

2017 GOALS TIMELINE

Council Priorities & Goals	January	February	March	April	May	June	July	August	September	October	November	December
<b>Evaluate and develop strategies for the use of municipal owned properties</b>												
Inventory municipal owned properties												
Identify underutilized municipal properties												
Develop strategies for underutilized properties												
Report to Council on alternative courses of action												
<b>Improve website appearance and accessibility</b>												
Prepare RFP for a new web design with input from the Website Working Group												
Review RFP's from viable companies												
Select RFP for new web design												
Create policy for new web design use by internal workforce and implement training for its use by departments												
Rollout new website												
<b>Develop a climate action plan (multi-year project)</b>												
Review Sustainable Princeton Community Plan												
Seek grants to fund the development of the climate action plan												
Conduct a gag analysis of the Sustainable Princeton Community Plan												
Recommend action steps												
Complete green gas inventory												
<b>Develop a plan for the town-wide document archiving</b>												
Conduct a needs analysis for long-term document storage needs												
Departments prepare reports indentifying document archiving needs and archiving alternatives												
Departments present archiving alternatives to Mayor and Council												
Develop a multi-year plan for implementation long-term docement storage needs												
<b>Enhance the five-year financial forecast</b>												
Refine financial data												
Incorporate surplus projections into the five-year projection												
Prepare revised projections												
Present five-year plan to Mayor and Council												
<b>Develop a plan to address the maintenance needs of our existing affordable housing units</b>												
Inventory existing affordable housing stock												
Evaluate the existing housing stock												
Develop strategies to maintain affordable housing stock												

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<b>Improve the affordable housing application process</b>												
Review existing process												
Seek input from stakeholders												
Develop new process												
Implement new application process												
<b>Earned sick leave ordinance</b>												
Subcommittee review alternatives with stakeholders		TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Subcommittee recommends an ordinance		TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
<b>Review results of phase II fire department space and equipment study</b>												
Review phase II of the fire department space and equipment study, emphasis on operational analysis												
Evaluate alternatives												
Make recommendations to Public Safety												
Present alternatives to Mayor and Council												
<b>Develop and update emergency shelter plan</b>												
Identify municipally controlled emergency shelter location												
Installation of emergency generators to support emergency shelter												
Develop plan for the use of the municipality controlled shelter												
<b>Ordinance harmonization - parking meter (days and hours)</b>												
Review alternatives												
Introduce and adopt parking ordinance												
<b>Prepare storm water management plan (multi-year project)</b>												
Presentation by Stony Brook Millstone Watershed/PEC												
Data Collection												
Completion of storm water pollution prevention plan												

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<b>Develop a policy for the use of traffic calming devices</b>												
Review the use of traffic calming devices												
Prepare report and recommendations for Mayor and Council												
Committee presents recommendations to Mayor and Council for approval												
<b>Harmonize overnight parking regulations</b>												
Review alternatives												
Introduce and adopt parking ordinance												
<b>Develop design standards for roads, sidewalks and other infrastructure</b>												
Develop design standards												
Prepare design standards ordinance												
Introduce and adopt ordinance												
<b>Complete Parking Study</b>												
Project initiation												
Analyze existing materials												
Perform parking survey and provide recommendations												
Identify existing public and private parking spaces												
Parking utilization analysis												
Assessment of existing and future land uses & calculation of theoretical demand												
Public presentation												
<b>Develop a coordinated town-wide GIS system</b>												
Create staff GIS committee												
Hire consultant to assist with the development of implementation plan												
Develop project goals												
Complete GIS implementation plan												

