



# Municipality of Princeton

Municipal Building  
400 Witherspoon Street  
Princeton, NJ 08540-3496

Department of Community Development  
Office of the Engineer  
Telephone (609)921-7077  
Fax: (609) 688-2027

**ROBERT V. KISER, P.E.**  
Director of Engineering

## MEMORANDUM

TO: Robert Bruschi, Administrator

FROM: Robert V. Kiser, P.E., Director of Engineering

DATE: October 21, 2013

SUBJECT: **Billy Johnson Mountain Lakes Nature Preserve  
Willard T.C. Johnson Trust - \$34,328.70 Donation**

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Attached herewith please find two (2) proposals related to be above as follows:

- |  |   |             |
|--|---|-------------|
| 1. Richard Karkalits Nursery & Landscaping<br>Hightstown, NJ 08520 | Landscaping Services: In the area of the parking lot adjacent to Mountain Avenue remove shrubs and stumps, prepare area and furnish and plant 25 trees and 100 shrubs as detailed on proposal dated October 13, 2013  | \$44,950.00 |
| 2. Woodwinds<br>Princeton, NJ 08540                                | Tree Services: Remove trees, cut stumps flush to grade and chip and remove brush and debris, provide bactericide and growth regulation of treatments and fertilization as detailed on proposal dated October 17, 2013 | \$4,545.00  |
|  | Total   | \$34,328.70 |

Also attached is an email from Ronica A. Bregenzer, Architect, requesting that the Bregenzer's professional services agreement amount be reduced from the current amount of \$26,000.00 amount to a new amount of \$10,833.70 and requesting that the balance of \$15,166.30 be used to install new plantings at the parking lot along Mountain Avenue.

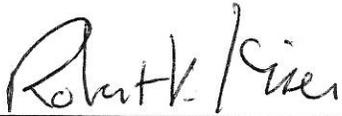
The current amounts and new amounts of the various contracts are as follows:

	<u>Current Amount</u>	<u>Increased/ Decreased</u>	<u>New Total Amount</u>	
1. Ronica A. Bregenzer Princeton, NJ 08540	\$26,000.00	\$10,833.70	\$(15,166.30)	(credit)
2. Richard Karkalits Nursery & Landscaping Hightstown, NJ 08520	\$9,100.00	\$44,950.00	\$54,050.00	
3. Woodwinds Princeton, NJ 08540	\$2,150.00	\$4,545.00	\$6,695.00	
Total	\$37,250.00	34,328.70	\$71,578.70	

In consideration of the above, it is recommended that Council enact the attached resolution revising the contract amounts as detailed above.

All costs for these additional improvements are being fully funded by the Willard T.C. Johnson Foundation.

If you have any questions please contact me or Deanna Stockton, P.E., Assistant Engineer.



Robert V. Kiser, P.E., Director of Engineering

RVK/cc

c: Linda McDermott, Municipal Clerk  
 Edwin W. Schmierer, Municipal Attorney  
 Kathy Monzo, Deputy Administrator/Director of Finance  
 Sandy Webb, CFO  
 Deanna Stockton, P.E., Assistant Engineer  
 Christine Lewandoski, DDEO/Historic Preservation Officer/Assistant Zoning Officer

# Richard Karkalits Nursery and Landscaping

24 Gordon Road • Hightstown, NJ 08520 • 609-448-7055

October 13, 2013

Municipality of Princeton

Robert V. Kiser

Witherspoon Street

Princeton

## Revised Mountain Lakes Park Planting Proposal

### Parking Lot Entry and Along Mountain Avenue:

1 Amelanchier 8'-10' .....	500.00
9 Bicolor oaks 3"-3½" @700.....	6,300.00
3 Redbuds 6'-8' @300.....	900.00
1 Sweetgum 3"-3½".....	700.00
1 Fringe tree 5'-6'.....	250.00
2 Viburnum prunifolium 6'-8' @300.....	600.00
6 Red maples 3"-3½" @700.....	4,200.00
1 Cornus alternifolia 8'-10'.....	500.00
1 Dogwood 8'-10'.....	300.00
100 Aescalus parviflora 2'-3' @60.....	6,000.00
	<u>20,250.00</u>

Labor, machinery and materials to  
remove shrubs and stumps, deal with  
stones, provide and spread top soil  
where necessary, plant above, mulch  
aescalus masses and trees, stake and  
wrap trees, fertilize new plants and  
seed all areas to be grass.....24,700.00

Total.....44,950.00

This proposal assumes no conflicts with utilities  
or unknown subterranean conditions.



4492 US ROUTE 27, PRINCETON, NEW JERSEY 08540

609-924-3500

Date: 10/17/2013

**Proposal**

Municipality of Princeton  
 Mr Robert V Kiser  
 400 Witherspoon St  
 Princeton, NJ 08540

Job Name: Kiser 20131015

Work Site: Mtn. Lakes Parking Lot Entry and along Mtn. Ave.  
 Princeton, NJ

Dear Mr Robert V Kiser ,

I enjoyed my recent visit to your property. Please find our recommendations regarding Tree Care and Maintenance below.

**GENERAL TREE WORK**

Item #	Item	Description	Qty	Cost
1	GTW	GENERAL TREE WORK 1. All trees and shrubs between "stop sign and no stopping or standing" sign a. Take down entirely b. Cut stumps as flush to grade as practical 2. Approximately forty Elm, Ash, Cherry, Sassafras and Viburnum marked with pink tape on right side of drive a. Take down entirely b. Cut stumps as flush to grade as practical 3. All understory shrubs between parking and Mountain Avenue a. Take down entirely b. Cut stumps as flush to grade as practical 4. Two Oak right of drive a. Prune out large lower dead limbs b. Remove sucker growth as necessary 5. Chip and remove resulting brush and debris	1	\$3,500.00

**TRADITIONAL PLANT HEALTH CARE-C**

Item #	Item	Description	Qty	Cost
1	TRAD-C	BACTERICIDE TREATMENT Carry out Bacterial Leaf Scorch treatments to two Pin Oak right of entrance to Petronella Park using Pentrabark/Agrifos	1	\$350.00
1	TRAD-C	CMBISTAT GROWTH REGULATOR THREE YEAR TREATMENT Growth Regulator application to the following: Two Pin Oak right of entrance to Petronella Park	1	\$475.00

**TRADITIONAL PLANT HEALTH CARE-C**

<b>Item #</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Cost</b>
1	TRAD-C	ANNUAL FERTILIZATION Biofertilization using worm tea through soil injection to improve pest and stress resistance, aerate and amend soil, and promote healthy root development to the following:  Two Pin Oak right of entrance to Petronella Park	1	\$220.00

**Notes:**

**Subtotal: \$4,545.00**

**Tax: \$0.00**

**Total: \$4,545.00**

\_\_\_\_\_  
**Customer Signature**

\_\_\_\_\_  
**Date**

From:  "Ronnie Bregenzer" <rab.architect@verizon.net> Fri, Oct 18, 2013 12:31:54 PM 

Subject: Improvements to The Mountain Lakes Nature Preserve Entrance & Parking Lot Entra...

To:  **Robert Kiser**

Attachments:  Attach0.html / Uploaded File

3K

Hi Bob:

My current contract amount with Princeton for the Improvements to The Mountain Lakes Nature Preserve Entrance & Parking Lot Entrance is \$26,000.00, please reduce my contract amount to \$10,833.70. As we discussed, the remaining \$15,166.30 of my contract will now be used for the "phase 2", trees/shrubs removals and new plantings at the Billy Johnson-Mountain Lake Nature Preserve parking lot entry and along Mountain Avenue.

Please call/email me if you have any questions.

