

September 23, 2013

**PRINCETON COUNCIL MEETING
September 23, 2013**

A meeting of the Mayor and Council was held on this date at 7:00 p.m. in the Main Meeting Room in the municipal complex, 400 Witherspoon Street, Princeton, NJ 08540.

NOTICE OF MEETING

The Clerk read the following statement.

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of the 2013 Schedule of Regular Meetings. On January 1, 2013 at 2:15 p.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Trentonian, the Town Topics, and filed with the Municipal Clerk.

ROLL CALL

The Municipal Clerk then called the roll.

Present: Mesdames Butler, Crumiller, Howard and Messers Liverman, Miller and Simon and Mayor Lempert.

Absent: None.

Also Present: Mr. Bruschi, Ms. Monzo Mr. Kiser, and Mr. Schmierer and Lt. Morgan.

PLEDGE OF ALLEGIANCE

The audience participated in the Pledge of Allegiance.

MINUTES: May 13, September 3, 9, and 18, 2013

The minutes of May 13, 2013 were tabled until the Council meeting of October 14, 2013.

Ms. Howard offered a motion to approve the Council minutes of September 3, 2013 as presented.

The motion was seconded by Ms. Butler and carried unanimously.

Ms. Howard offered a motion to approve the Council minutes of September 9, 2013 as amended by Mr. Simon. The motion was seconded by Ms. Butler and carried unanimously.

Ms. Howard offered a motion to approve the Council minutes of September 18, 2013 as presented. The motion was seconded by Ms. Butler and carried unanimously.

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PROCLAMATION: Put the Brakes on Fatalities Day, October 10, 2013

Mayor Lempert read a Proclamation proclaiming October 10, 2013 as *Put the Brakes on Fatalities Day* in Princeton.

COMMENTS FROM THE AUDIENCE

Larry Sprague, Sustainable Energy Funding Program (SEFP) spoke to the Mayor and Council about a potential public/private partnership between Princeton and the SEFP and the renovation and reuse of the Valley Road School.

Mr. Sprague said that the partnership could create a “green building” by significantly improving its energy efficiency and thereby lower its operating costs. He suggested renovating the building for a community purpose such as use by non-profit organizations, town, county or state offices and utilizing local contractors to create economic development. Mr. Sprague promoted the reuse of a centrally located building without use of tax dollars. He said financing of the P3 provided by SEFP done in partnership with Princeton and the revenue/rent from the buildings’ occupants would be used to pay project costs. Finally, Mr. Sprague said that the building would remain in long term ownership to the community.

Kip Cherry, 24 Dempsey Avenue said that her organization was not associated with Mr. Sprague and SEFP.

(Comments attached to this set of minutes)

PRESENTATIONS

Susan Hoskins, Princeton Senior Resource Center, Annual Report

Susan Hoskins, Executive Director, Princeton Senior Resource Center (PSRC) presented to the Mayor and Council an overview of the Princeton Senior Center annual report. She said that in 2012-13 an average of 1389 people attended PSRC programs each week, another 90 had contact with a social service staff member, 490 volunteers and 12 paid instructors helped the 10 staff members.

PSRC offered 9 fitness classes, 33 Evergreen Forum classes (793 people enrolled) and 12 other enrichment classes. The Next Step program held 109 events for 1189 people, 24 computer classes, 18 lunch and learn programs and 15 special lectures. There were 2855 social service contacts and 352 active

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registered riders took 3523 rides with Crosstown. Finally, 70 GrandPals read weekly with children in four schools.

Ms. Hoskins said that PSRC left the United Way collaborative and formed their own PIC-Princeton care coordination program which enables them to serve more people in Princeton, accessing a wider range of resources, retuning the focus to the client and creating individual plans which are essential to people who choose to remain in their own homes. PSRC has also formed the Men In Retirement Group and the Encore Intern program.

Ms. Hoskins announced that the *Total Brain Fair* will be held on October 5, and on October 22 will be the Health Fair and Flu Shots.

Mr. Miller asked if any of the programs had been effected by the sequester. Ms. Hoskins said that they haven't been directly because they do not receive federal funding; however, programs through the Older Americans Act will suffer.

Ms. Crumiller asked if people aged 55 can use Crosstown. Ms. Hoskins said that the program is for people 65 and older, who do not drive or are blind.

Ms. Howard asked if the PSRC would be open to doing more flu clinics. Ms. Hoskins said that at the moment they are ready for the clinic on October 22 and taking appointments.

Ms. Butler asked what the PRSC has in place for an Emergency Action Plan. Ms. Hoskins said that during Hurricane Sandy, they reached out to clients that they knew, but stayed out of the way of emergency personnel. After the storm staff went door to door on foot in town to check on clients.

Mr. Simon thanked Ms. Hoskins for the work done by the PRSC.

Mayor Lempert said that Ms. Hoskins was amazing and thanked her and her staff for their hard work.

(Comments attached to this set of minutes)

Princeton University, Arts and Transit Update, Kristen Appelget

Kristen Appleget, gave the Mayor and Council a power point presentation updating the Arts and Transit project. She also guided people to the project website www.princeton.edu/artsandtransit . She

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said that we are three weeks ahead of the next change. Ms. Appelget discussed the vehicular circulation and the bicycle and pedestrian routes that will begin in mid October.

Ms. Crumiller asked about the recent accident at the Dinky Station site and whether the University is investigating the incident. Ms. Appelget said that yes absolutely the incident was being investigated. Ms. Crumiller asked if it should be investigated as if someone had been killed. Mr. Bruschi said that the accident was an anomaly and that the permits and actions of that day are being looked at. Ms. Crumiller said that a mistake had still been made and asked if Council could get a report about the accident. She also said that she thought a \$2,000. Fine had been issued to Princeton University by the municipality. Ms. Appelget said that was inaccurate and that the fine was issued to the contractor.

Ms. Crumiller requested that College Road get some attention. Mr. Kiser said that the Engineering Department would look into it.

(Presentation attached to this set of minutes)

REPORTS

Police Report

Mr. Bruschi asked Council to email him if there was a specific way that they would like to see the police reports formatted. Lt. Morgan said that they are looking for feedback on the structure of the report, noting that they are more than just data driven.

Ms. Howard said that she has seen a presence at the Riverside school.

Mr. Simon said that he would encourage subjective information in the report and asked who the UCR statistics go to. Lt. Morgan said that they go to the State and that incident statistics are for our police force. Mr. Miller said that he thought that more comparative data would be interesting.

Mr. Simon asked about the impact of the MOU with Princeton University. Lt. Morgan said that it has created a fantastic relationship and that it is keeping more officers in town.

Lt. Morgan also noted that the Winter Clothing drive has begun and that a collection box is located at the police department.

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Ms. Butler asked if Council could get more information on rape and sexual assault incidents. Lt. Morgan said yes. Ms. Butler asked if the police department was continuing to respond to PFARS calls. Lt. Morgan said that they typically respond to all first aid calls. Ms. Butler also asked if they were actively pursuing cell phone violations. Lt. Morgan said that they were.

Sgt. Thomas Murray, Traffic Safety Officer said that it boggles the mind what goes on in traffic. He said that when it comes to pedestrians and crosswalks, sometimes convenience wins out with people. We do what we can to educate people and make them aware of changes. He said that he recently attended a Jackson Witherspoon neighborhood meeting and discussed changes and how they are accepted. Anton Lahnston, Chair of Traffic and Transportation said that Sgt. Murray is fantastic and acknowledged the combination of police, engineering and public works and how working with them is great.

Ms. Butler said that at the Dinky station there is a call button. She asked if it goes to public safety. Ms. Appelget said that if you use the blue light phones, they go to public safety and cell phones go to the municipal police department.

Best Practices Inventory

Sandra Webb, CFO discussed with Council the 50 questions in the Best Practices Inventory as certified by the CFO and the Administrator. She said that there are twelve new questions and noted that Princeton scored a 94% making the municipality within the realm of receiving state aid this year.

(Best Practices Inventory appended to this set of minutes)

REPORTS

Ms. Howard said that she is working with Legal Defense on federal immigration laws and local law enforcement. They are working on a directive regarding the role of local police and training with local immigration attorneys. She also noted that Senator Menendez was gotten involved with the recent ICE issue. Ms. Howard also discussed in state tuition for immigrants. Ms. Butler asked if the tuition issue would come before Council. Ms. Howard said that it would not.

Ms. Crumiller said that the SOC meets quarterly and that they have an aggressive I & I program. She said that it is \$1 million less than if we hadn't moved the extraneous flow. She also said that there

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have been discussions to invest in a new TV truck. Ms. Crumiller said that the Shade Tree Commission is getting ready to present the data base. Mr. Miller asked if there was an ongoing plan to review and update. She said that there was.

Mr. Miller said that the Animal Control Committee would be meeting on September 26, 2013 to decide on this year's deer culling program

Mr. Liverman said that Barbara Trelstad has resigned from the Princeton Housing Authority and that there would be a PADA meeting on October 3, 2013.

Ms. Butler said that the Food Trust Report to the CBC features the Recreation Department concession stand. She said that with modifications, 1.2 M fewer calories were sold.

Mayor Lempert congratulated Christopher Eisgruber as the new President of Princeton University. She also said that on September 29, 2013, the Albert Hinds Gates would be dedicated and that Super Saturday at the John Witherspoon School would be held on September 28, 2013. The Mayor also noted that the high school was bringing back the Homecoming Dance.

ORDINANCE PUBLIC HEARINGS

Mayor Lempert read by title on first reading a proposed ordinance entitled AN ORDINANCE CONCERNING THE PRINCETON POLICE DEPARTMENT AND AMENDING THE "CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY 1068" AND THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974".

Mayor Lempert opened the public hearing.

Ms. Crumiller said that she thought that Council would be adopting the Borough ordinance as the working ordinance.

Ms. Butler said that this ordinance does not seem to follow the state statute. Mr. Schmierer said that he was of the opinion that it did follow state statute.

Roger Martindell, Patton Avenue said that this draft was less than articulate and lacked discipline.

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Joe Small said that every speaker seemed confused about the proposed ordinance and that it was not clear. He said that a clearer ordinance needs to be written.

Mr. Simon said that he disagreed with the ordinance in its current draft. "He raised a concern that approval for rules and regulations were effectively assigned in two different places in the ordinance and that the Mayor and Council should be the appropriate authority.

Ms. Butler agreed with Mr. Simon and said that she was not convinced by Mr. Schmierer's opinion. (Full text of Ms. Butler's comments attached to this set of minutes).

Mr. Liverman said that he did not see this as a threat or problem for Princeton and noted that he had a lot of respect for Mr. Schmierer.

Ms. Crumiller said that now is not the time to delegate the appropriate authority. She said that each ordinance in each municipality is written for the circumstances of that municipality. She said that the proposed ordinance is convoluted. She said that she is voting against the proposed ordinance and asked for simplicity.

