



**Princeton Mayor and Council  
Agenda  
February 19, 2014 7:00p.m.  
Main Council Room  
400 Witherspoon Street**

- 1. STATEMENT CONCERNING NOTICE OF MEETING**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. COMMENTS FROM THE PUBLIC**
- 5. WORK SESSION**
  - Goals and Priorities – Gary DeBlasio Facilitator



Princeton Mayor and Council  
Agenda  
January 21, 2014 7:00p.m.  
Main Council Room  
400 Witherspoon Street

1. STATEMENT CONCERNING NOTICE OF MEETING
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. COMMENTS FROM THE PUBLIC
5. WORK SESSION
  - Goals and Priorities – Gary DeBlasio Facilitator
6. Closed Session
  - Princeton University Negotiations

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**For Discussion BY Mayor and Council**

**New Priorities For 2014 in Italics**

**1. Plan for Orderly Leadership Transitions**

**1.1 Municipal Organization**

**1.1.1 *Put in place a process for Administrator Annual Review (Personnel Committee, approval by mayor & council)***

**1.1.2 *Put in place a process for the selection of the new Administrator (Personnel Committee, approval by mayor & council)***

**1.1.3 *Select new Administrator (mayor & council)***

**1.2 Public Safety**

**1.2.1 *Council action on PD management structure – Public Safety Director or Chief (Public Safety Committee, approval by mayor & council)***

**1.2.2 *Follow up on 2.1 to name Chief or recruit Public Safety Director (mayor & council)***

**1.2.3 *Review and recommend staffing needs of PD (public Safety Committee with Administrator and PD senior officers, approval by mayor & council)***

**1.3 Public Works**

**1.3.1 *Recruit new Supervisor of PW ( Administrator with staff and PW Committee, approval by mayor & council)***

**1.4 Public Health**

**1.4.1 *Recruit new Health Officer ( Administrator with staff and Board of Health, approval by mayor & council)***

**2. Forward Planning**

**2.1 Recommend plan for Advisory Planning Districts (Advisory Planning District Task Force)**

**2.2 Visibility**

**2.2.1 *Propose plan for improving lighting at pedestrian crosswalks (Traffic and transportation Task Force)***

**2.2.2 *Propose plan to reduce sign clutter (Traffic and Transportation Task Force)***

**2.3 Parking**

**2.3.1 *Review on-street parking regulations and recommend changes as needed. ( TBA)***

**2.3.2 *Study needs for improved/additional “downtown” parking. Propose plan to mayor & council. (Traffic and Transportation Task force)***

**2.3.3 *Study needs for remote parking/shuttle program to relieve pressure on downtown merchants (Traffic and Transportation Task force)***

**2.4 Biking**

**2.4.1 *Study bike parking needs. Propose bike parking plan. (Bike & Pedestrian Committee)***

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- 2.4.2 Develop bike plan and map as addendum to Circulation Element (Bike Ped Committee)
- 2.5 *Decide desirability/need for Witherspoon St zoning and design standards study. (mayor & council)*
- 2.6 *Study and recommend options for community energy aggregation program. (TBA)*
- 2.7 Create Parks Commission or other framework for engaging volunteers in caring for parks and open space (Parks Task Force)
- 3. Municipal Operations
  - 3.1 Prepare plan to complete ordinance harmonization. (Code Review Task Force, approval by mayor & council)
  - 3.2 Prepare vehicle inventory and replacement plan. (TBA Task Force)
  - 3.3 *Propose plan for recycling for downtown business waste (Environmental Commission with representatives of downtown businesses)*
  - 3.4 *Study feasibility of Mercer County or central NJ organic waste processing facility. ( Environmental Commission with Mercer Cty Improvement Authority, or with nearby interested municipalities)*
  - 3.5 Complete PW and PD Dispatch collective bargaining agreements. (Administrator with appropriate staff and appropriate council committee, approval by mayor and council)
  - 3.6 Prepare Design and implement team building for PW Department. (Administrator, PW supervisor, PW Committee)
  - 3.7 Train police department on new immigration directive and wage theft intake procedures
  - 3.8 Support development of strategic plans for Police and IT departments (Police/ IT)
  - 3.9 Explore potential shared services for Health Department (Board of Health)
  - 3.10 Establish link to Human Services offered by County (Human Services)
- 4. Provide Serviceable Facilities for Municipal Public Safety and Public Works Functions
  - 4.1 *Fund, initiate design and construction of facility for out of season storage of PW equipment. (mayor & council)*
  - 4.2 *Complete MOU with PFARS for location, financing, conceptual design of new PFAR facility. (PFARS, Administrator, municipal staff, council liaison)*
- 5. Sustain Long Term Financial Strength
  - 5.1 Prepare and adopt multi-year facilities capital plan, including provisions for FD, PFARS and PW facilities. ( CFAC with input from staff, adoption by mayor and council)
  - 5.2 *Propose and adopt fund balance (surplus) balance. ( CFAC, adoption by mayor and council)*
  - 5.3 Provide quarterly report to council on projected vs actual savings from consolidation. (staff)

- 5.4 Create public dashboard or similar for periodic reporting of key financial and operational data (staff)
- 5.5 Establish Economic Development Task Force (Mayor & Council)
- 6. **Bolster Inclusive Community and Public Engagement**
  - 6.1 *Prepare Emergency Preparedness pamphlet. (Local Emergency Preparedness Committee)*
  - 6.2 *Redesign web site (staff, approval from mayor & council)*
  - 6.3 *Create system for online comments on meeting topics*
  - 6.4 *Prepare and establish customer service policy for staff. Study and recommend training program. (TBA)*
  - 6.5 *Establish centralized contact for residents to report problems and for staff to track and manage response (e.g. See-Click-Fix program). (staff)*
  - 6.6 *Institute quarterly public meetings, to encourage residents to share concerns and ideas -- hold in informal setting such as Community Room. ( mayor and council)*
  - 6.7 *Explore diversity initiative with Princeton University, including community outreach to advertise job openings*
  - 6.8 *Establish liaison position to County*

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