

**Alexander Street and University Place Transit Task Force**  
**February 27, 2013**  
**Meeting Minutes**

In Attendance:

Committee Members: K. Appelget; N. Bottigheimer; L. Liverman, P. Simon; K. Wilkes

Staff: R. Kiser, L. Solow, J. West

Also in attendance: Mayor Lempert, M. Reed, K. Cherry; R. Fiske, D. Rappaport, C. Crider, S. Sturges

- Kevin Wilkes to continue as committee chair
- Lee Solow emailed copies of URS and AECOM proposals and MOU to committee members last week as a pre-meeting "refresher".
- AECOM has been collecting data to put into their traffic model.
- AECOM working on updated list of traffic study concern / focus areas:
  - Committee to vote at upcoming meeting to endorse updated map before work is completed
  - Alexander Road Bridge at Canal is to be added as area of concern.
- Committee reviewed draft Goal, Objective and Performance Measure charts provided by URS.
  - Confirmed that URS will be looking "curb to curb" when they do their study.
  - Several updates to charts suggested.
  - Lee Solow to send edits to URS.
- Committee discussed how to incorporate bike / pedestrian improvements in the traffic and transit studies. Noted that studies that develop "auto-only" plans have ramifications on design.
  - Need to incorporate goals for bike and pedestrian improvements
- Reviewed updated project scheduled from AECOM and URS.
- Lee to talk to URS and AECOM and will coordinate meeting dates at times when consultants will have information to report back to the task force or when decisions need to be made. Meetings will be held on Wednesdays at noon.
- Circulation Element of the Master Plan to be reviewed at Master Plan Subcommittee meeting on Monday, March 11th per Marvin Reed.

**TO DO:**

- Lee Solow to review project schedules with consultants and will schedule meeting dates according to committee availability, noon to 1:30 on Wednesday.
- Lee Solow to email draft Circulation Element to committee members.
- Lee Solow to send edits to Goals, Objects and Performance Measures charts to URS.
- Lee to share addition of Alexander Road Bridge as area of concern to AECOM.
- Committee needs to think about how to incorporate goals for bike and pedestrian improvements in the studies / plans.