potential sites/recommendations Present to Council 	<ul style="list-style-type: none"> March 1 July 1 	Affordable Housing Task force Governing Body Staff
Develop Bicycle Path Plan as an element of the Master Plan.	8.6	<ul style="list-style-type: none"> Engage Consultant Develop Plan Plan reviewed before PB Plan adoption 	<ul style="list-style-type: none"> April 1 Oct 1 Nov 1 Dec 1 	Consultant Staff T&T Bike Ped Committee Planning Board
Develop style guide for all communications, emails, signs, letterhead etc.	11.2	<ul style="list-style-type: none"> Identify component to be included in style guide Develop style guide Integrate style guide into communications 	<ul style="list-style-type: none"> May 1 July 1 Sept 1 	Administration Governing Body
Prioritize and establish schedule for remaining sections of code requiring harmonization	2.1	<ul style="list-style-type: none"> Review ordinance harmonization calendar Introduction and adoption of various codes Send new document to codifier to produce new code book – online and hard copy 	<ul style="list-style-type: none"> March 1 Ongoing 	BM Ordinance Review Committee Administration Attorney

2015
COUNCIL GOALS AND PRIORITIES

INITIATIVE	PROJECT #	STEPS & OBJECTIVE	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Decide on direction of Witherspoon St/Witherspoon – Jackson neighborhood initiative	3.1	<ul style="list-style-type: none"> • Gain additional public input • Review available options • Implement agreed upon option 	<ul style="list-style-type: none"> • June 1 • Aug 1 • Oct 1 	Council Consultant Staff
Review recommendations of Advisory Planning District Task Force for possible implementation	3.2	<ul style="list-style-type: none"> • Review recommendation • Select Recommendation • Implement desired recommendations 	<ul style="list-style-type: none"> • March 1 • May 1 • September 1 	APD Task force Governing Body
Complete harmonization of parking ordinances	5.1	<ul style="list-style-type: none"> • Introduction and adoption of parking code • Send new document to codifier to produce new code book – online and hard copy 	<ul style="list-style-type: none"> • June 1 • August 1 	Staff Ordinance Review Committee
Review staff recommendations for improved ticketing and payment system for Spring St garage, and implement an improved system	5.2	<ul style="list-style-type: none"> • Review staff recommended solutions • Prepare RFP/Bid • Award/Installation of equipment 	<ul style="list-style-type: none"> • June 1 • Sept 1 • Oct 1 	Staff

2015
COUNCIL GOALS AND PRIORITIES

INITIATIVE	PROJECT #	STEPS & OBJECTIVE	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Review and update list of historic properties and/or sites	6.1	<ul style="list-style-type: none"> • Hire Consultant • Data collection historic properties and/or sites • Public meeting/hearings HPC and PB 	<ul style="list-style-type: none"> • April 1 • Sept 1 • Oct 1 	Staff Planning Board Historic Commission Consultant
Seek ways to constrain legal costs	8.3	<ul style="list-style-type: none"> • Monthly monitoring legal cost 	<ul style="list-style-type: none"> • On going 	Legal Committee
Issue RFP and select contractor for River Rd solar farm	8.5	<ul style="list-style-type: none"> • Prepare/Solicit RFP • Evaluate Proposals • Select contractor 	<ul style="list-style-type: none"> • April 1 • June 1 • Sept 1 	Consultant Staff
Review and possible reset long term capital plan	9.4	<ul style="list-style-type: none"> • Review all capital projects • Prioritize capital needs adjust spending level if required 	<ul style="list-style-type: none"> • April 1 	Administration Finance Committee CFAC Council
Complete and implement PD strategic plan	10.1	<ul style="list-style-type: none"> • Complete strategic plan document • Develop action plan to achieve strategies identified in the plan 	<ul style="list-style-type: none"> • April 1 • July 1 	Staff Public Safety Committee Consultant
Improve web site for appearance and accessibility	11.1	<ul style="list-style-type: none"> • Develop a list of functional or visual modifications to the website so that it can provide clear and easy to access information 	<ul style="list-style-type: none"> • July 1 	Governing Body Staff Consultant