Thank you,

Ronnie

*Ronica A. Bregenzer, Architect  
8 Stockton Street  
Princeton, NJ 08540  
Phone (609) 921-1766  
Fax (609) 924-1086*

**RESOLUTION 2013-R  
OF THE MAYOR AND COUNCIL  
OF THE MUNICIPALITY OF PRINCETON  
COUNTY OF MERER  
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING CERTAIN IMPROVEMENTS TO THE BILLY JOHNSON  
MOUNTAIN LAKES NATURE PRESERVE ENTRANCE AND THE PARKING LOT  
ENTRANCE**

**WHEREAS**, the Municipality has received a pledge from an anonymous donor (who has previously made significant donations to the Municipality) in the amount of thirty-four thousand, three hundred twenty eight dollars and seventy cents (\$34,328.70) restricted by the donor for certain improvements to the Billy Johnson Mountain Lakes Nature Preserve entrance and the parking lot entrance, to be undertaken by certain vendors, specifically as follows:

<u>Vendor Name</u>	<u>Work Description</u>	<u>Current Amount</u>	<u>Increase/Decrease</u>	<u>New Total Amount</u>
1 Ronica A. Bregenzer 8 Stockton Street Princeton, NJ 08540	Architectural Services: Signage improvements at parking lot and gated entrances	\$26,000	(\$15,166.30)	\$10,833.70
2 Richard Karkalits Nursery & Landscaping 24 Gordon Road Hightstown, NJ 08520	Landscaping Services: In the area of the parking lot adjacent to Mountain Avenue remove shrubs and stumps, prepare area and furnish and plant 25 trees and 100 shrubs as detailed on proposal dated October 13, 2013	\$9,100.00	\$44,950.00	\$54,050.00
3 Woodwinds 4492 Route 27 Princeton, NJ 08540	Tree Services: Remove trees, cut stumps flush to grade and chip and remove brush and debris, provide bactericide and growth regulation of treatments and fertilization as detailed on proposal dated October 17, 2013	\$2,150.00	\$4,545.00	\$6,695.00
Totals		\$37,250.00	\$34,328.70	\$71,578.70

13-291

**WHEREAS**, the Princeton Engineer and Princeton Administrator have recommended that the donation be accepted and the restrictions be honored; and

**WHEREAS**, the Assistant Princeton Attorney has advised that the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-13.1) authorizes contracting units to accept restricted donations and honor their conditions; and

**WHEREAS**, in accordance with New Jersey law, Princeton has followed a “Non Fair and Open” process, in connection with the awarding of this contract; and

**WHEREAS**, it may be necessary to commence the work of the project prior to receipt of the donation, requiring temporary use of Municipal funds, and reimbursement of same from the proceeds of the pledged donation; and

**WHEREAS**, absent the donation, the work to be contracted would not be subject to public bidding because it is comprised of a professional service and two other contracts that are below Princeton’s bid threshold; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose in account C-04-XX-900-097-299 Reserve for Mountain Lakes, which account shall be reimbursed or replaced with the pledged donation upon its receipt.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Municipality of Princeton as follows:

1. The above preamble is incorporated herein as if set forth at length.
2. The Mayor and Clerk are hereby authorized and directed to revise the contact amounts, providing for the \$34,328.70 additional amount pledged and enter into written contracts or Purchase Orders, if appropriate, with the vendors listed in the above Preamble for the not to exceed amounts as indicated, for a total not to exceed amount of \$71,578.70.
3. The Princeton Engineer and Assistant Princeton Attorney are directed to assure that all vendors provide appropriate insurance, comply with affirmative action requirements, pay-to-play laws and business registration requirements.
4. The Chief Financial Officer is hereby directed to reimburse or replace the funds authorized in this Resolution with the funds to be donated as soon as they are received.

Councilperson	Absent	Present	1 <sup>st</sup>	2 <sup>nd</sup>	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Mrs. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								

I, Linda S. McDermott, Clerk of the Municipality of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Municipality at a meeting held October 28, 2013.

IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Municipality, this \_\_\_\_\_ day of October, 2013.

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Linda S. McDermott  
Municipal Clerk