Ms. Howard said that she would vote for the proposed ordinance further said that she has spoken with officials at the Department of Community Affairs and will opt for professionalism.

There being no further public comment, the public hearing was closed.

Ms. Howard offered a motion to approve the proposed ordinance on second reading as amended. The motion was seconded by Mr. Miller and carried by four affirmative votes (Ms. Howard, Mr. Liverman, Mr. Miller and Mayor Lempert). Ms. Butler, Ms. Crumiller and Mr. Simon voted in the negative.

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ORDINANCE INTRODUCTION

Mayor Lempert read by title on first reading a proposed ordinance entitled AN ORDINANCE AMENDING SECTION 2-116 OF THE CODE OF THE TOWNSHIP OF PRINCETON CONCERNING THE ANIMAL CONTROL ADVISORY COMMITTEE.

Ms. Butler offered a motion to approve the proposed ordinance on first reading. Mr. Miller seconded the motion, which was carried unanimously by those present. The public hearing was set for October 14, 2013.

RESOLUTIONS

13-250 Emergency Action Plan

Mr. Liverman offered a motion to approve resolution 13-250 as amended. The motion was seconded by Mr. Simon and carried unanimously by those present.

13-251 Resolution and Agreement: Mercer County Improvement Authority, 2014-2018 Shared Services Agreement, Curbside Collection of Recyclables

Ms. Crumiller offered a motion to approve resolution 13-251 as presented. The motion was seconded by Mr. Liverman and carried unanimously by those present.

13-252 Professional Services Agreement: Miller, Porter and Muller, Merging Land Use Codes, Not to Exceed \$45,000.

Mr. Liverman offered a motion to approve resolution 13-252 as presented. The motion was seconded by Ms. Crumiller and carried by three affirmative votes. Mr. Miller and Mr. Simon voted in the negative and Ms. Howard was absent.

Prior to the vote, Mr. Simon and Mr. Miller had both commented that the plan to merge land use codes had inadequate cost control in place for attorneys' fees.

13-253 Appointments, Boards and Commissions

Mr. Simon offered a motion to approve resolution 13-253 as presented. The motion was seconded by Ms. Butler and carried unanimously by those present.

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13-254 Valley Road, NJDOT Grant Application

Ms. Butler offered a motion to approve resolution 13-254 as presented. The motion was seconded by Mr. Simon and carried unanimously by those present.

13-255 Franklin Avenue and Linden Lane, NJDOT Grant Application

Ms. Butler offered a motion to approve resolution 13-255 as presented. The motion was seconded by Mr. Simon and carried unanimously by those present.

13-256 Police Department Rules and Regulations

Mr. Liverman offered a motion to approve resolution 13-256 as amended. The motion was seconded by Mr. Miller and carried unanimously by those present.

13-257 Professional Services Agreement: Robert Hary, Interim Health Officer, Not to Exceed \$25,000.

Ms. Butler offered a motion to approve resolution 13-257 as presented. The motion was seconded by Mr. Miller and carried unanimously by those present.

(Resolutions appended to this set of minutes)

CONSENT AGENDA

Contains items of a routine nature, which are approved by a single vote.

a. Bills and Claims

b. 13-258 Banner Request over Washington Road, October 21 to October 28, 2013 for "*One Princeton*", a payment system-an alternative to credit cards, debit cards and cash. Consumers use a smart phone or plastic card to pay. When consumers pay with One Princeton at participating merchants, the merchant agrees to automatically donate 1% of the purchase price to the non-profit community organization that the consumer has chosen.

c. Maintenance/Performance Guarantees:

- Andrew L. Pratt, Princeton Church of Christ – Minor Site Plan, Parking Lot, Release of Maintenance Guaranty
- Alan Upperco, Manager of Finance, Princeton University - Neuroscience and Psychology Building Complex, Extension of Time to December 31, 2013.
- Julian Doemland, Business Manager Tiger Inn Club – Preliminary and Final Major Site Plan Approval Release of performance guaranty contingent upon the receipt of a maintenance guaranty bond
- Igor Barsky Andrew L. Pratt, 343 Jefferson Road - Minor Subdivision, Extension of Time to November 6, 2013.
- Alan Upperco, Manager of Finance, Princeton University – 171 Broadmead Road Site Lighting, Release of performance guaranty.

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- James J. McCaffrey IV, Exec Vice President, McCaffrey's Markets, Princeton Shopping Center
Emergency Generator, Extension of Time to October 30, 2013.

- d. 13-259 2010 & 2011 Sewer Refund, 155 Hodge Road
- e. 13-260 Cancellation of Taxes for 2012, Journeys End
- f. 13-261 Certification of Mercer County HOME Investment Partnerships Program Consortium
- g. New Jersey American Water, Request to Perform Nighttime Work on Harrison Street
- h. 13-262 Cancellation of 2013 Property and Sewer Taxes, 433 Brickhouse Road

Mr. Miller offered a motion to approve consent agenda items. The motion was seconded by Ms. Crumiller and carried by five affirmative votes. Ms. Howard was absent from this part of the meeting

(Resolutions appended to this set of minutes.)

13-263 CLOSED SESSION RESOLUTION

RESOLUTION
TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
2. The general nature of the subject or subjects to be discussed in said session is as follows:
 - PSA: Attorney
 - Personnel: Administrator
3. Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable

The above referenced issues were discussed by the Princeton Council.

There being no further business the meeting was adjourned at 11:45 p.m.

Linda S. McDermott
Municipal Clerk

From the beginning of this process, my goals have been transparency and accountability for our residents with regard to oversight of the police. Both former municipalities have troubled histories in their police departments. I am sure the work of the Rogers Group will be valuable, but we cannot delude ourselves about the difficulty of systemic organizational change. As we move forward with new leadership, I fear past will be prologue and we will again face petty jealousies and internal struggles that will result in a police force that is less than our residents deserve. There is no simple fix, and that is why I am convinced that the civilian oversight required by state statute should rest with Mayor and Council.

Not only have I followed up on the supposed experts – former DCA officials or League of Municipality attorneys – I have done extensive research on my own. I have read countless ordinances of other municipalities and I have done literature searches for the supposed “best practices.” In my field, education, if you googled best practice for governance, you would discover myriad works of scholarship coalescing around certain principles. Believe me when I tell you that you find none of that when you google appropriate authority for the Borough form of government. None, and our colleagues have produced no documentation in support of a single “best practices.” Every bit of scholarship I have read – every expert with whom I have spoken – says the same thing: it depends on the form of government and the particulars of your municipality and police force.

My colleagues have not so subtly suggested that oversight by Mayor and Council would result in the dreaded “politicization” of the police force – a charge at which I take great umbrage for several reasons. One – it is a vague, hyped-up threat with no grounding in reality. For all the problems of our respective forces, politics isn’t one of them. Frankly, I would suggest that when power – information – is held by a few, not widely shared – and it is held behind closed doors, that is when real politics comes into play ... and that we do have a history of, even in our short 9 months. Mayor and Council are governed by Sunshine Laws, by a code of ethics and documents that are OPRable.

The final point I would make is that the other thing we have learned painfully in our short 9 months is that when there are emergencies, legal challenges or personnel difficulties, everyone goes to the rule books – the ordinances. Some have charged that we have spent too much time on this – that we need to move

on – I disagree. What we have before us is a very poorly constructed ordinance that tries to be all things to all people. When it takes 3 pages of legalese to describe a fairly simple reporting line, you have to wonder what is going on. The handwriting appears to be on the wall, so I won't belabor the merits of the case, but I will offer to rewrite this ordinance – in whatever form is approved by the governing body – so that we have a clear concise ordinance with a clear designation of Appropriate Authority with the attending responsibilities. I have a feeling we are going to need it.

Princeton University Arts and Transit Project

Construction Update

Princeton Council
September 23, 2013

Arts and Transit Project

Website: www.princeton.edu/artsandtransit

[Princeton A-Z](#) | [Search Princeton](#) | [Search this site](#)



ARTS & TRANSIT PROJECT



[Overview](#)

[Construction Information](#)

[Project News](#)

[Frequently Asked Questions](#)

[Project Design](#)

[Project History](#)

[The Arts at Princeton](#)

[Contact Us](#)

Overview

The Arts and Transit Project will transform a space that is a nexus of both campus and community life when it is completed in 2017.

New public plazas and improved traffic circulation will complement a new NJ TRANSIT Dinky station and Wawa, a restaurant, a café, other public amenities, and new University arts facilities associated with the [Lewis Center for the Arts](#) and the [Department of Music](#). The site will make it possible to expand engagement with the arts, indoors and out, for University students, faculty and staff as well as for members of the community, in close proximity to two anchors of the Princeton community: the McCarter and Berlioz theaters.

Taken together, the proposed transportation improvements, retail, attractive public spaces and buildings for the arts will create a lively and attractive gateway to the Princeton area as well as to the University, and it will do so while meeting the highest possible standards of quality and sustainability in both the design and development of the site.

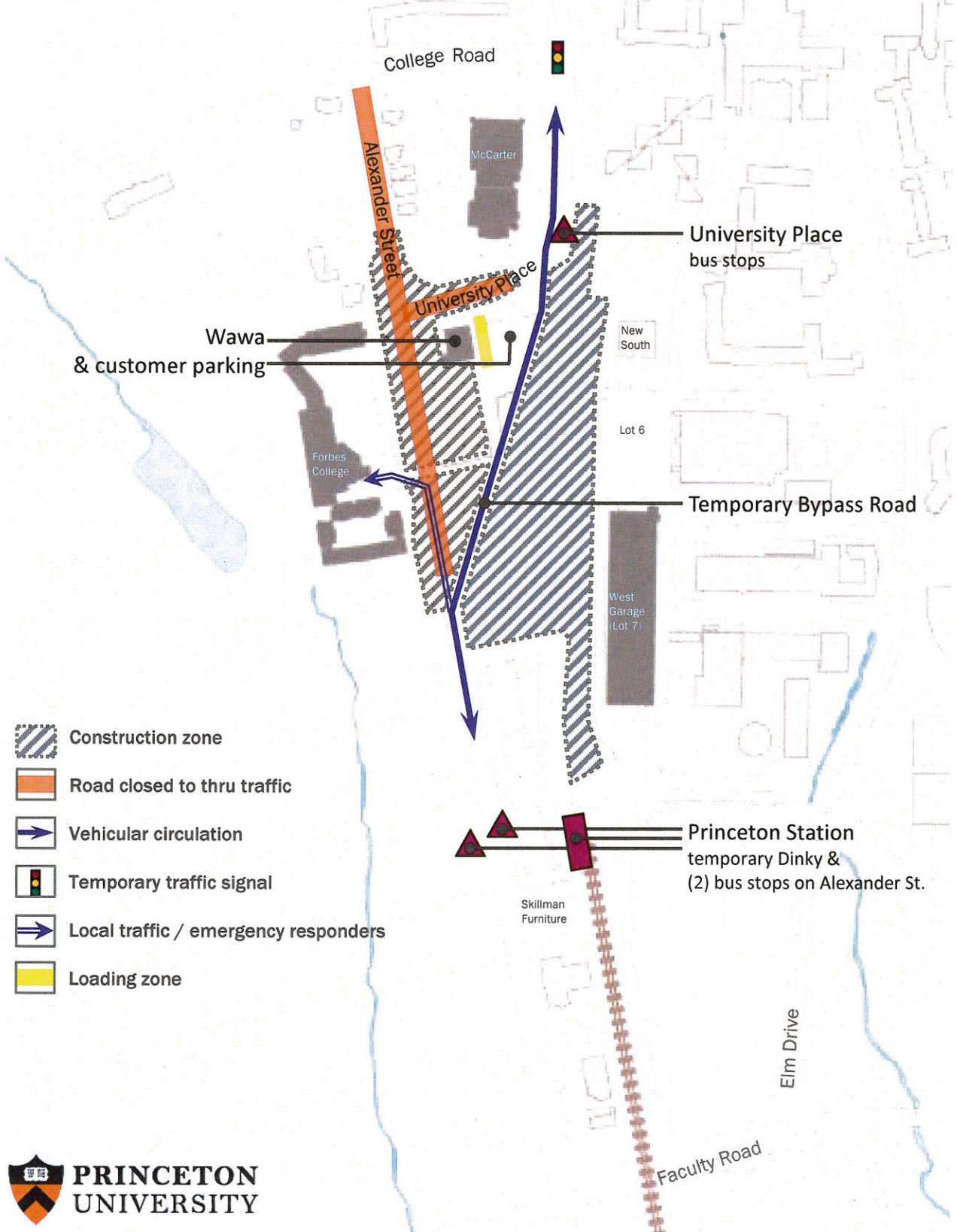
Questions?

This website provides information about the Arts and Transit Project's [history](#), [design](#) and [construction](#), as well as the [arts at Princeton](#), recent [news](#), [frequently asked questions](#), and [links to NJ TRANSIT](#) and other transit information. For more information, you can [email us](#) or call us at 609-258-8023, and you can also [sign up for email updates](#) to be notified when new construction or transit information is posted to this site.

