

Princeton Human Services Summer Youth Employment Program 2016



Want to have a job this summer?

If you do...

- You must either be a resident of Princeton or attend Princeton High School.
- You must be between the ages of 14-17 as of July 5th, 2016.
- Your family income must not exceed 300% of the 2015 US federal poverty guidelines based on poverty level.

How can I apply?

Fill out an application & get your working papers from your school's guidance office.

What will you receive in return?

SYEP provides valuable learning experiences:

- Learn how to write a professional resume.
- Learn interviewing techniques.
- Gain valuable experience and grow your professional network.

Salaries are \$8.38/hour



Starting April 5th, 2016

Applications will be available at:

- The PHS Guidance Counseling Office
- The Princeton Human Services Office and Website:

www.princetonnj.gov/human-services.html



Application Deadline:

Friday, May 6th, 2016



Princeton Human Services Summer Youth Employment Program 2016

APPLICATION INSTRUCTIONS

The Summer Youth Employment Program is open to youth ages 14 through 17, living in Princeton or attending Princeton High School, and whose family meets a maximum income requirement.

Eligibility:

- Applicant must be at least 14 years of age by **July 5th, 2016**.
- Applicant and parent(s) and/or legal guardian(s) must be residents of Princeton or the participant must attend Princeton High School.
- Family income must fall under 300% of the 2015 Federal Poverty Guidelines based on family size as published by the US Department of Health & Human Services. (see back)
- Applicant must attend all mandatory events and activities.
- Applicant should be able to participate for the entire of the program.
- Applicant must have a physical within one year of the work start date.
- Applicant must have completed working papers as required by NJ State Law.

To participate in the Summer Youth Employment Program this summer:

1. Complete the application form. (*Working Papers and Application*)
2. Obtain required documentation.
 - a. Photocopy of applicant's Social Security Card
 - b. Photocopy of applicant's school ID or school record (e.g. report card)
 - c. Copy of contributing parent(s)/legal guardian(s) 2015 Income Tax return or proof of family income
 - d. Student working papers (available from Princeton Public Schools)
 - e. Copy of permanent resident card or other authorization for work if participant is not a citizen of the United States.

These documents must be submitted with your application in order for it to be accepted. Application also needs to be signed by both applicant and parent/legal guardian.

3. Return your completed application by the deadline date with required documentation to the Princeton Human Services office.

The **DEADLINE** for submitting your application is **Friday, May 6th, 2016**. Depending on the number of applications, a lottery or interviews may be necessary to determine applicants who will be offered a position in the Summer Youth Employment Program.

Submission of an application does not guarantee eligibility or placement in the program.

Princeton Human Services
One Monument Drive
Princeton, NJ 08540
P: 609-688-2055
F: 609-688-2053
ENeira@princetonnj.gov

2015 Federal Poverty Guidelines

		% Gross Yearly Income									
Family Size	25%	50%	75%	81%	100%	133%	175%	200%	250%	300%	
1	\$2,918	\$5,835	\$8,753	\$9,453	\$11,670	\$15,521	\$20,423	\$23,340	\$29,175	\$35,010	
2	\$3,933	\$7,865	\$11,798	\$12,741	\$15,730	\$20,921	\$27,528	\$31,460	\$39,325	\$47,190	
3	\$4,948	\$9,895	\$14,843	\$16,030	\$19,790	\$26,321	\$34,633	\$39,580	\$49,475	\$59,370	
4	\$5,963	\$11,925	\$17,888	\$19,319	\$23,850	\$31,721	\$41,738	\$47,700	\$59,625	\$71,550	
5	\$6,978	\$13,955	\$20,933	\$22,607	\$27,910	\$37,120	\$48,843	\$55,820	\$69,775	\$83,730	
6	\$7,993	\$15,985	\$23,978	\$25,896	\$31,970	\$42,520	\$55,948	\$63,940	\$79,925	\$95,910	
7	\$9,008	\$18,015	\$27,023	\$29,184	\$36,030	\$47,920	\$63,053	\$72,060	\$90,075	\$108,090	
8	\$10,023	\$20,045	\$30,068	\$32,473	\$40,090	\$53,320	\$70,158	\$80,180	\$100,225	\$120,270	

		% Gross Monthly Income									
Family Size	25%	50%	75%	81%	100%	133%	175%	200%	250%	300%	
1	\$243	\$486	\$729	\$788	\$973	\$1,293	\$1,702	\$1,945	\$2,431	\$2,918	
2	\$328	\$655	\$983	\$1,062	\$1,311	\$1,743	\$2,294	\$2,622	\$3,277	\$3,933	
3	\$412	\$825	\$1,237	\$1,336	\$1,649	\$2,193	\$2,886	\$3,298	\$4,123	\$4,948	
4	\$497	\$994	\$1,491	\$1,610	\$1,988	\$2,643	\$3,478	\$3,975	\$4,969	\$5,963	
5	\$581	\$1,163	\$1,744	\$1,884	\$2,326	\$3,093	\$4,070	\$4,652	\$5,815	\$6,978	
6	\$666	\$1,332	\$1,998	\$2,158	\$2,664	\$3,543	\$4,662	\$5,328	\$6,660	\$7,993	
7	\$751	\$1,501	\$2,252	\$2,432	\$3,003	\$3,993	\$5,254	\$6,005	\$7,506	\$9,008	
8	\$835	\$1,670	\$2,506	\$2,706	\$3,341	\$4,443	\$5,846	\$6,682	\$8,352	\$10,023	



Princeton Human Services

Summer Youth Employment Program 2016

APPLICATION

Student Information: Please print clearly.

Last Name:	First Name:	Middle Initial:	
Social Security Number:	Birth Date (MM/DD/YYYY):	Age as of July 5 th :	Gender:
Street Address (Number and Street):		Is this an Affordable Housing Unit? (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No	
Zip Code:	Home Phone Number:	Cell Phone Number:	
E-Mail Address:	Current School:	Current Grade Level:	
What is your race/ethnicity?			
Do you have summer plans that would interfere with the employment period? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please include dates and hours: _____			
Did you participate in SYEP last year? (Check One)		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is this your first paid job? (Check One)		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of Parent(s)/Guardian(s)			
Emergency Contact Name:		Emergency Contact Number:	
Total Family Income (gross) for the prior calendar year:		Number of family members in your household:	

Certification Statement

I, the undersigned, certify that all information on this form is true and correct. I understand that my statements are subject to verification. I further understand that any false statements may subject me to criminal prosecution under the law and to civil action for the return of all monies received. I agree and accept that I will abide by all applicable rules and regulations of this program.

Applicant Signature

Date

Parent/Guardian Signature

Date

For Office Use Only:	These documents MUST be included with the application in order to be accepted
Date:	Document:
	Photocopy of Applicant's Social Security Card
	Photocopy of Applicant's School ID or School Record (e.g. Report Card)
	Copy of contributing parent(s)/legal guardian(s) 2015 Income Tax return or proof of family income
	Student working papers
Application #:	Date Received:
	Staff's Signature: