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**MEMORANDUM**

TO: Robert Bruschi, Administrator

FROM: Evan Moorhead, Assistant Recreation Director

DATE: March 31, 2014

RE: **Princeton 2014 Turf Management Contract  
Bid Award Recommendation**

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The 2014 Turf Management Contract provides for fertilization and turf management applications at Community Park South, Farmview Fields, Greenway Meadows Park, Grover Park, Hilltop Park, Smoyer Park, the Witherspoon Street Municipal Complex and Monument Hall Municipal Complex.

Bids for the advertisement of the above referenced project were received on March 14 2014. Two (2) bids were received as detailed on the attached tabulation of bids, and as summarized below:

	<u>Contractor</u>	<u>Bid Amount</u>
1	Clintar Perrineville, NJ	\$9,175.00
2	US Athletic Fields, Inc. Skillman, NJ	\$11,940.00

Based on the above, Clintar of Perrineville, NJ is the low bidder with a bid amount of \$9,175.00.

Clintar has successfully and satisfactorily provided turf management services for Millstone Township, Freehold Township Municipal Plaza and Toms River Regional Schools.



**Evan Moorhead**  
**Assistant Director**  
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Phone: 609.921.9480  
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We respectfully request award of the turf management contract for Community Park South, Farmview Fields, Greenway Meadows Park, Grover Park, Hilltop Park, Smoyer Park, the Witherspoon Street Municipal Complex and Monument Hall Municipal Complex to Clintar of Perrineville, NJ in the low bid not to exceed amount of \$9,175.00. This award is to be made per the attached Resolution for Council's consideration.

Please contact either myself, Evan Moorhead, Assistant Director of Recreation, or Ben Stentz, Executive Director of Recreation, if you have any questions.

*Evan Moorhead*

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Evan Moorhead, Assistant Recreation Director

**Attachments**

c: Kathy Monzo, Deputy Administrator  
Ben Stentz, Executive Director of Recreation  
Linda S. McDermott, Municipal Clerk  
Sandra Webb, CFO  
Trishka Waterbury Cecil, Municipal Attorney

**RESOLUTION  
OF THE MAYOR AND COUNCIL  
OF THE MUNICIPALITY OF PRINCETON  
RESOLUTION**

WHEREAS, Princeton has advertised for and received bids in accordance with the provisions of the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-2 et seq.* for Turf Management services for Community Park South, Smoyer Park, Farmview Fields, Greenway Meadows, Hilltop Park, Grover Park, Witherspoon St Municipal Complex and Monument Hall Complex.

WHEREAS, Princeton has received two (2) bids to undertake and complete said work; and

WHEREAS, in reviewing said bids Princeton has determined that the lowest responsible bidder is Clintar Landscape Management Services of Perrineville, NJ in the amount of \$9,175.00; and

WHEREAS, Princeton has appropriated funds for this capital project

WHEREAS, Princeton wishes to award a contract to undertake and complete said work to the aforementioned lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Princeton Council and the Municipality of Princeton as follows:

1. The Mayor and Clerk of Princeton are hereby authorized and directed to enter into an agreement with Clintar Landscape Management Services of Perrineville, NJ for a sum not to exceed \$9,175.00 to undertake and provide turf management services for Community Park South, Smoyer Park, Farmview Fields, Greenway Meadows, Hilltop Park, Grover Park, Witherspoon St Municipal Complex and Monument Hall Complex.
2. A certified true copy of this Resolution shall be furnished upon its adoption to Clintar of Perrineville, NJ.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Mrs. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								

I, Linda S. McDermott, Clerk of the Municipality of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Municipality at a meeting held April 7, 2014.

IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Municipality, this 8th day of April, 2014.

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Linda S. McDermott  
Municipal Clerk

**MUNICIPALITY OF PRINCETON  
400 Witherspoon Street  
Princeton, New Jersey, 08540**

AGREEMENT FOR:

**2014 TURF MANAGEMENT SERVICES CONTRACT  
FOR COMMUNITY PARK SOUTH, FARMVIEW FIELDS, GREENWAY  
MEADOWS, GROVER PARK, HILLTOP PARK, WITHERSPOON ST  
MUNICIPAL COMPLEX, MONUMENT HALL MUNICIPAL COMPLEX  
AND SMOYER PARK.**

THIS AGREEMENT made the 7<sup>th</sup> day of April 2014 by and between

MUNICIPALITY OF PRINCETON, (“MUNICIPALITY”),

and

Clintar Landscape Management Services  
PO Box 294  
Perrineville, NJ 08535  
 (“CONTRACTOR”)

In connection with the CONTRACTOR’s proposal dated March 14, 2014 and the MUNICIPALITY’S notice of award of same dated April 8, 2014, the MUNICIPALITY and CONTRACTOR hereby agree as follows:

1. **Scope of Work**  
The CONTRACTOR hereby agrees to furnish the services specified in the Contract Documents in accordance with the terms of CONTRACTOR’s proposal.
2. **Time of Completion**
  - A. The work to be performed under this Contract shall be commenced and completed as set forth in the Notice to Proceed AND Contract Documents provided by the MUNICIPALITY.
  - B. It is also agreed that the acceptance of the final payment by the CONTRACTOR shall be considered as a release in full of all claims against MUNICIPALITY arising out of or by reason of performance or nonperformance of the CONTRACTOR’s obligations under this Contract.
3. **Contract Sum**  
Based upon the unit prices and/or sum set forth in Section 1 of the **bid proposal**, the amount of the Contract, subject to adjustments made in accordance with the Contract Documents is