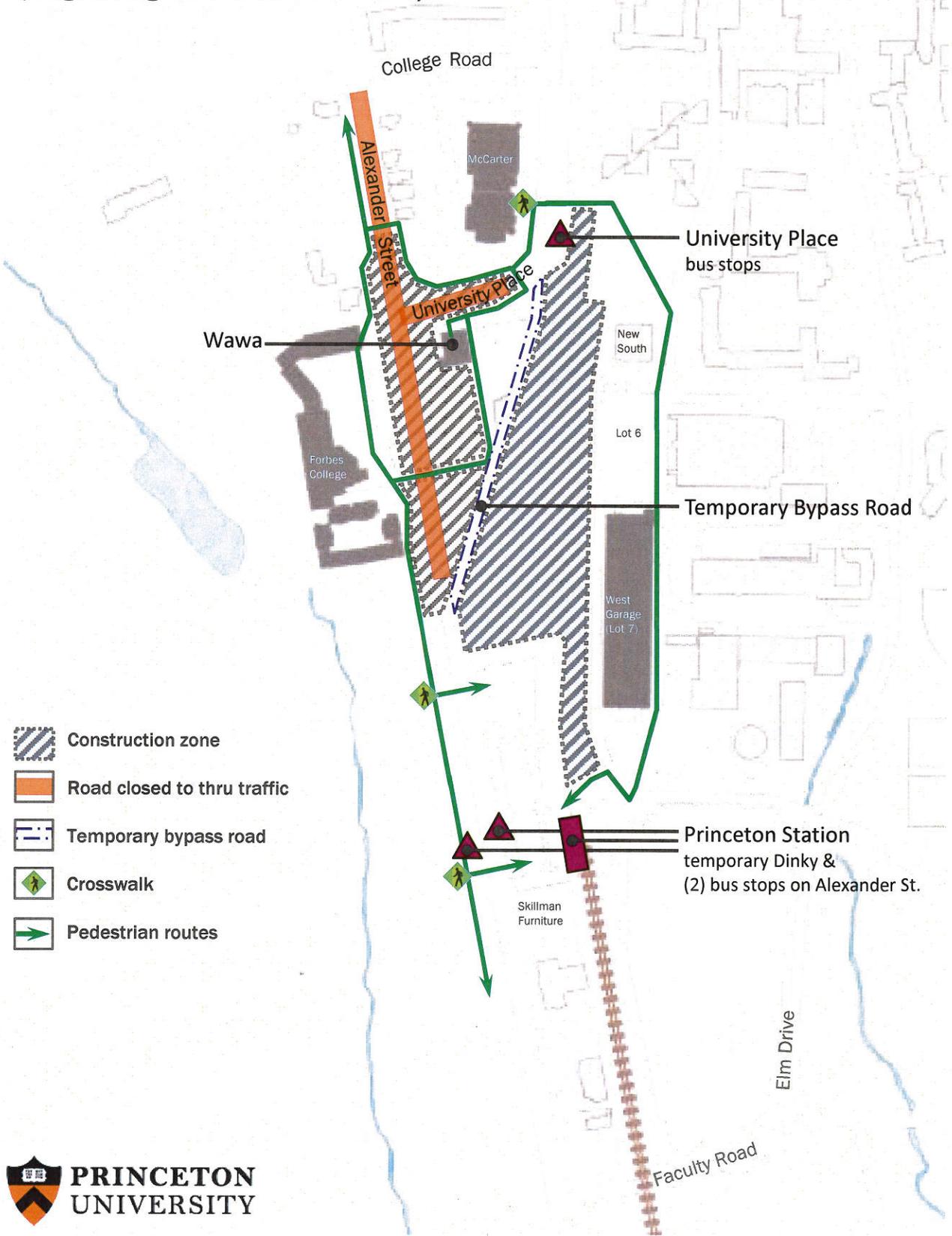


This comparison of the existing (above) and new (below) neighborhood configurations shows the village-like cluster of buildings along with plazas and landscaped open spaces ([click on images to view larger version](#)).

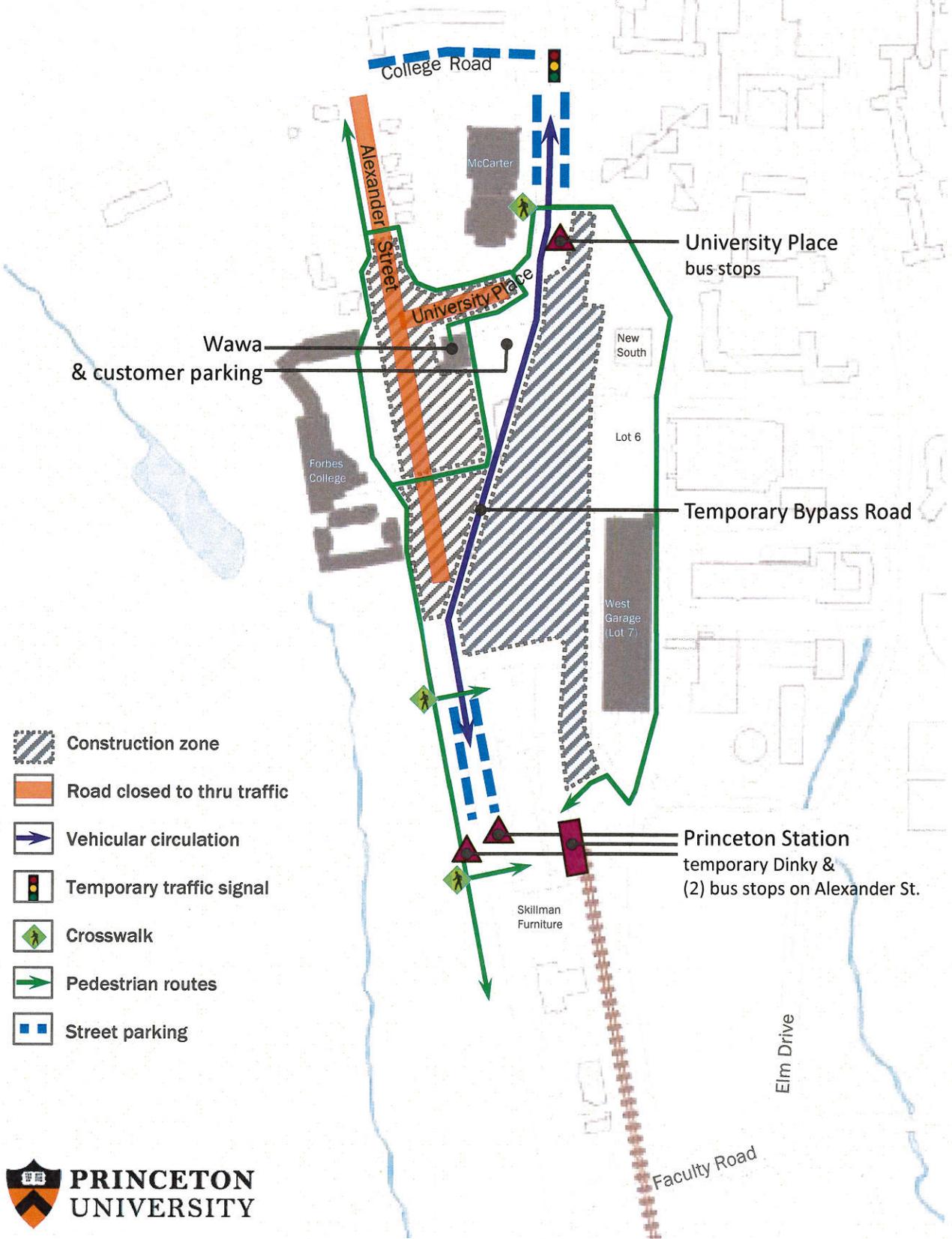
ARTS & TRANSIT PROJECT: October 2013 – February 2014 *Vehicular Circulation* (beginning mid-October 2013)



ARTS & TRANSIT PROJECT: October 2013 – February 2014 *Pedestrian Routes* (beginning mid-October 2013)



ARTS & TRANSIT PROJECT: October 2013 – February 2014 (beginning mid-October 2013)



TigerTracker - Windows Internet Explorer
http://princeton.transloc.com/

TransLoc
Transit Visualization

TigerTracker
Real-Time Bus Locations

PRINCETON UNIVERSITY

Map | Text | Mobile | TigerTracker Info

route / stop / place

toutes

- 701 Carnegie Line
- Central Line
- East Line
- Forrestal / PPPL Line
- Stanworth Express
- Stanworth Line
- Tiger Line
- TigerPaWW
- West Extension Line