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<b>Complete bicycle path plan as a element of the Master Plan</b>												
Draft amendment to the circulation element of the Master Plan to be reviewed by the Planning Board												
Planning Board adopts amendment to the circulation element of the Master Plan												
<b>Incorporate health considerations into decision making across all policy areas</b>												
Review Health in All Policies (HiAP) with Princeton Board of Health												
Determine and establish best practices within Princeton												
Distribute to departments on how they can use HiAP												
Monitor/Evaluate HiAP utilized by departments												
Present findings to Council/Board of Health												
<b>Monitor Route 206 Bridge Reconstruction Project</b>												
Identify masonry expert/contractor												
Hire masonry expert/contractor												
Monitor stone work on bridge												
<b>Promote Welcoming America Program</b>												
Establish Welcoming America subcommittee of the Human Services Commission												
Develop a Welcoming Princeton Plan by setting up goals and objectives												
Engage and educate the public on Welcoming Princeton												
Execute the Welcoming Week program												
Work with Mayor, Council and Administration to sustain, implement and develop policies and practices to advance our welcoming community values (on-going)												
<b>Approve and design "cold storage facility"</b>												
Review building design options for a cold storage facility												
Authorize additional capital spending if required												
Prepare designs and specifications												
Bid construction project												
Award bid and construction (award in 2018)												
<b>Identify and make improvements to Public Works/SOC facilities</b>												
Identify improvements to John St and Harrison St properties												
Prioritize proposed improvements												
Include improvements in the capital plan												
Begin implementing improvements												

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<b>Determine ways to promote green infrastructure</b>												
<b>Evaluate garbage/organic food waste and recycling programs</b>												
Public Works Committee evaluate organic food waste program												
Solicit bid for organic waste/garbage and recycling services												
Evaluate alternatives												
Council to decide on a course of action												
<b>Complete neighborhood character study</b>												
Consultant complete final report												
Neighborhood Character Committee reviews consultant reports and recommends action items												
Ordinances, Master Plan amendments prepared to implement action items												
Council to introduce and adopts ordinances												
Planning adopts Master Plan amendments												
<b>Complete fair share housing plan/housing element - affordable housing litigation</b>												
Trial on methodology for calculation of municipal obligation												
Judge's decision on municipal obligation												
Fair share plan adopted by the Planning Board												
Fair share plan approved by the Governing Body												
Further review of affordable housing initiatives												
<b>Prepare Master Plan re-examination report</b>												
Staff prepare draft Master Plan re-examination report												
Planning Board work sessions and hearings												
Master Plan examination approved by Planning Board												
<b>Butler Tract re-zoning</b>												
Conduct neighborhood meeting												
Preparation of draft ordinance												
Introduction and adoption of budget												

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<b>Continue to develop an economic development strategy</b>												
Report to Council on Committee's findings												
Evaluate the feasibility to include economic development as a component of the Master Plan												
Review enhancement to permitting process to encourage economic growth												
Review ways to promote economic development (on-going)												
<b>Complete Police re-accreditation process</b>												
Conduct assessment of department policies and procedures												
Complete site assessment												
Review by accreditation board												
Approval by accreditation board												
<b>Conduct community survey - Police</b>												
Prepare community survey												
Administer survey												
Review survey results												
<b>Review Rutgers's review model - police stops</b>												
Review police stop model with Rutgers University and analytical tools												
Develop analytical tool to evaluate stop data												
Training staff on the use of the analytical tool												
Implement analytical tool												
<b>Begin the process for Community Park South improvements</b>												
Approve capital expenditure for initial planning and geotechnical evaluation work												
Hire geotechnical consultant												
Begin the process for Community Park South												
Conduct geotechnical evaluation work												

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<b>Develop a transgender policy</b>												
Educate staff and recreation board on the issue												
Institute policy adjustments as required (on-going)												
<b>Planning for the historic component of Mary Moss Park</b>												
Develop concepts for the historic component of Mary Moss Park with the subcommittee												
Recommend historic feature												
Installation of historic feature												
<b>Completion of Mary Moss Park</b>												
Bid construction documents												
Approve bids												
Complete Construction												
<b>Sidewalks and bus stops will be free of snow and ice for walkers and bus riders</b>												
Establish a subcommittee												
Identify alternative ways to achieve objectives												
Implement program												
<b>Create guidelines for the adoptive use and renovation of existing housing</b>												
Identify existing guidelines												
Adopt guidelines												
Distribute guidelines												

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<b>Complete Sustainable Jersey re-certification and achieve a silver certification or better</b>												
Identify Sustainable Jersey action areas												
Document action areas												
Submit application												
Receive certification												
<b>Complete code consolidation</b>												
Review land use ordinances												
Prepare draft land use ordinances												
Council review and approve land use ordinances												
Review various ordinances												
Prepare various ordinances												
Introduce and adopt various ordinances												
<b>Emerald Ash Borer</b>												
identify options for Emerald Ash Borer Management												
Authorize funding for selected option												
Execute option selected												