2015
COUNCIL GOALS AND PRIORITIES

INITIATIVE	PROJECT #	STEPS & OBJECTIVE	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Review results of study of FD space and equipment needs. Prepare plan for Council review and approval to implement results of study	12.1	<ul style="list-style-type: none"> • Review facility needs study • Develop preliminary design options and cost estimates • Develop course of action based on study results 	<ul style="list-style-type: none"> • June 1 • Oct 1 • Dec 1 	Mayor Staff Administration Consultant Fire Council
Establish working group with PFARS to establish schedule to formalize plans for new PFARS facility	12.2	<ul style="list-style-type: none"> • Establish project schedule • Determine and Authorize Funding 	<ul style="list-style-type: none"> • April 1 • June 1 	PFARS Administration Council
Mary Moss Park -- get neighborhood input, design, put out to bid. Look for opportunities for partnerships for development of park	12.4	<ul style="list-style-type: none"> • Receive public input • Develop preliminary design • Prepare specifications/bid 	<ul style="list-style-type: none"> • June 1 • July 1 • Sept 1 	Staff Parks and Recreation Commission
Establish a capital asset maintenance replacement plan for all capital assets	12.6	<ul style="list-style-type: none"> • Identify capital assets • Develop maintenance and replacement plan 	<ul style="list-style-type: none"> • August 1 • Oct 1 	Staff

2015
COUNCIL GOALS AND PRIORITIES

INITIATIVE	PROJECT #	STEPS & OBJECTIVE	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Develop and implement plan to maximize use of Access Princeton	10.6	<ul style="list-style-type: none"> • Explore the potential to enhance use of Access Princeton • Identify desired enhancements • Implement enhancements 	<ul style="list-style-type: none"> • May 1 • July 1 	Administration Staff
Look for "best practices" to involve all staff in budget/cost savings	10.8	<ul style="list-style-type: none"> • Review/evaluate "Best Practice" • Implement select practices 	<ul style="list-style-type: none"> • April 1 	Administration Staff
Explore the feasibility of succession planning for larger operating departments	10.10	<ul style="list-style-type: none"> • Identify succession planning needs • Identify talent pool • Develop succession strategies • Implement succession strategies 	<ul style="list-style-type: none"> • July 1 • Sept 1 • Nov 1 	Administration Personnel Committee
Fine tune the process of circulating the agendas and supporting documents ahead of meetings.	10.11	<ul style="list-style-type: none"> • Evaluate agenda process • Identify strategies to improve the process • Implement agreed upon process improvements 	<ul style="list-style-type: none"> • April 1 • June 1 • June 1 	Council Administration

2015
COUNCIL GOALS AND PRIORITIES

Other initiatives identified but not making the prioritized list of projects

- 1.3 Work with local organizations to determine reasons for many vacant office buildings in Princeton. Develop plan to attract startup, small and medium size corporations to Princeton
- 4.2 Establish plan for housing rehabilitation to meet expected COAH requirements
- 7.1 Estimate cost of increased leaf and brush pickup
- 7.2 Study need for increased recycling capacity in CBD
- 8.1 Draft underage drinking ordinance for Council consideration
- 8.2 Prepare cost estimate and plan to convert all interior and exterior lighting to LEDs
- 8.4 Obtain estimate of tree loss resulting from Irene, Sandy and other storms. Prepare and estimate cost of tree replacement plan
- 9.2 Begin 2015 budget planning with goal of flat budget and/or no municipal property tax increase
- 9.3 Review "fair share" payments by Princeton Theological Seminary, Rider, IAS and other non-profit/tax exempt institutions. Develop plan for Council action that rationalizes payments in comparison to Princeton University agreement
- 10.3 Review procedures and best practices for Council meetings with goal of more effective and efficient meetings
- 10.4 Conduct periodic review of public safety statistics with goal of identifying problem areas that require increased policing attention
- 10.7 Implement use of GIS system across all departments
- 10.9 Support Health Dept. accreditation and development of strategic plan
- 10.12 Make the technology changes necessary to facilitate remote participation in council meetings

Strategic Priority 1		<i>Staff/Administration</i>
<i>Provide Financial Sustainability Community</i>		
Strategic Priority 2		
<i>Provide a Safe and Inclusive Community</i>		
Strategic Priority 3		
<i>Provide a well Run Community</i>		

Advisory Planning District Task Force Final Report

February 9, 2015

In January of 2014, the Advisory Planning Districts Task Force began working to carry out the recommendation of the Consolidation Commission, as outlined in its June 22, 2011 Report of Official Recommendations:

***Advisory Planning Districts:** The Commission recommends that during the transition year (i.e. between an affirmative referendum for consolidation and installation of the new elected officers), the governing bodies develop a framework for implementation of advisory planning districts in the consolidated municipality. (17)*

The Consolidation Commission determined that the consolidated municipality needed to alleviate the concerns and address reservations about consolidation expressed by some residents that they “might find that their voice in, or control and influence over, the decision-making process is diminished in a consolidated municipality.”(17)

The Task Force discussed options for advisory districts and how they would work. We considered various ideas for geographically defined advisory districts, both with and without a leadership structure, and we considered empowering existing neighborhood groups with formal status. However, the majority felt there were fatal flaws and major stumbling blocks to those proposals. Currently any member of the community may appear before the Planning or Zoning Board to offer opinions on the issues or applications before it. The creation of a district has the potential to strengthen the neighborhood voice when there is consensus within that district but when there is division, it provides no clear advantages and could exacerbate conflict within a neighborhood.

Neighbors who share common interests in favor of or in opposition to development proposals have successfully formed groups to advocate their views before various municipal entities, including the Mayor and Council, Planning Board, Zoning Board, and other related committees. It is our sense that Advisory Planning Districts do not present significant advantages over voluntary neighborhood groups. We grappled with how Advisory Planning District boundaries would be drawn, how the districts would be organized and how leaders would be elected. Further, they present the possibility of creating a burdensome bureaucracy that would require ongoing maintenance, oversight and staffing.

When we examined the reasoning behind the commission’s recommendations, i.e. what problem we were trying to solve, we agreed that many of the residents’ concerns about losing their voices in a larger town were related to the planning and land use development process and could possibly be addressed by other means. To that end, we came up with a list of Task Force objectives.

Advisory Planning Districts Task Force Objectives

Objective #1. Ensure that Princeton residents have a voice in-the planning, zoning, development, and preservation processes impacting their neighborhoods now that Princeton is a larger community.

Objective #2. Improve communication and education in Princeton neighborhoods regarding the planning, zoning, development, and preservation processes. The procedures for consolidating the former Borough and Township zoning codes provide an opportunity for communication by the Planning Board and governing body to involve residents and to explain how the planning and zoning process works and how the merger of the zoning codes might affect individual neighborhoods.

Objective #3. Facilitate and encourage communication between neighborhoods and institutions and developers prior to and during the planning, zoning, development, and preservation processes.

Objective #4. Encourage more proactive planning, zoning, development, and preservation processes that improve communication with the public, and engage the community earlier in the process.

Objective #5. Ensure that the Master Plan and the zoning code balance institutional growth and developer-initiated changes with neighborhood goals of long-term integrity and stability.

The Task Force therefore recommends that the Mayor and Council adopt a Neighborhood Planning Program for the municipality, with the following suggested components, in order to improve transparency, education and communication regarding the land use planning process as well as to ensure that residents have a voice in the planning and development of their neighborhood.

- Require land use application materials to be submitted in an electronic format as well as the hard copies now provided
- Develop a notification system and mechanism to distribute land use planning materials digitally to interested residents more widely than the minimum required by law, and earlier in the process. Develop a mechanism to inform the community about land use projects that are in the pipeline.
- Enhance information distribution on applications and proposed ordinance reviews and amendments using emails and the municipal web page.
- Develop and maintain a directory of neighborhood groups and contact information to be posted on the municipal website for the purposes of sharing information and helping neighborhoods organize themselves.
- Outline the processes for land use applications, zoning ordinances/amendments and master plan amendments, and municipal capital improvements, as well as other information about the land use process, such as what constitutes major and minor site plans, and the roles of the Council, Planning Board, staff and others, in a document to be posted on the municipal website and possibly to be included in a newsletter.
- Develop a process to integrate planning information with an online map of the municipality, with the intent to provide detailed views informing all affected local neighborhoods and the entire municipality.
- Utilize the Planning Board's Zoning Amendment Review Committee meetings concerning new land use ordinances as a framework for inviting neighborhood participation. Reach out to neighborhood groups and hold meetings during evening hours and perhaps on weekends.
- Periodically hold neighborhood meetings to impart information and to solicit input regarding municipal activities related to individual neighborhoods. The core content of the meetings should include discussing how the master plan, zoning, and municipal capital projects impact each neighborhood. Meetings may also deal with other issues including traffic, sidewalks and bike paths, parking, storm water drainage, public safety, and solid waste collection.
- All municipal appointed task forces, boards, commissions and committees that make planning decisions should keep summary minutes of each meeting that include the names of those present, topics discussed, any actions taken, and the votes on those actions. The minutes should be posted on the municipal web page.
- All Planning Board and Zoning Board meetings should be televised and the videos should be posted on the municipal website.

The task force held a public meeting on September 17th 2014 to solicit input and ideas for the Neighborhood Planning Program. Attendees supported the recommendations. Specifically, attendees favored the idea of periodic neighborhood meetings, and greater proactive communication overall.

The Advisory District Task Force recognizes that many of these recommendations involve staff time and some require additional expenditures that would need to be considered by the Mayor and Council.

We recommend that mayor and council integrate these initiatives into a broader communications program for the entire community.

Respectfully Submitted,

Jenny Crumiller, William Harla, Wanda Gunning, Valerie Haynes, Ryan Lilienthal and Patrick Simon
Lee Solow, Director of Planning