Map data ©2013 Google - Terms of Use

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<http://princeton.transloc.com/>

www.princeton.edu/artsandtransit



Sustainable Energy Funding Program

FOR HEALTH & EDUCATION FACILITIES

Private/Public Partnership (P3) Princeton and SEFP

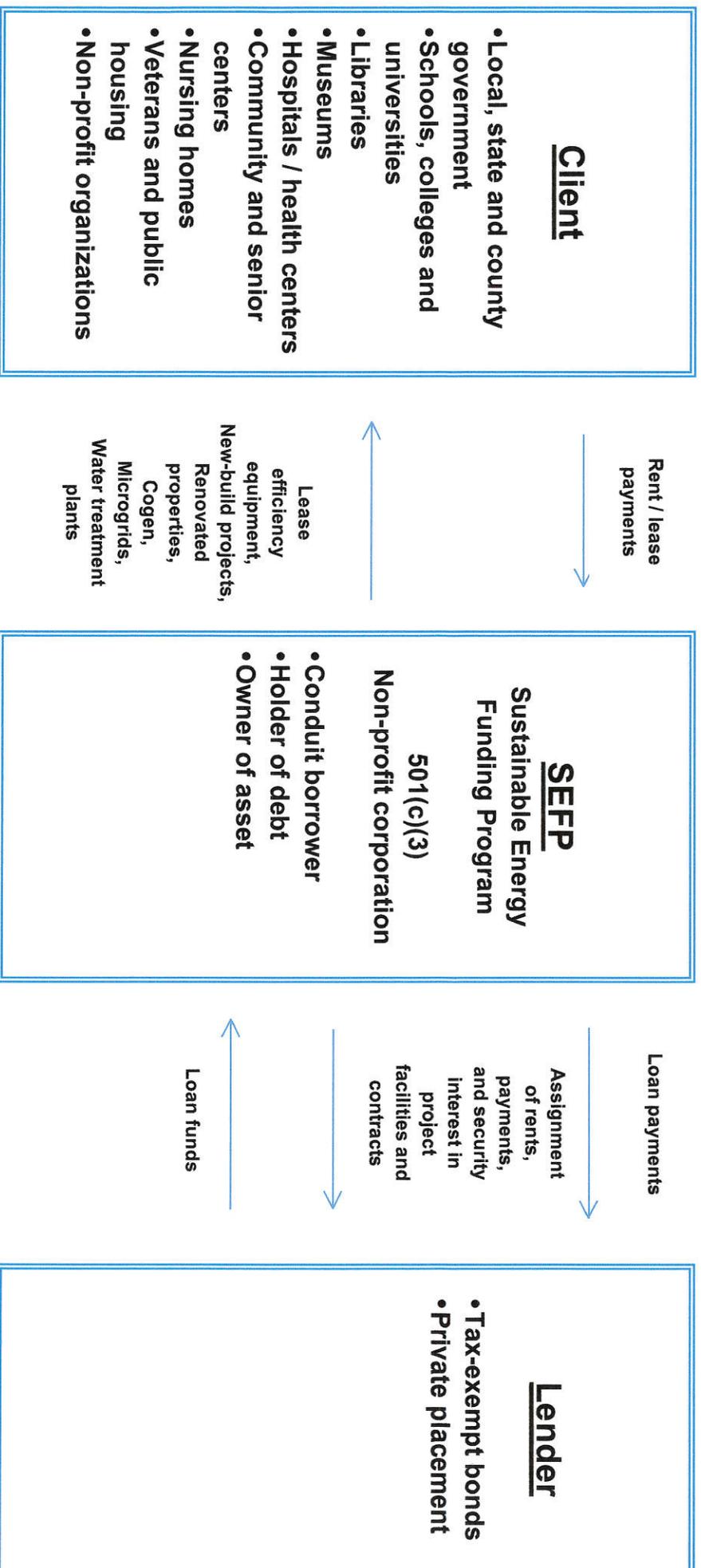
Project: Renovation and Reuse of Valley Road School

- A. Create a “green building” by significantly improving its energy efficiency and thereby lowering its operating costs.
- B. Renovate building for a community purpose such as use by local non-profit organizations, town, county or state offices.
- C. Utilize local contractors to create economic development
- D. Promote reuse of a centrally located building without use of tax dollars
- E. Financing of the P3 provided by SEFP in partnership with Princeton. Revenue (rent) from buildings’ occupants used to pay project costs.
- F. Building remains in under long term ownership of the community

Sustainable Energy Funding Program

Project Flow Chart

Sustainable Energy Funding Program (SEFP) is a non-profit 501 (c)(3) financial partner for healthcare and educational organizations; local, state and county governments; and non-profit organizations looking to reduce the immediate and upfront costs of renovating existing facilities or constructing new ones with the goals of greater energy efficiency, enhanced public access and utilization, local job creation and community development.





November 24, 2009

P. O. Box 446
Richmond, VA 23218-446
804-371-0438 / f 804-225-3384
WWW.DBA.VIRGINIA.GOV

E. Baker Davenport
Sustainable Energy Funding for Healthcare & Education Facilities
7466 Saxby Road
Richmond, Virginia 23231

Letter of Support for Sustainable Energy Funding Program
for Healthcare & Education Facilities ("SEFP")

Dear Mr. Davenport:

On behalf of the Virginia Small Business Financing Authority ("VSBFA"), thank you for providing us with information concerning SEFP's proposed programs by which 501(c)(3) healthcare and educational organizations may be able to work with SEFP to obtain tax-exempt and/or accounting-advantaged financing for power purchase, energy supply, shared energy savings, cogeneration and other energy-efficient, environmentally-advantageous projects.

