

**Department of Infrastructure
and Operations**

Memo

To: Mayor and Council

From: Robert A. Hough, P.E., Director of Infrastructure and Operations

Date: July 26, 2013

Re: Leaf, Branch and Log Collection Program – Proposed Improvements
Presentation to Council on August 5, 2013

Since the start of the “spring” leaf, branch and log collection program, the staff of the Department of Infrastructure and Operations has continuously monitored the program and the comments received from the Princeton community.

As a result, staff recognizes the need to make modifications to the program that was prepared in accordance with the recommendations of the Transition Task Force and subsequently approved by Mayor and Council.

In general, the most common requests are for additional collections and increased communications. As a result, staff will provide additional “bagged” collections throughout the entire municipality throughout the year and will make sure that schedules are distributed earlier, increase communication with landscapers and with property owners with respect to collection schedules.

Attached is a summary of the proposed improvements to Leaf, Branch and Log Collection Program.

Please be advised that the staff has reviewed these proposed improvements with the Public Works Committee.

We look forward to discussing the program with you at the August 5, 2013 meeting of the Mayor and Council.

CC: Robert W. Bruschi, Administrator
Kathryn Monzo, Deputy Administrator
Linda S. McDermott, Municipal Clerk
Donald Hansen, Director of Public Works

**LEAF, BRANCH AND LOG COLLECTION PROGRAM
PROPOSED IMPROVEMENTS
JULY 2013**

CURRENT FALL PROGRAM

Proceed with the Fall 2013 Program as proposed. As necessary, prior to the end of the year, additional pick ups will be scheduled to ensure that the roads are clear and safe.

As in the past, additional pick ups will be provided based on when the leaves fall and any significant storm events.

PROPOSED MODIFICATIONS TO THE COLLECTION PROGRAM

The following are proposed modifications to the leaf, branch and log collection program:

- Provide for year round pick up of bags throughout the entire municipality.
- Make bags available to property owners on a year round basis. First 20 bags are free. Additional bags available for purchase. Have scheduled days and times when bags are available for pick up.
- Encourage on-site leaf composting.
- Prepare and distribute the collection schedule by January 1. Provide additional “educational” information about the placement of leaves, brush and logs.
- Register landscapers and provide them with greater education about the program. Specifically, provide them with the schedules and guidelines.
- Provide great attention to the “area” around the schools. Specifically in front of the schools.
- Utilize the “call system” to notify residents of the schedule for their section and status of the collection in their section.
- Harmonize the existing Ordinances into one Ordinance to permit the appropriate enforcement of the program.