As you explained, for a variety of reasons, including cost savings, and not the least of which being the preservation of our common environment, energy efficient projects can be a very attractive objective for exempt organizations like those that so often approach VSBFA for assistance with tax-exempt revenue bond financings. SEFP's plan to facilitate the tax-exempt and/or accounting-advantaged financing of these pro-energy, pro-environment projects should ease and encourage their execution. This will benefit the participating 501(c)(3)s and the conduit governmental bond issuers like VSBFA who may assist them.

For the reasons you described, in particular, SEFP's plan to assume ownership of the energy-efficient assets to be financed should increase the likelihood that end users can achieve both lower, tax-exempt borrowing rates and accounting-advantaged treatment for these types of transactions. Additionally, this approach should lessen those administrative burdens of the participating governmental conduit bond issuers and 501(c)(3)s which would otherwise be associated with asset ownership. From VSBFA's experience with its own direct lending programs, we understand that taking ownership of financed assets could create a number of headaches we would prefer to avoid. These potential problems could include maintenance, insurance, liability, accounting and other issues.

VSBFA looks forward to learning more about SEFP's proposed funding programs and supports you in your efforts to make the programs broadly available to healthcare, educational and other nonprofit organizations.

VSBFA's Board of Directors, by Resolution adopted on November 18, 2009, has authorized me to provide you with this letter with the understanding that you may submit it to the Internal Revenue Service in connection with your 1023 Application for 501(c)(3) exempt status.

Sincerely,

Scott E. Parsons, Executive Director

Director's Message October 2013: Annual Report 2013

PSRC's fiscal year ended on June 30, which leads me to do a year-end review of our goals and activities for the year, and to work with board and staff on directions for the coming year. I want to share some highlights of our accomplishments with you as well.

THE NUMBERS: In 2012-13, an average of **1389** people attended PSRC programs each week. Another **90** had contact with a social service staff member. **490** volunteers and **12** paid instructors helped our **10** staff (3 full time) to make the magic happen.

PSRC offered 9 fitness classes, 33 Evergreen Forum classes, and 12 other enrichment classes. The Next Step program held 109 events for **1189** people and 33 Evergreen Forum classes had **793** enrolled. There were 24 computer classes, 18 lunch and learn programs and 15 special lectures. Big events included April's retirement party, the holiday party, art show opening, and Chinese New Year, each drawing 60-225 people. The Plan for the Future conference and AARP Consumer Resource Fair each helped inform over 150 people about local resources. Two trips were also popular, as well as movies and opera videos.

There were **2855** social service contacts, including information and linkage to area resources, assistance with benefits, case management, counseling and consultations, and home visits with individuals and families. Partners in Caring Princeton (PIC-Princeton) did ongoing care coordination for **51** people. There were 5 ongoing support groups and 6 social groups. 23 HomeFriends visited 17 home-based people. There were also several distributions of donated food, gifts and tickets to residents in low-income housing. They were particularly busy in the wake of Hurricane Sandy.

352 active registered riders took **3523** rides with Crosstown. We were very excited to advocate for 6 day FreeB service. **70** GrandPals read weekly with children in 4 schools.

MAJOR MILESTONES: PSRC left the United Way collaborative and formed our own **PIC-Princeton** care coordination program. It enables us to serve more people in Princeton, access a wider range of resources, return the focus to the client, and create an individualized plan for him/her. This is an essential service to support the growing number of people who choose to remain in their own homes.

PSRC is excited about the formation of the **Men In Retirement** group, where a growing number of participants meet weekly for breakfast, discussion, lectures or outings. The Next Step program also launched the **Encore Intern** program which provides internships at PSRC for mid-life career changers who want to gain experience in the non-profit sector. 5 interns successfully completed the program and a new class is being screened for this Fall.

This year, there were many more single-session programs including art lectures, author talks and resource events as interest has grown dramatically. Attendance in most of the regular ongoing classes stays fairly constant. New programs include the successful Brunch for Your Brain and TED Talks. Computer classes on new technology have also been very popular. It is exciting to see the Evergreen Forum and Next Step programs growing rapidly, as they are good introductions to PSRC for new,

younger participants. At the same time, PSRC strives to offer a wide range of programs that appeal to people with varying interests and abilities.

ACCOMPLISHED GOALS:

- We made progress toward transitioning to a new data base.
- We sought and received new grant and business support.
- More people are receiving notices and *Mature Princeton* electronically and connecting with PSRC on Facebook.
- Support services have expanded and PIC Princeton was started
- Volunteers are linked with opportunities more quickly
- The Encore Internship program launched
- We have implemented an evaluation component for more programs
- A bequest program was initiated
- Successful fundraising events: Capitol Steps, Brunch at Home, Cotton Club and annual appeal.

In conclusion, it was a busy and successful year. Our community of participants continues to grow, to attend the programs planned, and to make use of the support services offered. Many people volunteered their time and talents to contribute to this success and we have an amazing, dedicated staff which works very hard to make it appear smooth and effortless. Thanks to all of you who support PSRC with your donations, volunteer time, ideas, and participation.

Susan W. Hoskins LCSW